

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT**

**AGENDA**

Regular Meeting of the Board of Directors

February 10, 2022 6:30 p.m. – District Office – Regular Meeting via Zoom

North Highlands Recreation Center - 6040 Watt Avenue, North Highlands, Ca 95660

Phone: (916) 332-7440

WWW.NHRPD.ORG

**1. CALL MEETING TO ORDER**

**2. APPROVAL OF MINUTES**

A. Minutes January 13, 2022 Regular Meeting

**3. CHAIRPERSON'S REPORT**

**4. COMMENTS FROM BOARD MEMBERS**

**5. REPORTS FROM STANDING COMMITTEES:**

**Budget, Finance & Audit:** Chairperson Beau Reynolds; Member Vladimir Valin

**Facility Development:** Chairperson Crystal Harding; Member Veya Cummings

**Personnel and Policy:** Chairperson Vladimir Valin; Member Crystal Harding

**Programs, Fees and Charges:** Chairperson Veya Cummings; Member Beau Reynolds

**6. ADMINISTRATOR'S REPORT**

A. General Fund and Cherry Blossom Park FY2022-2023 Preliminary Budget Preparation timeline

B. Update: Park and Recreation Facility Master Plan and Sierra Creek Park

C. Park and Facility Maintenance Report

D. Recreation Report

E. District Scholarship Program Update

**7. CORRESPONDENCE**

**8. COMMENTS AND REPORTS FROM CITIZENS AND ORGANIZATIONS**

Matters under the jurisdiction of the Board of Directors, and not on the posted agenda, may be addressed by the general public at this time. The public may address the Board on each agenda item during the Board's consideration of the item. In order to speak, the speaker must complete and submit a public comment card. The cards are available on a table to the rear of the Boardroom. The card should be handed to the Secretary of the Board. The Chairperson of the Board may use his or her discretion in waiving this policy. The Board of Directors limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. Except for public hearings, comments from the public shall not be received until after completion of Board Discussion and deliberation, and just before final action or completion of the Agenda item. The Board of Directors cannot take action on any unscheduled matter.

**9. UNFINISHED BUSINESS**

None

Board of Directors: Patrick Williams, Chairperson; Beau Reynolds, Vice-Chairperson; Vladimir Valin Secretary; Crystal Harding, Member, Veya Cummings, Member Administrator Larry Mazzuca 2/10/22

**10. NEW BUSINESS**

A. Covid Relief Funds

Board discussion/action to approve staff recommendations that Covid Relief Funds be incorporated in future district budgets.

**11. PAYMENT OF THE BILLS**

Board Members' opportunity to ask questions or get clarification on the bills. Board action to ratify payment of the bills. Reports will be handed out at the time of the meeting.

**12. RECESS**

**13. CLOSED SESSION**

A. Closed Session for Public Employee Employment Agreement of the District Administrator (California Government Code § 54957)

Board discussion/action of the District's Administrator Employment Agreement.

**14. ADJOURNMENT**

**15. DATE, TIME, AND PLACE OF NEXT MEETING**

The next regular meeting of the Board of Directors will be on March 10, 2022 at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact the North Highlands Recreation and Park District Office at (916) 332-7440. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

**IMPORTANT INFORMATION**

The North Highlands Recreation and Park District is observing County of Sacramento and State of California Executive Health Orders. Because the current Order does not allow for group meetings in person, the February 10, 2022 Regular NHRPD Board of Directors meeting will be held remotely using the Zoom Meeting Format. You can access the Zoom meeting using the information listed below.

Public questions will be accepted by the District up to 3:00 p.m. February 10, 2022. Please direct your questions to [larry@nhrpd.org](mailto:larry@nhrpd.org). If the question asked relates to an Item on the Agenda, it will be addressed by the Board at the time the item appears on the Agenda. If your question is not related to an Item on the Agenda, it will be addressed by the Board under Agenda Item No. 8 – Comments and Reports from Citizens and Organizations.

Join Zoom Meeting

<https://us02web.zoom.us/j/83000404119?pwd=QmZCK0lNSC9pMmdEOGZWQURaeVl6Zz09>

Meeting ID: 830 0040 4119

Passcode: NHRPDFeb

One tap mobile

+16699006833,,83000404119#,,,,\*60643031# US (San Jose)

+13462487799,,83000404119#,,,,\*60643031# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 830 0040 4119

Passcode: 60643031

Find your local number: <https://us02web.zoom.us/j/83000404119?pwd=QmZCK0lNSC9pMmdEOGZWQURaeVl6Zz09>

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT**

**BOARD MEETING MINUTES**

**REGULAR MEETING OF THE BOARD OF DIRECTORS – via ZOOM**

Date: January 13, 2022

Time: 6:30 p.m. – Regular Meeting

Place: North Highlands District Offices (6040 Watt Avenue, North Highlands, CA)

Member Present: Patrick Williams, Beau Reynolds, Crystal Harding, Vladimir Valin, Veya Cummings

Members Absent:

Staff Present: Larry Mazzuca, Administrator  
Scott Graham, Park Superintendent  
Sarah Musser, Recreation Superintendent  
Rachel Robertson, Recreation Supervisor  
Terri Smith, Administrative Service Manager

Guests Present:

**CALL MEETING TO ORDER:**

Chairperson Williams called the meeting to order at 6:30 p.m.

**APPROVAL OF MINUTES:**

**1/1/22**

Motion by Board Member Reynolds seconded by Board Member Cummings that the Board of Directors approves the Minutes of the Regular Meeting of December 9, 2021 with the noted changes from Board Member Harding.

AYES: Williams, Reynolds, Harding, Valin, Cummings  
NOES: -0-  
ABSTAIN: -0-  
ABSENT: -0-

**CHAIRPERSON'S REPORT:**

None

**COMMENTS FROM BOARD MEMBERS:**

Board Member Reynolds wish the Community and fellow Board Members a Happy Martin Luther King Jr day and to report on an event in South Sacramento car caravan 10am – 12noon at 7000 Franklin Blvd.

**REPORTS FROM STANDING COMMITTEES:**

**Budget, Finance & Audit:** Chairperson Patrick Williams; Member Crystal Harding  
**Facility Development:** Chairperson Beau Reynolds; Member Crystal Harding  
**Personnel and Policy:** Chairperson Vacant; Member Vladimir Valin  
**Programs, Fees and Charges:** Chairperson Vacant; Member Beau Reynolds

**ADMINISTRATOR’S REPORT:**

Oral report by Administrator Larry Mazzuca was presented with Board Comments and Questions:

- Larry expressed his appreciation to the board and staff for their concern over his lost power and related snow issues during the two-week storm in Nevada County.
- Larry discuss his report on Roberts Rules of Order.
- Larry notified the Board that the Sacramento County Finance Office has deposit Covid Relief Funding in the amount of \$742,013 into a District Budget Account.
- Larry reported on all the mandatory Board of Director Trainings required of all elected and appointed officials.
- Larry reported on the partnership between the District and Sacramento Tree Foundation. The Larchmont Park tree planting date is scheduled for Saturday, March 19, 2022.

Oral report by Park Superintendent Scott Graham was presented without Board comments and Questions:

- Scott reported on the installation of the HVAC Unit at Capehart.

Oral report by Recreation Superintendent Sarah Musser was presented with Board comments and Questions:

- Sarah thanked the BOD for approving a gym rental fee waiver request for a long term district youth volunteer, Albert Torres, who passed away earlier in the month.

Administrator Mazzuca added that the property tax for the first half was \$62,152. The next and final property tax installment is generally received by the District in April.

**CORRESPONDENCE:**

None

**COMMENTS AND REPORTS FROM STANDING CITIZENS AND ORGANIZATIONS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

- A. Appointment of Board Committees for 2022 Calendar Year  
 Chairperson Williams appointed Board Members to their new Committees.

**Budget, Finance & Audit:** Chairperson Beau Reynolds; Member Vladimir Valin  
**Facility Development:** Chairperson Crystal Harding; Member Veya Cummings  
**Personnel and Policy:** Chairperson Vladimir Valin; Member Crystal Harding  
**Programs, Fees and Charges:** Chairperson Veya Cummings; Member Beau Reynolds

B. New Vehicle Purchasing

Park Superintendent Scott Graham reported on the recent bidding process and purchase of two new Ford F150 maintenance trucks.

**1/2/22**

Motion by Board Member Harding seconded by Board Member Valin that the Board of Directors approve the bid submitted by Future Ford for the purchase of two Ford F-150 trucks.

AYES: Williams, Reynolds, Harding, Valin, Cummings  
NOES: -0-  
ABSTAIN: -0-  
ABSENT: -0-

**PAYMENT OF BILLS**

Payment of bills for the Month of December 2021 for the District and Cherry Blossom Park was presented with Board comments and questions.

**1/3/22**

Motion by Board Member Reynolds seconded by Board Member Cummings that the Board of Directors approves payment of the District's December 2021 bills.

AYES: Williams, Reynolds, Harding, Valin, Cummings  
NOES: -0-  
ABSTAIN: -0-  
ABSENT: -0-

**1/4/22**

Motion by Board Member Reynolds seconded by Board Member Cummings that the Board of Directors approves payment of Cherry Blossom's December 2021 bills.

AYES: Williams, Reynolds, Harding, Valin, Cummings  
NOES: -0-  
ABSTAIN: -0-  
ABSENT: -0-

**ADJOURNMENT**

Chairperson Williams adjourned the meeting at 7:04 p.m.

**DATE, TIME AND PLACE OF MEETING**

The next regular meeting of the Board of Directors will be on February 10, 2022 at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands, CA.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

## MEMORANDUM

### FY 2022-2023 PRELIMINARY BUDGET PREPARATION TIMELINE

\*GENERAL FUND AND CHERRY BLOSSOM PARK COMMUNITY FACILITIES DISTRICT\*

<b><u>DATE</u></b>	<b><u>PRELIMINARY BUDGET INFORMATION</u></b>
<b>March 23, 2022</b>	<b>Budget Prep “Kick off Meeting”</b> Briefing and review of budget requirements and timeline
<b>April 6, 2022</b>	<b>FY 2021-2022 Year-End Budget Projections</b> Using documents prepared by Terri, pencil in your estimated expenditures and revenues ending June 30, 2022.
<b>April 20, 2022</b>	<b>Proposed “New” Programs, Services and Activities</b> Include estimated operational costs, projected revenues and facility needs.
<b>April 27, 2022</b>	<b>Capital Improvement Program Proposal (CIP)</b> General Fund and Cherry Blossom Park (CFD)
<b>April 27, 2022</b>	<b>Large Equipment Request</b> Equipment exceeding \$1,000
<b>May 4, 2022</b>	<b>FY 2022-2023 General Fund Operating Budget Proposal</b> Salaries/Benefits, Materials and Supplies, Insurances, etc.
<b>May 4, 2022</b>	<b>FY 2022-2023 Cherry Blossom Park Operating Budget Proposal</b> Salaries/Benefits, Materials and Supplies, Insurances, etc.
<b>May 4, 2022</b>	<b>Project Funding</b> Include new project funding, description, funding sources. Include “carry-over” project funding, i.e., FY 2021-2022 projects not completed in that fiscal year along with a funding request to complete these projects in FY 2022-2023.
<b>May 16-18, 2022</b> <b>Actual Date TBA</b>	<b>Meeting with Budget, Finance and Audit Committee</b> GF and Cherry Blossom Park (CFD) Budget Review.
<b>June 9, 2022</b>	Board Agenda for Approval of the FY 2022-2023 Preliminary Budget
<b>August 11 or 18, 2022</b> <b>Actual Date TBA</b>	Board Agenda for Approval of the FY 2022-2023 FINAL BUDGET



NORTH HIGHLANDS RECREATION AND PARK DISTRICT

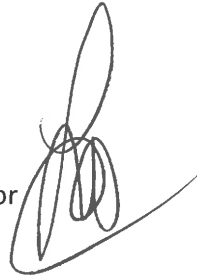
BOARD AGENDA

TO: Pat Williams, Chairperson  
Board of Directors

FROM: Larry Mazzuca, Administrator

DATE: February 10, 2022

SUBJECT: Update: Park and Recreation Facility Master Plan and Sierra Creek Park



**PARK AND RECREATION FACILITIES MASTER PLAN**

OVERVIEW: The Request for Proposal (RFP) for the Master Plan will be completed and distributed to firms specializing in master plans sometime in February. The district is seeking proposals from qualified planning firms to assist the district in developing a new Parks and Recreation Facilities Master Plan.

SCHEDULE: Once the RFP has been distributed, interested firms will have a (21) day period to respond to the district. Firms will need to:

- ❖ Provide client references.
- ❖ Provide sample master plans.
- ❖ Describe experience in developing master plans.
- ❖ Submit resumes for the project manager and key employees assigned to the project.
- ❖ Description of the proposed planning approach.
- ❖ Proposed project budget (final budget to be negotiated).
- ❖ Project timeline (start to finish).

INTERVIEW PROCESS: Those firms that have been determined by the district to be most qualified shall be invited to participate in a district interview. Once the initial interviews have been completed, the top one or two firms shall meet with the District Administrator for further review and consideration. The firm selected from this process shall be forwarded to the Board of Directors for approval.

The interview panel shall consist of one member from the Facility Development Committee, District Administrator, and one-two members from district's staff. The district "may" elect to include a panelist from outside the district.

SELECTION AND TIMELINE: Typically, once the firm has been selected, most Master Plans can take eight to ten months (+/-) start to finish. The current plan would include the board approving the design firm as part of the April board meeting (TBD).

**SIERRA CREEK PARK DESIGN AND CONSTRUCTION PROJECT**

OVERVIEW: The design and construction elements for the Sierra Creek Park Project are far more complex and time consuming compared to the Park Master Plan. The enclosed information is intended to be more of a "snapshot" of the overall initial design and construction process. A more detail analysis of the process shall be forthcoming in future project updates.

The Request for Proposal (RFP) for Sierra Creek Park will be completed and distributed to firms specializing in park design sometime in February or March. The district is seeking proposals from qualified Landscape and Design firms to assist the district in developing park design, construction, and bid documents.

SCHEDULE: Once the RFP has been distributed, interested firms will have a (21-30) day period to respond to the district. Firms will need to:

- ❖ Provide client references.
- ❖ Provide sample park project designs completed by their firm.
- ❖ Describe experience in developing new park projects.
- ❖ Submit resumes for the project manager and key employees assigned to the project.
- ❖ Description of the proposed planning process while clearly understanding the parameters of the grant/project timelines.
- ❖ Describe experience working with community organizations, schools and California Conservation Corps.
- ❖ Proposed fee.

INTERVIEW PROCESS: Those landscape and design firms that have been determined by the district to be most qualified shall be invited to participate in a district interview. Once the initial interviews have been completed, the top one or two firms shall meet with the District Administrator for further review. The firm selected from this process shall be forwarded to the Board of Directors for approval.

The interview panel shall consist of one member from the Facility Development Committee, District Administrator, and one-two members from district staff. The district “may” elect to include a panelist from outside the district.

SELECTION AND TIMELINE: State Parks officials have indicated that due to the delay in awarding the grant project awards, it is possible that they “may” extend the deadline for completing the park projects; however, until that actually happens, the district will continue to follow the current project completion timeline as determined by the state. All park projects must be fully completed and opened to the public by June 2025; however, the state has indicated that they would like to see all projects completed by January 2025. Based on these timelines, the district has approximately 36-40 months to design, construct and open Sierra Creek Park.

To meet these stated timelines, the district will need to complete the following:

- ❖ Select a landscape design firm and enter into a contract by **April/May 2022**.
- ❖ Complete public outreach objectives, park design, construction and bid documents, bid the project, and award the contract to the lowest responsive bidder by **July 2023**.
- ❖ Complete construction of the park project by **November 2025**.

*These timelines are “estimates” as some aspects of the project may take more or less time than anticipated due to weather related conditions or other factors. Additionally, these timelines may be subject to further change if State Parks decides to extend the project completion timeline.*

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS MEETING

To: Larry Mazzuca, District Administrator  
From: Scott Graham, Park and Maintenance Superintendent  
Date: February 10, 2022  
Subject: Park/Maintenance Report

PARK MAINTENANCE UPDATE:

- Weekly pruning, edging, trimming and blowing of all District parks and facilities as needed.
- Resumed mowing District parks as needed. The return of wet weather has resulted in turf growth.
- Leaf pickup at six District parks was completed. That completes leave removal for the season.
- At Capehart, both pools were emptied of accumulated rain water.
- Heavy winds caused significant damage to large trees at Freedom Park and Karl Rosario Park. Due to the wet turf, staff brought a wood chipper to both sites and turned the branches and logs into wood chips, which were then used as mulch in District parks.
- At Cherry Blossom Park, the median and sidewalk strips were trimmed and cleaned.

FACILITY MAINTENANCE UPDATE:

- At Freedom Park, two bathroom faucets were repaired.
- Fire safety annual services were completed in January. Fire extinguishers from District facilities were re-charged.

INCIDENT/ACCIDENT REPORT UPDATE:

- The following Incident Reports were submitted in January:
  - At Capehart and Chardonnay Parks, several structures were tagged. Staff was able to either remove the graffiti or paint over it.

TREE PLANTING EVENT UPDATE:

Preparation for the Larchmont Park tree planting event is well underway. Staff has met with Sacramento Tree Foundation staff to discuss logistics and planning. In addition, staff has spoken with key volunteers from the Carmichael Kiwanis Club and SMUD to discuss volunteer needs and recruitment. Twenty trees will be planted in partnership with the Tree Foundation, requiring at least 40 volunteers. The event is scheduled for Saturday, March 19 from 9:00 am to 12:00 pm. The members of the NHRPD Board of Directors are enthusiastically encouraged to attend and participate in the event. At the start of the program, there will be a ribbon cutting and "gold shovel" ceremony that we hope all Directors will attend and participate. So, plan to roll up your sleeves as we hope our board will assist the volunteers with the tree planting activities!

## CHARDONNAY PARK AND RIDGEPOINT PARK PLAYGROUND DESIGN UPDATE

Staff is meeting with four different playground design representatives this week to discuss new play structures at both parks. Once those meetings are completed, staff will review their proposals and narrow down the submissions to present to the Board of Directors at the March 10 Board meeting for their review and action. In addition, postcard sized mailers will be mailed to residents near both parks encouraging them to attend the March meeting and provide their feedback. The photos below are the existing structures at both parks.



CHARDONNAY



RIDGEPOINT

FEC POP TEAM STAT PROGRAM:

Each month the District receives a summary of activity in District parks from the Fulton-El Camino Police Department. The summary report is listed below for your review.

**Monthly activity report for: North Highlands Park District, Reporting Period: 2022-01-01 to 2022-01-31**

**Summary of enforcement actions**

	Park Hours:	2
	Drugs:	0
	Weapons:	0
NTA Issued: 3	Alcohol:	0
	Animals:	0
	Vehicle Code:	1
	Probation Violation:	0
	Other:	0

	Drugs:
	Weapons:
Onsite Arrests:	Assault/Battery:
	Sex Crimes:
	Theft:
	Probation Violation:
	Other:

Calls For Service:	1
Parking Citations:	1
Warrant Arrests:	0
DUI Arrests:	0
Stolen Vehicles:	0
Warnings Issued:	4

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

BOARD AGENDA

TO: Larry Mazzuca, Administrator  
FROM: Sarah Musser, Recreation Superintendent  
DATE: February 10, 2022  
SUBJECT: Recreation Division Report

**Afterschool Program**

Expanded Learning & Raccoon Club

- School returned from Winter Break on January 3, 2022.
- Staff attended their monthly training with NHRPD and covered group specific milestones, strengths, weaknesses, and identified areas in which additional support is needed.
- There were a lot of staff and student absences in January but Rachel and her team did a great job covering the gaps.
- The paid side of the afterschool program, Raccoon Club, averaged 12 students this month.

**Before School Program**

- An extension of the afterschool program which will provide before school care to students. The program includes activities, breakfast, and mindfulness activities aimed to help prep them for the school day.
- This program started on January 18, 2022 and has been running smoothly since the beginning. Before school program enrollment is running below TRUSD expectations; however, school officials continue to focus on increasing enrollment.

**Youth Programs**

- Cupids Crew, a new holiday workshop that was scheduled to run February 12, has been canceled due to zero registrations despite multiple marketing efforts.

**Youth Sports**

- Unfortunately, due to low enrollment in the Youth Basketball League and Pee Wee Basketball Skills & Drills, staff had to cancel and issue refunds to those that have already registered. Covid related issues placed too many restrictions on this program. It is very difficult to play basketball while wearing a face covering. The Youth Cheer Program had 11 registrations, but this program was directly connected to the youth basketball program, so it was also cancelled.

**TRUSD Sports**

- The District cancelled the sports contract for the remainder of the school year due to Covid related issues.

**Senior Programs**

- Bingo continues to do well with consistent attendance each week. NHRPD cancelled one week (January 11<sup>th</sup>) due to a possible COVID exposure.
- Senior Movie Day played “Mrs. Doubtfire” and “Hitch”.
- Harvest Time is preparing for the retirement of Lyla Hanson, who has been the Senior Coordinator for 13 years. NHRPD has already hired her replacement, Kathy who was recommended by Lyla herself.
- Staff plan to host a retirement party for Lyla and provide an entrée, a personalized puzzle as her present, and decorations. Harvest Time members have put money in to purchase her their own gift and a cake.

#### **Building & Gym Rentals**

- Building rentals & gym rentals are going strong and inquiries come in daily.

#### **COVID Clinics**

- Continuing to work with the Sacramento County Department of Public Health to offer COVID vaccine clinics in the Community Center on Tuesday until March 1 from 1:00pm-4:00pm.
- Connected with California Department of Public Health to offer COVID PCR testing in the Recreation Center on Tuesdays in February from 1:00pm-4:00pm.

#### **Office Assistant Position**

- The position is open on the District website and on indeed.
- Received over 300 applications.
- Position closes on February 16, 2022.

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

BOARD AGENDA

TO: Larry Mazzuca, Administrator  
FROM: Sarah Musser, Recreation Superintendent  
DATE: February 10, 2022  
SUBJECT: District Scholarship Program Update

BACKGROUND

Last fall, district staff advised the Board of Directors that it would provide the board with a “draft” Sponsorship Donor letter for the Scholarship program. Attached you will find a copy of the donor letter.

DISCUSSION

The goal of the Sponsorship Donor letter is intended to encourage local businesses, service clubs, residents and others to contribute to a worthy cause that will assist North Highlands families with funds to help offset the cost of recreation programs and services.

Staff is in the process of developing a list targeting local businesses, service clubs and others that may wish to partner with the district on this worthy program. The goal is to have the entire board sign the letter and mail the letters sometime in the month of February 2022. The actual scholarship program will roll out shortly thereafter.

RECOMMENDATION

Advisory only.





DATE

Dear «BUSINESS\_NAME»,

Since 1955, the North Highlands Recreation & Parks District (NHRPD) is dedicated to its mission to help enrich and fulfill the lives of the citizens through the provision of facilities and programs that will provide and enhance creative, wholesome, and imaginative leisure time living patterns with emphasis on family and youth-oriented programs.

NHRPD is an independent special district with a population of 47,661 that is governed by an elected five-member Board of Directors. Our Board has recently approved a Scholarship Program for Youth Recreation sports or after school care. This city funded scholarship program is designed to assist children whose family might not otherwise have the financial resources for their children to participate in the city programs.

Each sponsorship and/or donations will play a significant role in the success of NHRPD's programs to help youth to get out, build team skills, be active and socialize with their fellow peers. Please review the information below on the different sponsorship levels:

**BRONZE SPONSOR - \$100**

*(Business name will be listed on our website as a sponsor)*

**SILVER SPONSOR - \$250**

*(A partner plaque will be presented to your business showing your support as well as listed on our website as a sponsor)*

**GOLD SPONSOR - \$500**

*(Your business will be listed as a sponsor at three major events, a partner plaque will be presented to your business showing your support as well as listed on our website as a sponsor)*

**PLATNUM SPONSOR - \$1,000**

*(Includes a banner to be displayed at Capehart Gym with Company Logo, business will be listed as a sponsor at all major events, a partner plaque will be presented to your business showing your support, as well as listed on our website as a sponsor)*

Thank you for any support provided to help these families that would not be able to afford to send their child to one of our many programs. It takes a village to raise a child and imagine the impact you can make for our future generations that would not have the opportunity to participate in these team building activities. If you have any questions, please contact (916) 332-7440 or email [recreation@nhrpd.org](mailto:recreation@nhrpd.org).

Best regards,

*Board of Directors*

Pat Williams  
Chairperson

Beau Reynolds  
Vice Chairperson

Vladimir Valin  
Secretary

Veya Cummings  
Director

Crystal Harding  
Director

**Board of Directors**

6040 Watt Avenue, North Highlands, CA 95660  
916-332-7440 / [www.nhrpd.org](http://www.nhrpd.org)

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

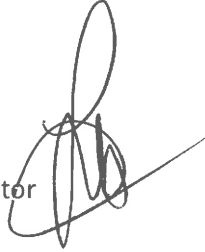
BOARD AGENDA

TO: Pat Williams, Chairperson  
Board of Directors

FROM: Larry Mazzuca, Administrator

DATE: February 10, 2022

SUBJECT: Covid Relief Funds



BACKGROUND

Last December, the State of California awarded the North Highlands Recreation and Park District \$742,013 in Covid Relief funding. This funding was made available from a \$100 million allocation provided by the State Legislature and Governor Gavin Newsom in the FY 2021-2022 State Budget. The funding received from the state is “non-restrictive”, which allows the district a wide range of options on how to use these funds.

Prior to receiving these funds, the district, like many other special recreation and park district’s throughout the state, had been hit hard by Covid-19. For approximately 18-20 months, the district was unable to offer many programs and services, and many local parks offered reduced services. Layoff notices were issued to several district employees. Park and facility rentals were shut down, generating little if any revenue. District facility leases were reduced as those businesses closed or reduced services for a significant period of time. Additionally, the district experienced unbudgeted costs for Personal Protective Equipment (PPE) and related supplies.

DISCUSSION

The district has recently entered the third quarter of the current fiscal year budget. Most programs and services are currently available to the public, although COVID continues to hamper many program offerings due to the latest spike in COVID variant (Omicron). District parks have fully reopened to public use and district leases have resumed normal operations. The district’s current budget is operating at or under budget, and revenues are at or above projections. Because of this, there does not appear to be an immediate need to utilize Covid Relief funds during the remainder of the current budget cycle.

While the Covid Relief funds offer the district an opportunity to address many unmet district needs, including deferred maintenance and infrastructure upgrades, along with programs and equipment, staff believes that this is best served when addressed as part of the traditional budget development process.

RECOMMENDATION

Staff recommends that Covid Relief funds be incorporated in future district budgets as determined by the Board of Directors.

**NORTH HIGHLANDS RECREATION & PARK DISTRICT**  
**BILLING REPORT FEBRUARY 2022**  
**(Bills paid in January 2022)**

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>		<u>AMOUNT</u>
<b><u>BENEFITS</u></b>					
1210	Retirement	Voya	Jan-22	\$	3,360.41
1230	Insurance	California Choice	Feb-22	\$	9,327.17
1230	" " "	CoPower	Feb-22	\$	940.50
1240	Workers' Comp	CAPRI	4TH QTR	\$	414.51
	<b>Total</b>				<b>14,042.59</b>
<b><u>SERVICES &amp; SUPPLIES</u></b>					
2039	Emp Trans - Mileage	Robertson, R.	December 2021	\$	33.15
2039	" " "	Mesaros, C	December 2021	\$	56.00
2039	" " "	Mesaros, C	January 2022	\$	36.96
2061	Membership	CPRS	Scott Membership	\$	150.00
2076	Office Sup	Walkers	supplies	\$	77.90
2076	" " "	Walkers	supplies	\$	45.14
2076	" " "	USBank	Amazon(Computer Cable)	\$	12.92
2076	" " "	Walkers	supplies	\$	139.62
2085	Printing	USBank	Amazon (Film)	\$	193.94
2111	Bldg Maint. Serv.	Stice Lock	6040 Watt Avenue Service	\$	416.99
2112	Bldg Maint. Sup	USBank	Amazon (pens)	\$	45.38
2191	Electric	SMUD	3548415 3244 Freedom Park	\$	-
2191	" " "	SMUD	7000000346 District	\$	2,459.55
2191	" " "	SMUD	2919472 Rec/Dudley BLDG 1472	\$	52.55
2191	" " "	SMUD	2733018 Aztec	\$	593.14
2192	Nat'l Gas	PG&E	8802679102-5 3829 Stephen Drive	\$	132.92
2192	" " "	PG&E	2198624112-9 7916 Aztec BLDG 518	\$	785.18
2192	" " "	PG&E	0593497194-5 7916 Aztec BLDG 5360	\$	24.97
2193	Refuse	Republic Servie	3929 Karl, 7916 Aztec Way, 6040 Watt	\$	431.50
2193	" " "	Public Works	Dump	\$	585.65
2195	Sewage	Sac Utilities	3929 Karl Dr.		
2195	" " "	Sac Utilities	3911 Blackfield Dr.		
2195	" " "	Sac Utilities	2802 Perrin	\$	200.11
2195	" " "	Sac Utilities	3843 Bainbridge		
2195	" " "	Sac Utilities	7916 Aztec		
2195	" " "	Sac Utilities	6040 Watt		
2197	Tele & Teleg	AT&T	Service - Capehart		
2197	" " "	Comcast	Service - Shop	\$	89.83
2197	" " "	Comcast	Service - District	\$	294.44
2197	" " "	Telepacific	Service	\$	548.82
2198	Water	Sac Suburban	Memorial, Larchmont, Brock #1, Brock #2, Navaho Bldg 518, Navaho bldg 539, Navaho/chip Karl Dr., Strizek, Karl&Rosario, Planehaven, Wings	\$	1,984.38
2198	" " "	Sac Suburban	Way, 6040 Watt, Freedom, Softball Complex	\$	1,984.38
2198	" " "	CA/American	Chardonay	\$	164.62
2198	" " "	CA/American	Sierra	\$	164.63
2205	Auto Maint. Serv	J&T Auto	Service	\$	384.71
2226	Expend. Tools	CH Mowers	tools	\$	248.85
2236	Fuel & Lube	C.U.S.D.	Oct/Nov/Dec	\$	2,716.90

**NORTH HIGHLANDS RECREATION & PARK DISTRICT**  
**BILLING REPORT FEBRUARY 2022**  
**(Bills paid in January 2022)**

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
2275	Rents & Leases	All Star Rents	Equipment rental	\$ 294.52
2275	" " "	DLL Financial	Copier	\$ 186.28
2275	" " "	Sac Valley Alarm	6040 Watt Quarterly Monitoring	\$ 129.36
2275	" " "	USBank	United Site Serv. (Porta Potties)	\$ (228.56)
2275	" " "	Alhambra	water service	\$ 55.87
2275	" " "	CIT - Avaya	Phone Equipment	\$ 432.18
2275	" " "	DLL Financial	Copier	\$ 186.28
2275	" " "	Sentry Alarm	6040 Watt Avenue monitoring	\$ 636.00
2275	" " "	Sentry Alarm	7916 Aztec monitoring	\$ 726.00
2314	Clothing	American Logowear	Raccoon Club	\$ 2,205.77
2322	Custodial Sup	A1 Janitorial	Janitorial Supplies	\$ 686.54
			BeiAir,FoodMax,Chipotle,Smart&Final, Round Table,Buckhorn (Staff	
2332	Food	USBank	Mtg.,Cake,RC,Winter Camp,Harvest	\$ 615.47
2444	Medical	USBank	Amazon,CVS,Walmart (RC, Covid Test)	\$ 234.04
2531	Legal	Bart.,Kron.,Shan	Dec 2021 Monthly	\$ 80.00
2591	Other Prof Serv.	DAC	Contract Service Agreement	\$ 32,160.00
2591	" " "	Doug Houston	Prop 68	\$ 25,000.00
2591	" " "	DOJ	Recreation fingerprints	\$ 96.00
2591	" " "	Walkers	Filing Cabinet	\$ 713.26
			SacBee,GoldenHillsPest,WhenIWork,Zoom, Google One,PostIt, Adobe,Microsoft, Streamline(Public Notice,Serv.,Programs,	
2591	" " "	USBank	Scheduler, RC)	\$ 903.29
2591	" " "	Fulton El Camino	Patrol Service Sept/Dec 2021	\$ 10,530.00
2591	" " "	Firecode	6040 Watt Service	\$ 510.14
2591	" " "	Redlingshafer, Don	Dec 2021 recording	\$ 100.00
2851	Recreation Serv	USBank	Indeed,Amazon (Indeed will be refund,Fraud)	\$ 4,035.79
			Amazon,DollarTree,Walmart,Wayfair (RC, WinterCamp,Rec Sup.,Office Supplies)	
2852	Recreation Sup	USBank	(Merchant Fees- Jan \$44.95/Dec - Bank	\$ 939.12
2898	Other Oper Exp	NHRPD - BANK FEES	Fees \$81.27/Jan - Active Fee \$)	\$ 654.05
2898	" " "	USBank	Sac County (Parking)	\$ 3.50
	<b>TOTAL</b>			<b>\$ 96,940.03</b>
<b><u>FIXED ASSETS</u></b>				
4201	Building Improvement	Carpet Plus	New carpet for the District Office	\$ 7,950.56
4201	" " "	Carpet Plus	New carpet for the District Office	\$ 2,361.39
4202	Structures	TruGreen	Ridgepoint	\$ 1,595.00
4202	" " "			
4303	Equipment	Future Ford of Sacramento	Two (2) F-150 trucks	\$ 59,436.98
	<b>TOTAL</b>			<b>\$ 71,343.93</b>
<b>Total District Salaries</b>		(JANUARY 2 PAY DAY)		\$ 63,060.97
<b>Total District EDD</b>		(JANUARY 2 PAY DAY)		\$ 949.26
<b>Total District OASDI</b>		(JANUARY 2 PAY DAY)		\$ 4,656.81
				<b>\$ 68,667.04</b>
<b>DISTRICT TOTALS</b>				<b>\$250,993.59</b>

**NORTH HIGHLANDS RECREATION & PARK DISTRICT**  
**BILLING REPORT FEBRUARY 2022**  
**(Bills paid in January 2022)**

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
9429	Building Rentals			
9646	Rec Fees & Charges	Blakney, Aventi	Refund for cancellation for bball and cheer	\$ 150.98
9646	" " "	Gonzales, Alexis	Refund for cancellation for cheer	\$ 60.71
9646	" " "	Hunter, Rachelle	Refund for cancellation for cheer	\$ 60.71
9646	" " "	Rumley, stephanie	Refund for cancellation for cheer	\$ 60.71
9646	" " "	Belle, Lacie	Refund for cancellation for cheer	\$ 60.71
9646	" " "	Lloyd, Angelica	Refund for cancellation for cheer	\$ 60.71
9646	" " "	Lopez, Maria	Refund for cancellation for cheer	\$ 124.43
9646	" " "	Taylor, Levias	Refund for cancellation for bball and cheer	\$ 241.24
9646	" " "	Taggart, Jade	Refund for cancellation for cheer	\$ 121.42
9646	" " "	More, Melissa	Refund for cancellation for bball	\$ 87.26
9646	" " "	Olivas, Brittany	Refund for cancellation for bball	\$ 177.53
9646	" " "	Luke, Jarett	Refund for cancellation for bball	\$ 177.53
9646	" " "	Collier, Michelle	Refund for cancellation for bball	\$ 87.26
9646	" " "	Lesly, Nat	Refund for cancellation for bball	\$ 87.26
9646	" " "	Pike, Ashlie	Refund for cancellation for bball	\$ 87.26
9646	" " "	Stanner, Shawn	Refund for cancellation for bball	\$ 87.26
9646	" " "	Jones, Steve	Refund for cancellation for bball	\$ 87.26
9646	" " "	Romero, Ronny	Refund for cancellation for bball	\$ 87.26
9646	" " "	Grymaylo, Darya	Refund for cancellation for bball	\$ 87.26
9646	" " "	Patterson, Gabriel	Refund for cancellation for bball	\$ 87.26
9646	" " "	Munoz, Sergio	Refund for cancellation for bball	\$ 87.26
9646	" " "	Soto, Xavier	Refund for cancellation for bball	\$ 87.26
9646	" " "	Rodriguez, Jorge	Refund for cancellation for bball	\$ 87.26
9646	" " "	Lloyd, Angelica	Refund for cancellation for bball	\$ 87.26
9646	" " "	Castro, Bianca	Refund for cancellation for bball	\$ 267.79
9646	" " "	Preston, Reginald	Refund for cancellation for bball	\$ 87.26
9646	" " "	Becerra, Meranda	Refund for cancellation for bball	\$ 87.26
9646	" " "	Hunter, Rachelle	Refund for cancellation for bball	\$ 87.26
9646	" " "	Wade, Shannon	Refund for cancellation for bball	\$ 87.26
9646	" " "	Garrett, Vanessa	Refund for cancellation for bball	\$ 87.26
9646	" " "	Diaz, Eva	Refund for cancellation for bball	\$ 87.26
9646	" " "	Harris, Shakeea	Refund for cancellation for bball	\$ 87.26
9646	" " "	Jacobo, Blanca	Refund for cancellation for bball	\$ 87.26
9646	" " "	Bednar, Amanda	Refund for cancellation for pw bball	\$ 30.00
9646	" " "	Fukusbima, Linzie	Refund for cancellation for pw bball	\$ 30.00
9646	" " "	Patrick, Nicle	Refund for cancellation for pw bball	\$ 30.00
9646	" " "	Cervantes, Tara	Refund for cancellation for pw bball	\$ 30.00
9646	" " "	Kinkle, Lawrence	Refund for cancellation for pw bball	\$ 30.00

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BOARD MEMBER

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**NORTH HIGHLANDS RECREATION & PARK DISTRICT**  
**BILLING REPORT FEBRUARY 2022**  
**(Bills paid in January 2022)**

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
<b><u>BENEFITS</u></b>				
1210	Retirement	VOYA	Jan-22	\$ 273.49
1230	Insurance	CALIFORNIA CHOICE	Feb-22	\$ 542.62
1230	" " "	COPOWER	Feb-22	\$ 85.50
1240	" " "	CAPRI	4th Qtr	\$ 138.15
	<b>Total</b>			<b>1,039.76</b>
<b><u>SERVICES &amp; SUPPLIES</u></b>				
2005	Adv./Legal Notice			\$ -
2142	Land Imp Sup			\$ -
2191	Electric	SMUD	6696230 7955 Bing Drive PED	\$ 24.12
2191	" " "	SMUD	6696231 7931 Scotland Dr PED	\$ 24.12
2198	Water	CA/American	Cherry Blossom Park 7930 Little Plum IRRG	\$ 30.15
2198	" " "	CA/American	Cherry Blossom Park 7866 Bing Drive	\$ 8.32
2198	" " "	CA/American	Cherry Blossom Park 7866 Bing Drive IRRG	\$ 58.42
2198	" " "	CA/American	Cherry Blossome Park 2794 Napoleon IRRG	\$ 58.42
2236	Fuel/Lube	C.U.S.D.	Oct/Nov/Dec	\$ 500.00
	<b>TOTAL</b>			<b>\$ 703.55</b>
<b><u>FIXED ASSETS</u></b>				
4201	Building Improvement			\$ -
4202	Structures			\$ -
4303	Equipment			\$ -
	<b>TOTAL</b>			<b>\$ -</b>
<b>Total District Salaries</b>		(JANUARY 2 PAY DAY)		\$ 3,418.66
<b>Total District EDD</b>		(JANUARY 2 PAY DAY)		\$ 54.70
<b>Total District OASDI</b>		(JANUARY 2 PAY DAY)		\$ 261.53
				<b>\$ 3,734.89</b>
<b>DISTRICT TOTALS</b>				<b>\$5,478.20</b>

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BOARD MEMBER

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BOARD MEMBER

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BOARD MEMBER

	A	B	C	D	E	F	G	H	
1		<b>NORTH HIGHLANDS RECREATION &amp; PARK DISTRICT</b>							
2		<b>REVENUE REPORT - JANUARY 2022</b>							
3									
4	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTH'S</b>	<b>REF/REIM</b>	<b>TO DATE</b>	<b>UNREALIZED</b>	<b>PERCENT</b>	
5	<b>FACILITY RENTALS</b>								
6	9429	Community Center	\$0.00	1,485.00	457.50	8,497.50	-8,497.50		
7	9429	Recreation Center	\$0.00	1,825.00	0.00	4,865.00	-4,865.00		
8	9429	<b>TOTAL</b>	<b>\$25,000.00</b>	<b>3,310.00</b>	<b>457.50</b>	<b>13,362.50</b>	<b>11,637.50</b>	<b>53%</b>	
9									
10	<b>LEASED PROPERTY</b>								
11	9690	Strizek Lease	\$0.00	2,133.20	0.00	14,932.40	-14,932.40		
12	9690	Capehart Lease - Day Care	\$0.00	2,968.00	0.00	20,542.00	-20,542.00		
13	9690	Freedom Park Lease - Softball	\$0.00	5,300.00	0.00	36,600.00	-36,600.00		
14	9690	Sierra Creek	\$0.00	0.00	0.00	5,000.00	-5,000.00		
15	9690	<b>TOTAL</b>	<b>\$123,400.00</b>	<b>10,401.20</b>	<b>0.00</b>	<b>77,074.40</b>	<b>46,325.60</b>	<b>62%</b>	
16									
17	<b>REVENUE OTHER</b>								
18	9790	Bad Check Reim	\$0.00	0.00	0.00	0.00	0.00		
19	9790	Sign Board	\$0.00	0.00	0.00	0.00	0.00		
20	9790	Team Fees - Brock	\$0.00	0.00	0.00	180.00	-180.00		
21	9790	Snack Shack - Brock	\$0.00	0.00	0.00	300.00	-300.00		
22	9790	Team Fees - Capehart	\$0.00	0.00	0.00	0.00	0.00		
23	9790	Utilities - Capehart	\$0.00	0.00	0.00	0.00	0.00		
24	9790	Storage Use - Capehart	\$0.00	0.00	0.00	0.00	0.00		
25	9790	Truck Accident Reim	\$0.00	0.00	0.00	13,000.00	-13,000.00		
26	9790	Team Fees - Pacific	\$0.00	0.00	0.00	0.00	0.00		
27	9790	TRUSD Reim for Pacific Pool	\$0.00	0.00	0.00	0.00	0.00		
28	9790	USBank Incentive	\$0.00	0.00	0.00	296.48	-296.48		
29	9790	Stale dated Check	\$0.00	0.00	99.50	99.50	-99.50		
30	9790	Fulton El Camino Reim	\$0.00	0.00	0.00	297.49	-297.49		
31	9790	Reim Settlement - Waste Mngmnt	\$0.00	0.00	0.00	0.00	0.00		
32	9790	Surplus Sale	\$0.00	0.00	0.00	18,359.00	-18,359.00		
33	9790	Brock Park Arson Reim	\$0.00	0.00	0.00	0.00	0.00		
34		<b>TOTAL</b>	<b>\$1,300.00</b>	<b>0.00</b>	<b>99.50</b>	<b>32,532.47</b>	<b>-31,232.47</b>	<b>2502%</b>	
35	<b>AQUATICS</b>								
36	9646	Swim Lesson	\$0.00	0.00	0.00	0.00	0.00		
37	9646	Adult Lap Swim	\$0.00	0.00	0.00	0.00	0.00		
38	9646	Swim Team	\$0.00	0.00	0.00	0.00	0.00		
39		<b>TOTAL</b>	<b>\$9,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	
40									
41	<b>DAY CARE PROGRAM</b>								
42	9646	Ridgepoint Raccoon Club	\$0.00	3,589.00	0.00	17,291.10	-17,291.10		
43	9646	JR Recreation Leader	\$0.00	0.00	0.00	0.00	0.00		
44	9646	Winter Camp	\$0.00	7,816.00	0.00	8,264.00	0.00		
45	9646	Spring Camp	\$0.00	0.00	0.00	0.00	0.00		
46	9646	Fall Camp	\$0.00	0.00	0.00	5,610.00	-5,610.00		
47	9646	Summer Kids Kamp - Comm Ctr	\$0.00	0.00	0.00	9,727.00	-9,727.00		
48		<b>TOTAL</b>	<b>\$58,000.00</b>	<b>11,405.00</b>	<b>0.00</b>	<b>\$40,892.10</b>	<b>17,107.90</b>	<b>71%</b>	
49									
50	<b>SPECIAL INTEREST CLASSES</b>								
51	9646	Art Class	\$0.00	0.00	0.00	0.00	0.00		
52	9646	First Aid and CPR Class	\$0.00	0.00	0.00	0.00	0.00		
53	9646	Harvest Time	\$0.00	0.00	0.00	275.00	-275.00		
54	9646	Winter Workshop	\$0.00	0.00	0.00	90.00	-90.00		
55	9646	Park Spot Light	\$0.00	0.00	0.00	55.00	-55.00		
56	9646	SR Movies	\$0.00	2.00	0.00	35.00	-35.00		
57		<b>TOTAL</b>	<b>\$4,000.00</b>	<b>\$2.00</b>	<b>\$0.00</b>	<b>\$455.00</b>	<b>-\$455.00</b>	<b>11%</b>	
58									
59	<b>SPECIAL EVENTS</b>								
60	9646	Halloween Vendors	\$0.00	0.00	0.00	370.00	-370.00		
61	9646	Holiday Party	\$0.00	0.00	0.00	150.00	-150.00		
62	9646	Movie Night in The Park	\$0.00	0.00	0.00	0.00	0.00		
63	9646	Spring Fling	\$0.00	0.00	0.00	0.00	0.00		
64	9646	Yard Sale	\$0.00	0.00	0.00	330.00	-330.00		
65		<b>TOTAL</b>	<b>\$1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>850.00</b>	<b>-850.00</b>	<b>85%</b>	
66									
67	<b>CONTRACT CLASSES</b>								
68	9646	Kidz Love Soccer	\$0.00	0.00	0.00	0.00	0.00		
69	9646	Youth Tumbling/Dance	\$0.00	0.00	0.00	0.00	0.00		
70		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	
71									
72	<b>RECREATION MISC.</b>								
73	9646	Gym Rental-Capehart/R.P.	\$0.00	3,025.00	0.00	8,757.50	-8,757.50		
74	9646	Open Gym Basketball	\$0.00	0.00	0.00	156.00	-156.00		
75	9646	Park Rentals	\$0.00	0.00	0.00	5,415.00	-5,415.00		
76		<b>TOTAL</b>	<b>\$20,000.00</b>	<b>3,025.00</b>	<b>0.00</b>	<b>14,328.50</b>	<b>5,671.50</b>	<b>72%</b>	
77									
78								Page 1	

	A	B	C	D	E	F	G	H
79	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
80	<b>YOUTH SPORTS</b>							
81	9646	Pee Wee Bball Skills & Drills	\$0.00	0.00	(150.00)	1,170.00	-1,170.00	
82	9646	2nd-3rd 3x3 Bball	\$0.00	0.00	0.00	990.00	-990.00	
83	9646	4th-5th 3x3 Bball	\$0.00	0.00	0.00	605.00	-605.00	
84	9646	6th-7th 3x3 Bball	\$0.00	0.00	0.00	605.00	-605.00	
85	9646	2nd-3rd Bball	\$0.00	170.00	(790.26)	59.74	-59.74	
86	9646	4th-5th Bball	\$0.00	425.00	(969.20)	-34.20	34.20	
87	9646	6th-7th Bball	\$0.00	255.00	(879.10)	-29.10	29.10	
88	9646	Cheer	\$0.00	240.00	(671.11)	-11.11	11.11	
89	9646	TRUSD SOCCER	\$0.00	0.00	0.00	5,345.38	-5,345.38	
90	9646	Pee Wee Sports Camp	\$0.00	0.00	0.00	0.00	0.00	
91		<b>TOTAL</b>	<b>\$25,000.00</b>	<b>1,090.00</b>	<b>(3459.67)</b>	<b>8,700.71</b>	<b>16,299.29</b>	<b>35%</b>
92								
93	<b>ADULT SPORTS</b>							
94	9646	Coed Power Volleyball-Monday	\$0.00	0.00	0.00	0.00	0.00	
95	9646	Adult Basketball	\$0.00	0.00	0.00	0.00	0.00	
96		<b>TOTAL</b>	<b>\$8,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0%</b>
97								
98	<b>TAXES</b>							
99	9101	Prop Tax - Secured	\$1,542,500.00	845,287.19	(2947.67)	842,339.52	700,160.48	
100	9102	Prop Tax - Unsec	\$56,000.00	52,606.93	0.00	52,606.93	3,393.07	
101	9103	Supp Prop Tax	\$41,000.00	14,719.99	(823.11)	13,896.88	27,103.12	
102	9104	Prop Tax Sec Delinquent	\$12,000.00	0.00	0.00	10,917.35	1,082.65	
103	9105	Prop Tax Supp Delinquent	\$2,000.00	0.00	0.00	1,955.22	44.78	
104	9106	Prop tax Unitary	\$8,700.00	4,721.17	0.00	4,721.17	3,978.83	
105	9120	Prop Tax Secured Redemp	\$0.00	0.00	0.00	0.00	0.00	
106	9130	Prop Tax - Prior Unsec	\$1,000.00	557.93	0.00	557.93	442.07	
107	9140	Prop Tax - Pently	\$400.00	246.82	0.00	246.82	153.18	
108	9196	RDA Residual	\$17,000.00	0.00	0.00	408.80	16,591.20	
109	9199	Taxes Other	\$0.00	0.00	0.00	0.00	0.00	
110		<b>TOTAL</b>	<b>\$1,680,600.00</b>	<b>918,140.03</b>	<b>(3770.78)</b>	<b>927,650.62</b>	<b>752,949.38</b>	<b>55%</b>
111								
112	<b>INTEREST INCOME</b>							
113	9410	Interest Income	\$8,000.00	1,556.00	0.00	1,614.00	6,386.00	
114		<b>TOTAL</b>	<b>\$8,000.00</b>	<b>1,556.00</b>	<b>0.00</b>	<b>1,614.00</b>	<b>6,386.00</b>	<b>20%</b>
115								
116	<b>USE OF MONEY/PROPERTY</b>							
117	9522	Homeowner Prop Tax	\$12,900.00	6,467.53	0.00	6,467.53	6,432.47	
118		<b>TOTAL</b>	<b>\$12,900.00</b>	<b>6,467.53</b>	<b>0.00</b>	<b>6,467.53</b>	<b>6,432.47</b>	<b>50%</b>
119								
120	<b>IN LIEU TAX</b>							
121	9529	In Lieu Tax	\$100,000.00	0.00	0.00	0.00	100,000.00	
122		<b>TOTAL</b>	<b>\$100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>0%</b>
123								
124	<b>MISC. Revenue</b>							
125	9530	Misc. Revenue	\$71,352.00	5,023.20	0.00	40,460.93	30,891.07	
126		<b>TOTAL</b>	<b>\$71,352.00</b>	<b>5,023.20</b>	<b>0.00</b>	<b>40,460.93</b>	<b>30,891.07</b>	<b>57%</b>
127								
128	<b>AID TO LOCAL GOVERNMENT</b>							
129	9531	Aid to Local Government	\$0.00	0.00	0.00	0.00	0.00	
130		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
131								
132	<b>REDEVELOPMENT FUNDS</b>							
133	9533	Redevelopment Passthru	\$9,500.00	0.00	0.00	229.67	9,270.33	
134		<b>TOTAL</b>	<b>\$9,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>229.67</b>	<b>9,270.33</b>	<b>2%</b>
135								
136	<b>FISCAL RELIEF FOR SPECIAL DISTRICT</b>							
137	9595	Fiscal Relief for Special District	\$0.00	0.00	0.00	742,013.00	-742,013.00	
138		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
139								
140	<b>STATE AID</b>							
141	9569	State Aid	\$0.00	0.00	0.00	0.00	0.00	
142		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
143								
144								
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	A	B	C	D	E	F	G	H
157	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
158	9429	Building Rental	\$25,000	3,310.00	457.50	13,362.50	11,637.50	53%
159	9646	Rec Fees & Charges	\$125,000	15,522.00	(3459.67)	65,226.31	59,773.69	52%
160	9100	Taxes	\$1,680,600	918,140.03	(3770.78)	927,650.62	752,949.38	55%
161	9410	Interest Income	\$8,000	1,556.00	0.00	1,614.00	6,386.00	20%
162	9522	Homeowner Prop Tax	\$12,900	6,467.53	0.00	6,467.53	6,432.47	50%
163	9529	In Lieu Tax	\$100,000	0.00	0.00	0.00	100,000.00	0%
164	9530	Misc. Revenue	\$71,352	5,023.20	0.00	40,460.93	30,891.07	57%
165	9531	Aid to Local Government	\$0	0.00	0.00	0.00	0.00	0%
166	9533	Redevelopmnet Funds	\$9,500	0.00	0.00	229.67	9,270.33	2%
167	9595	Fiscal Relief for Special Dist.	\$0	0.00	0.00	0.00	0.00	0%
168	9569	State Aid	\$0	0.00	0.00	0.00	0.00	0%
169	9690	Lease Property	\$123,400	10,401.20	0.00	77,074.40	46,325.60	62%
170	9790	Revenue Other	\$1,300	0.00	99.50	32,532.47	-31,232.47	2502%
171		TOTAL	\$2,157,052	960,419.96	-6,673.45	1,164,618.43	992,433.57	54%
172								
173		GENERAL RESERVED FUND	\$0					
174		CARRY OVER	\$381,390	0.00	0.00	0.00	0.00	0%
175								
176		TOTAL BUDGET	\$2,538,442	960,419.96	-6,673.45	\$1,164,618	1,373,823.57	46%
177								
178		Scholarship		11383.09				
179		ADA		0.00				
180		Field Deposit - Brock Park		0.00				
181		Field Deposit - Softball Complex		0.00				
182		Field Deposit - Capehart		0.00				
183		Bldg Deposit		1500.00	0.00			
184		Bldg Guards		240.00				
185		Bldg Ins. Subsidiary		0.00				
186				13123.09				
187								
188	2191	SMUD Reim - Something Extra		380.00				
189	2192	PG&E Reim - Something Extra		10.00				
190	2193	Republic Serv. Reim - Something		90.00				
191	2195	Sewage Reim - Something Extra		240.00				
192	2198	Water Reim - Something Extra		100.00				
193				820.00				
194								
195								
196		Total Revenue		974,363.05				
197								
198								
199								
200		Program/Scholarship Donations	\$0.00	11,383.09	0.00	12,036.48	-12,036.48	
201								
202		District ADA Account	\$0.00	0.00	0.00	9,764.79	-9,764.79	
203		055000000	\$0.00	1,740.00	0.00	13,177.80	-13,177.80	
204		Contingency	\$150,000.00	0.00	0.00	80,695.00	69,305.00	
205		Park Dedication Acct 088L	\$0.00	20.00	0.00	14,121.71	-14,121.71	
206		Park Fees 346I	\$0.00	1,953.00	0.00	1,333,185.22	-1,333,185.22	
207		District Reserve Acct	\$0.00	0.00	0.00	721,100.00	-721,100.00	

	A	B	C	D	E	F	G	H
1		<b>NORTH HIGHLANDS RECREATION &amp; PARK DISTRICT - CHERRY BLOSSOM PARK</b>						
2		<b>REVENUE REPORT - JANUARY 2022</b>						
3								
4	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTH'S</b>	<b>REF/REIM</b>	<b>TO DATE</b>	<b>UNREALIZED</b>	<b>PERCENT</b>
5	<b>TAXES</b>							
6	9101	Prop Tax - Secured	\$0.00	0.00	0.00	0.00	0.00	
7	9102	Prop Tax - Unsec	\$0.00	0.00	0.00	0.00	0.00	
8	9103	Supp Prop Tax	\$0.00	0.00	0.00	0.00	0.00	
9	9104	Prop Tax Sec Delinquent	\$0.00	0.00	0.00	0.00	0.00	
10	9105	Prop Tax Supp Delinquent	\$0.00	0.00	0.00	0.00	0.00	
11	9106	Prop tax Unitary	\$0.00	0.00	0.00	0.00	0.00	
12	9120	Prop Tax Secured Redemp	\$0.00	0.00	0.00	0.00	0.00	
13	9130	Prop Tax - Prior Unsec	\$0.00	0.00	0.00	0.00	0.00	
14	9140	Prop Tax - Pently	\$0.00	0.00	0.00	0.00	0.00	
15	9196	RDA Residual	\$0.00	0.00	0.00	0.00	0.00	
16		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
17								
18	<b>INTEREST INCOME</b>							
19	9410	Interest Income	\$346.00	49.00	0.00	52.00	294.00	
20		<b>TOTAL</b>	<b>\$346.00</b>	<b>49.00</b>	<b>0.00</b>	<b>52.00</b>	<b>294.00</b>	<b>0%</b>
21								
22	<b>USE OF MONEY/PROPERTY</b>							
23	9522	Homeowner Prop Tax	\$0.00	0.00	0.00	0.00	0.00	
24		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
25								
26	<b>IN LIEU TAX</b>							
27	9529	In Lieu Tax	\$0.00	0.00	0.00	0.00	0.00	
28		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
29								
30	<b>MISC. Revenue</b>							
31	9530	Misc. Revenue	\$0.00	0.00	0.00	0.00	0.00	
32		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
33								
34	<b>AID TO LOCAL GOVERNMENT</b>							
35	9531	Aid to Local Government	\$0.00	0.00		0.00	0.00	
36		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
37								
38	<b>REDEVELOPMENT FUNDS</b>							
39	9533	Redevelopment funds	\$0.00	0.00	0.00	0.00	0.00	
40		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
41								
42	<b>STATE AID</b>							
43	9569	State Aid	\$0.00	0.00	0.00	0.00	0.00	
44		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
45								
46	<b>SPECIAL ASSESSMENT</b>							
47	9603	Special Assessment	\$121,892.00	64,196.19	(81.13)	64,115.06	57,776.94	
48		<b>TOTAL</b>	<b>\$121,892.00</b>	<b>64,196.19</b>	<b>(81.13)</b>	<b>64,115.06</b>	<b>57,776.94</b>	<b>47%</b>
49								
50	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTH'S</b>	<b>REF/REIM</b>	<b>TO DATE</b>	<b>UNREALIZED</b>	<b>PERCENT</b>
51								
52	9100	Taxes	\$0	0.00	0.00	0.00	0.00	0%
53	9410	Interest Income	\$346	49.00	0.00	52.00	294.00	0%
54	9522	Homeowner Prop Tax	\$0	0.00	0.00	0.00	0.00	0%
55	9529	In Lieu Tax	\$0	0.00	0.00	0.00	0.00	0%
56	9530	Misc. Revenue	\$0	0.00	0.00	0.00	0.00	0%
57	9531	Aid to Local Government	\$0	0.00	0.00	0.00	0.00	0%
58	9533	Redevelopmnet Funds	\$0	0.00	0.00	0.00	0.00	0%
59	9569	State Aid	\$0	0.00	0.00	0.00	0.00	0%
60	9603	Special Assessment	\$121,892	64,196.19	(81.13)	64,115.06	57,776.94	53%
61								
62		<b>TOTAL</b>	<b>\$122,238</b>	<b>64,245.19</b>	<b>(81.13)</b>	<b>64,167.06</b>	<b>58,070.94</b>	<b>52%</b>
63								
64		<b>GENERAL RESERVED FUND</b>	<b>\$0</b>					
65		<b>CARRY OVER</b>	<b>\$24,825</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>24,825.00</b>	<b>0%</b>
66								
67		<b>TOTAL BUDGET</b>	<b>\$147,063</b>	<b>64,245.19</b>	<b>-81.13</b>	<b>\$64,167</b>	<b>82,895.94</b>	<b>44%</b>
68								
69								
70		<b>Total Revenue</b>		<b>64,245.19</b>				
71								
72								
73								
74								
75								

	A	B	C	D	E	F	G
1	<b>NORTH HIGHLANDS RECREATION &amp; PARK DISTRICT</b>						
2	<b>EXPENDITURE REPORT - JANUARY 2022</b>						
3							
4	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTHS</b>	<b>EXPENDED</b>	<b>BALANCE</b>	<b>% EXPEND</b>
5	<b>ADMINISTRATION</b>						
6	<b>SALARIES &amp; BENEFITS</b>						
7	1110	Administrator	116,518	9,115.87	70,938.95	45,579.05	61%
8	1110	Office Manager	62,881	4,916.64	38,297.86	24,583.14	61%
9	1122	Board of Directors	8,500	500.00	3,750.00	4,750.00	44%
10		Sub-Total	187,899	14,532.51	112,986.81	74,912.19	60%
11	1210	Retirement	14,352	1,122.60	8,738.98	5,613.02	61%
12	1220	OASDI	14,374	1,029.80	8,069.96	6,304.04	56%
13	1230	Insurance	31,986	2,551.01	17,887.07	14,098.93	56%
14	1240	Worker's Comp.	1,419	138.17	1,179.17	239.83	83%
15	1250	Unemployment	490	190.67	190.67	299.33	39%
16		Sub-Total	62,621	5,032.25	36,065.85	26,555.15	58%
17		<b>TOTAL</b>	<b>250,521</b>	<b>19,564.76</b>	<b>149,052.66</b>	<b>101,468.34</b>	<b>59%</b>
18							
19	<b>SERVICES &amp; SUPPLIES</b>						
20	2005	Ad/Leg	1,575	0.00	1,512.28	62.72	96%
21	2022	Bks/Subs	150	0.00	146.44	3.56	98%
22	2029	Bus Conf Exp	5,000	0.00	2,368.44	2,631.56	47%
23	2035	Educ/Trng	3,000	0.00	0.00	3,000.00	0%
24	2039	Empl Trans	1,500	0.00	236.32	1,263.68	16%
25	2051	Insurance	98,712	0.00	98,712.00	0.00	100%
26	2061	Memberships	10,920	0.00	10,920.00	0.00	100%
27	2076	Office Sups	8,500	975.92	6,641.66	1,858.34	78%
28	2081	Postage	1,000	0.00	104.35	895.65	10%
29	2085	Printing	500	0.00	405.39	94.61	81%
30	2197	Tele & Teleg	19,992	843.26	10,538.24	9,453.76	53%
31	2261	Office Equip Mtn	10,900	0.00	9,270.91	1,629.09	85%
32	2275	Rents & Leases	10,940	804.74	6,685.78	4,254.22	61%
33	2332	Food Sups	600	437.83	754.70	-154.70	126%
34	2444	Medical Supplies	2,000	0.00	181.83	1,818.17	9%
35	2505	Actg Svcs	28,900	0.00	10,700.00	18,200.00	37%
36	2531	Legal Svcs	10,000	560.00	3,166.00	6,834.00	32%
37	2591	Other Prof Svcs	175,962	57,502.48	62,924.39	113,037.61	36%
38	2813	Sales Tax Adjustment	0	0.00	0.00	0.00	0%
39	2819	Registration Service	0	0.00	0.00	0.00	0%
40	2880	PY Expenditure	0	0.00	0.00	0.00	0%
41	2898	Other Oper Exp	16,000	612.60	3,779.62	12,220.38	24%
42		<b>TOTAL</b>	<b>406,151</b>	<b>61,736.83</b>	<b>229,048.35</b>	<b>177,102.65</b>	<b>56%</b>
43							
44							
45							
46	4303	Office Equipment	0	0.00	0.00	0	0%
47		<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
48							
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57							PAGE 1

	A	B	C	D	E	F	G
58	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
59	RECREATION						
60	SALARIES & BENEFITS						
61	1110	Superintendent-Sarah	75,325	5,888.92	45,028.12	30,296.88	60%
62	1110	Supervisor-Rachel	57,079	4,463.26	33,701.54	23,377.46	59%
63	1110	Office Assistant-Christine	49,068	3,837.64	23,229.24	25,838.76	47%
64	1122	Part Time	113,661	1,662.01	28,590.30	85,070.70	25%
65	1122	Part Time Ases	88,440	7,318.76	43,907.98	44,532.02	50%
66		Sub-Total	383,573	23,170.59	174,457.18	209,115.82	45%
67	1210	Retirement	14,518	848.17	6,298.36	8,219.64	43%
68	1220	OASDI	29,343	1,728.69	13,155.80	16,187.20	45%
69	1230	Insurance	25,758	1,782.39	11,205.15	14,552.85	44%
70	1240	Worker's Comp	5,690	138.17	3,894.92	1,795.08	68%
71	1250	Unemployment	7,810	361.56	908.24	6,901.76	12%
72		Sub-Total	83,118	4,858.98	35,462.47	47,655.53	43%
73		TOTAL	466,690	28,029.57	209,919.65	256,770.35	45%
74							
75	SERVICES & SUPPLIES						
76	2005	Ads/Leg Notice	0	0.00	0.00	0.00	0%
77	2022	Books/Subs	0	0.00	0.00	0.00	0%
78	2029	Business/Conf Exp	500	84.78	551.43	-51.43	110%
79	2035	Educ/Trng	500	0.00	0.00	500.00	0%
80	2039	Empl Trans	1,500	41.33	818.84	681.16	55%
81	2061	Memberships	300	0.00	300.00	0.00	100%
82	2065	Film Svcs	0	0.00	0.00	0.00	0%
83	2076	Office Svcs	500	12.92	298.51	201.49	60%
84	2081	Postage	0	0.00	0.00	0.00	0%
85	2085	Printing	1,000	193.94	596.63	403.37	60%
86	2197	Tele & Teleg	0	0.00	0.00	0.00	0%
87	2261	Office Equip Mtn	1,000	0.00	0.00	1,000.00	0%
88	2275	Rents & Leases	0	0.00	0.00	0.00	0%
89	2314	Clothing	4,000	2,205.77	2,205.77	1,794.23	55%
90	2332	Food	4,000	77.64	1,162.48	2,837.52	29%
91	2444	Med Svcs	1,500	234.04	674.75	825.25	45%
92	2591	Other Prof Svcs	5,500	284.99	3,725.38	1,774.62	68%
93	2851	Rec Svcs	8,000	4,035.79	6,338.12	1,661.88	79%
94	2852	Rec Svcs	9,000	939.12	5,164.17	3,835.83	57%
95	2871	Transportation	0	0.00	0.00	0.00	0%
96	2898	Other Oper Exp	0	0.00	0.00	0.00	0%
97			37,300	8,110.32	21,836.08	15,463.92	59%
98							
99	4303	Office Equipment	0	0.00	0.00	0.00	0%
100			0	0.00	0.00	0.00	0%
101							
102							
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	A	B	C	D	E	F	G
115							
116	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
117	<b>MAINTENANCE</b>						
118	<b>SALARIES &amp; BENEFITS</b>						
119	1110	Superintendent-Scott	79,060	6,180.78	48,155.90	30,904.10	61%
120	1110	Supervisor - Sergio	62,881	4,916.64	38,297.86	24,583.14	61%
121	1110	Facility Mtnc Sprv.- Sean	70,008	0.00	24,528.22	45,479.78	35%
122	1110	Mtnc Wkr-Eric	11,700	0.00	8,281.55	3,418.45	71%
123	1110	Mtnc Wkr-Rodney	43,716	3,418.66	26,623.00	17,093.00	61%
124	1110	Mtnc Wkr-Steve	39,693	3,104.54	24,170.10	15,522.90	61%
125	1110	Mtnc Wkr-Barry	39,693	2,560.70	23,105.22	16,587.78	58%
126	1110	Mtnc Wkr-Eric/Rodger	39,693	3,104.54	13,116.00	26,577.00	33%
127	1122	PT Maintenance Wkr	0	0.00	0.00	0.00	0%
128	1122	Freedom Park Monitor	0	0.00	0.00	0.00	0%
129	1122	Weekday & Weekend Bldg Monitor	25,000	2,072.00	9,828.00	15,172.00	39%
130		<b>Sub-Total</b>	<b>411,444</b>	<b>\$ 25,357.86</b>	<b>216,105.85</b>	<b>195,338.15</b>	<b>53%</b>
131	1210	Retirement	30,915	1,409.64	13,580.46	17,334.54	44%
132	1220	OASDI	31,475	1,898.26	15,911.46	15,563.54	51%
133	1230	Insurance	103,288	5,511.45	41,194.07	62,093.93	40%
134	1240	Worker's Comp.	30,865	138.17	22,458.17	8,406.83	73%
135	1250	Unemployment	2,590	397.03	854.69	1,735.31	33%
136		<b>Sub-Total</b>	<b>199,133</b>	<b>9,354.55</b>	<b>93,998.85</b>	<b>105,134.15</b>	<b>47%</b>
137		<b>TOTAL</b>	<b>610,577</b>	<b>34,712.41</b>	<b>310,104.70</b>	<b>300,472.30</b>	<b>51%</b>
138	<b>SERVICES &amp; SUPPLIES</b>						
139	2005	Ads/Leg Notice	0	0.00	0.00	0.00	0%
140	2035	Educ/Trng	500	0.00	0.00	500.00	0%
141	2039	Empl Trans	350	0.00	61.60	288.40	18%
142	2061	Memberships	300	150.00	150.00	150.00	50%
143	2076	Office Sups	300	0.00	465.90	-165.90	155%
144	2104	Agri/Hort	2,000	0.00	93.37	1,906.63	5%
145	2111	Bldg Mtnc Svc	2,000	416.99	1,695.11	304.89	85%
146	2112	Bldg Mtnc Sups	7,500	1.40	3,449.70	4,541.26	39%
147	2122	Chem Sups	4,000	0.00	0.00	4,000.00	0%
148	2131	Elec Sys SVC	4,000	0.00	245.00	3,755.00	6%
149	2132	Elec Sys Sup	2,000	0.00	0.00	2,000.00	0%
150	2142	Land Imp Sup	17,000	0.00	5,786.41	11,213.59	34%
151	2151	Mech Sys Svc	0	0.00	0.00	0.00	0%
152	2162	Paint Sups	2,000	0.00	467.90	1,532.10	23%
153	2168	Plumbing Sups	7,000	0.00	3,250.31	3,749.69	46%
154	2191	Electricity	42,000	2,725.24	20,990.43	21,009.57	50%
155	2192	Natural Gas	3,000	933.27	1,548.75	1,451.25	52%
156	2193	Refuse	9,000	927.15	3,956.26	5,043.74	44%
157	2195	Sewage	5,500	-39.92	2,973.93	2,526.07	54%
158	2197	Tele/Teleg	2,000	89.83	1,170.23	829.77	59%
159	2198	Water	92,000	4,198.01	69,994.82	22,005.18	76%
160	2205	Auto Mtnc Svc	12,000	384.71	2,930.43	9,069.57	24%
161	2206	Auto Mtnc Sup	0	0.00	0.00	0.00	0%
162	2211	Constr Equip Svc	7,500	0.00	1,134.11	6,365.89	15%
163	2212	Constr Equip Sup	0	0.00	0.00	0.00	0%
164	2226	Expend Tools	3,000	248.85	1,334.36	1,665.64	44%
165	2236	Fuels & Lubes	14,000	2,716.90	8,949.10	5,050.90	64%
166	2275	Rents & Leases	9,000	1,613.19	5,930.00	3,070.00	66%
167	2281	Shop Equip Svc	1,200	0.00	0.00	1,200.00	0%
168	2282	Shop Equip Sup	0	0.00	0.00	0.00	0%
169	2292	Other Equip	10,000	0.00	4,339.01	5,660.99	43%
170	2314	Clothing	2,200	0.00	819.11	1,380.89	37%
171	2321	Cust Svc	0	0.00	0.00	0.00	

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172							
173	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
174	2322	Cust Sup	16,000	686.54	8,351.58	7,648.42	52%
175	2444	Medical Sup	300	0.00	0.00	300.00	0%
176	2591	Other Prof Svc	85,000	11,481.06	49,830.45	35,169.55	59%
177	2898	Other Oper Exp	100	0.00	0.00	100.00	0%
178		<b>TOTAL</b>	<b>362,750</b>	<b>26,533.22</b>	<b>199,917.87</b>	<b>162,832.13</b>	<b>55%</b>
179							
180							
181	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
182	<u>FIXED ASSETS</u>						
183	4201	Building Improvement	75,000	10,311.95	18,631.28	56,368.72	25%
184	4202	Structures & Imp	407,500	3,159.92	35,152.00	372,348.00	9%
185	4303	Other Equip	65,000	59,436.98	59,436.98	5,563.02	91%
186			<b>547,500</b>	<b>72,908.85</b>	<b>113,220.26</b>	<b>434,280</b>	<b>0%</b>
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230	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
231		<u>DISTRICT TOTALS</u>					
232	<u>SALARIES &amp; BENEFITS</u>						
233	1110	FULL TIME SALARIES	747,315	45,066.01	417,473.56	329,841.44	56%
234	1122	PART TIME SALARIES	235,601	11,052.77	86,076.28	149,524.72	37%
235	1210	RETIREMENT	59,785	3,380.41	28,617.80	31,167.20	48%
236	1220	OASDI	75,192	4,656.75	37,137.22	38,054.78	49%
237	1230	INSURANCE	161,032	9,844.85	70,286.29	90,745.71	44%
238	1240	WORKER'S COMP	37,974	414.51	27,532.26	10,441.74	73%
239	1250	UNEMPLOYMENT	10,890	949.26	1,953.60	8,936.40	18%
240	1000	SALARIES/BENEFITS	1,327,788	82,306.74	669,077.01	658,710.99	50%
241							
242	<u>SERVICES &amp; SUPPLIES</u>						
243	2005	AD/LEGAL NOTICE	1,575	0.00	1,512.28	62.72	96%
244	2022	BOOKS/SUBS	150	0.00	146.44	3.56	98%
245	2029	BUS/CONF EXP	5,500	84.78	2,919.87	2,580.13	0%
246	2035	EDUC/TRNG	4,000	0.00	0.00	4,000.00	0%
247	2039	EMPLOY TRANS	3,350	41.33	1,116.76	2,233.24	0%
248	2051	INSURANCE	98,712	0.00	98,712.00	0.00	100%
249	2061	MEMBERSHIPS	11,520	150.00	11,370.00	150.00	99%
250	2065	FILM SVC	0	0.00	0.00	0.00	0%
251	2076	OFFICE SUPS	9,300	988.84	7,406.07	1,893.93	80%
252	2081	POSTAGE	1,000	0.00	104.35	895.65	10%
253	2085	PRINTING	1,500	193.94	1,002.02	497.98	67%
254	2104	AGRI/HORT	2,000	0.00	93.37	1,906.63	5%
255	2111	BLDG MTNC SVC	2,000	416.99	1,695.11	304.89	85%
256	2112	BLDG MTNC SUP	7,500	1.40	3,449.70	4,050.30	46%
257	2122	CHEM SUPS	4,000	0.00	0.00	4,000.00	0%
258	2131	ELEC MTNC SVC	4,000	0.00	245.00	3,755.00	6%
259	2132	ELEC MTNC SUP	2,000	0.00	0.00	2,000.00	0%
260	2142	LAND IMP SUP	17,000	0.00	5,786.41	11,213.59	34%
261	2151	MECH SYS MTNC	0	0.00	0.00	0.00	0%
262	2162	PAINTING SUPS	2,000	0.00	467.90	1,532.10	23%
263	2168	PLUMBING SUPS	7,000	0.00	3,250.31	3,749.69	46%
264	2191	ELECTRICITY	42,000	2,725.24	20,990.43	21,009.57	50%
265	2192	NATURAL GAS	3,000	933.27	1,548.75	1,451.25	52%
266	2193	REFUSE	9,000	927.15	3,956.26	5,043.74	44%
267	2195	SEWAGE	5,500	-39.92	2,973.93	2,526.07	54%
268	2197	TELE/TELEG	21,992	933.09	11,708.47	10,283.53	53%
269	2198	WATER	92,000	4,198.01	69,994.82	22,005.18	76%
270	2205	AUTO MTNC SVC	12,000	384.71	2,930.43	9,069.57	24%
271	2206	AUTO MTNC SUP	0	0.00	0.00	0.00	0%
272	2211	CONSTR EQUIP SVC	7,500	0.00	1,134.11	6,365.89	15%
273	2212	CONSTR EQUIP SUP	0	0.00	0.00	0.00	0%
274	2226	EXPEND TOOLS	3,000	469.66	1,334.36	1,665.64	44%
275	2236	FUELS / LUBES	14,000	2,716.90	8,949.10	5,050.90	64%
276	2261	OFF EQUIP MTNC	10,900	0.00	9,270.91	1,629.09	85%
277	2275	RENTS/LEASES	19,940	2,417.93	12,615.78	7,324.22	63%
278	2281	SHOP EQUIP SVCS	1,200	0.00	0.00	1,200.00	0%
279	2282	SHOP EQUIP SUPS	0	0.00	0.00	0.00	0%
280	2292	OTHER EQUIP SUPS	10,000	0.00	4,339.01	5,660.99	43%
281	2314	CLOTHING	6,200	2,205.77	3,024.88	3,175.12	49%
282	2321	CUST SVC	0	0.00	0.00	0.00	0%
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287	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
288	2322	CUST SUP	16,000	686.54	8,351.58	7,648.42	52%
289	2332	FOOD SUPS	4,600	515.47	1,917.18	2,682.82	42%
290	2444	MED SUPS	3,800	234.04	856.58	2,943.42	23%
291	2505	ACCOUNT SVC	28,900	0.00	10,700.00	18,200.00	37%
292	2531	LEGAL SVC	10,000	560.00	3,166.00	6,834.00	32%
293	2591	OTHER PROF SVCS	266,462	69,268.53	116,480.22	149,981.78	44%
294	2813	SALES TAX ADJUST.	0	0.00	0.00	0.00	0%
295	2819	REGISTRATION SVC	0	0.00	0.00	0.00	0%
296	2851	RECREATION SVC	8,000	4,035.79	6,338.12	1,661.88	79%
297	2852	RECREATION SUP	9,000	939.12	5,164.17	3,835.83	57%
298	2871	TRANSPORTATION	0	0.00	0.00	0.00	0%
299	2880	PY EXPEND	0	0.00	0.00	0.00	0%
300	2898	OTHER OPER EXP	16,100	612.60	3,779.62	12,320.38	23%
301	2000	SERVICES/SUPPLIES	806,201	96,380.37	450,802.30	355,398.70	56%
302							
303	FIXED ASSETS						
304	4201	Building IIM	75,000	0.00	18,631.28	56,368.72	0%
305	4202	STRUCT & IMP	407,500	3,159.92	35,152.00	372,348.00	0%
306	4303	EQUIPMENT	65,000	59,436.98	59,436.98	5,563.02	0%
307	4000	FIXED ASSETS	547,500	62,596.90	113,220.26	434,280	0%
308							
309							
310	1000	SALARIES & BENE	1,327,788	82,306.74	669,077.01	658,710.99	50%
311							
312	2000	SERVICES & SUPP	806,201	96,380.37	450,802.30	355,398.70	56%
313							
314	4000	FIXED ASSETS	547,500	62,596.90	113,220.26	434,280	21%
315							
316		CONTINGENCY	150,000	80,695.00	80,695.00	69,305.00	54%
317			0				
318		RESERVE	286,927	0.00	0.00	0.00	0%
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321		TOTAL	3,118,416	321,979.01	1,313,794.57	1,517,694	42%
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58	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
59	MAINTENANCE						
60	SALARIES & BENEFITS						
61	1110	Mtnc Wkr-	31,526	3,418.66	18,341.45	13,184.55	58%
62	1122	PT Wkr-Seasonal	12,500	0.00	5,138.00	7,362.00	41%
63		<b>Sub-Total</b>	<b>44,026</b>	<b>\$ 3,418.66</b>	<b>23,479.45</b>	<b>20,546.55</b>	<b>53%</b>
64	1210	Retirement	2,522	273.49	1,467.31	1,054.69	58%
65	1220	OASDI	3,368	261.53	1,840.61	1,527.39	55%
66	1230	Insurance	5,640	628.12	3,150.60	2,489.40	56%
67	1240	Worker's Comp.	3,100	138.15	1,638.45	1,461.55	53%
68	1250	Unemployment	490	54.70	93.51	396.49	19%
69		<b>Sub-Total</b>	<b>15,120</b>	<b>1,355.99</b>	<b>8,190.48</b>	<b>6,929.52</b>	<b>54%</b>
70		<b>TOTAL</b>	<b>59,146</b>	<b>4,774.65</b>	<b>31,669.93</b>	<b>27,476.07</b>	<b>54%</b>
71	SERVICES & SUPPLIES						
72	2104	Agri/Hort	750	0.00	0.00	750.00	0%
73	2111	Bldg Mtnc. Svcs	200	0.00	0.00	200.00	0%
74	2122	Chemical Supplies	150	0.00	0.00	150.00	0%
75	2142	Land Imp Supplies	1,400	0.00	350.00	1,050.00	25%
76	2191	Electricity	900	48.24	335.63	564.37	37%
77	2193	Refuse	1,200	0.00	0.00	1,200.00	0%
78	2198	Water	24,000	155.31	20,323.56	3,676.44	85%
79	2205	Auto Mtnc Svc	600	0.00	0.00	600.00	0%
80	2211	Constr Equip. Svc	150	0.00	0.00	150.00	0%
81	2226	Expend Tools	300	0.00	0.00	300.00	0%
82	2236	Fuels & Lubes	2,000	500.00	1,500.00	500.00	75%
83	2275	Rents & Leases	500	0.00	0.00	500.00	0%
84	2281	Shop Equip Serv.	100	0.00	0.00	100.00	0%
85	2292	Other Equip Sups	250	0.00	0.00	250.00	0%
86	2314	Clothing	200	0.00	0.00	200.00	0%
87	2444	Medical Supplies	100	0.00	0.00	100.00	0%
88	2591	Other Prof Svc	262	0.00	210.00	52.00	80%
89		<b>TOTAL</b>	<b>33,062</b>	<b>703.55</b>	<b>22,719.19</b>	<b>10,342.81</b>	<b>69%</b>
90							
91							
92	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
93	FIXED ASSETS						
94	4201	Building Improvement	0	0.00	0.00	0.00	0%
95	4202	Structures & Imp	0	0.00	0.00	0.00	0%
96	4303	Other Equip	0	0.00	0.00	0.00	0%
97			0	0.00	0.00	0.00	0%
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113	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
114		<b>DISTRICT TOTALS</b>					
115		<b>SALARIES &amp; BENEFITS</b>					
116	1110	FULL TIME SALARIES	31,526	3,418.66	18,341.45	13,184.55	58%
117	1122	PART TIME SALARIES	12,500	0.00	5,138.00	7,362.00	41%
118	1210	RETIREMENT	2,522	273.49	1,467.31	1,054.69	58%
119	1220	OASDI	3,368	261.53	1,840.61	1,527.39	55%
120	1230	INSURANCE	5,640	628.12	3,150.60	2,489.40	56%
121	1240	WORKER'S COMP	3,100	138.15	1,638.45	1,461.55	53%
122	1250	UNEMPLOYMENT	490	54.70	93.51	396.49	19%
123	1000	<b>SALARIES/BENEFITS</b>	<b>59,146</b>	<b>4,774.65</b>	<b>31,669.93</b>	<b>27,476.07</b>	<b>54%</b>
124							
125		<b>SERVICES &amp; SUPPLIES</b>					
126	2005	Adv/Legal Notice	155	0.00	155.00	0.00	100%
127	2104	AGRI/HORT	750	0.00	0.00	750.00	0%
128	2111	Bldg Mtnc Svcs	200	0.00	0.00	200.00	0%
129	2122	Chemical Supplies	150	0.00	0.00	150.00	0%
130	2142	Land Imp Supplies	1,400	0.00	350.00	1,050.00	25%
131	2191	ELECTRICITY	900	48.24	335.63	564.37	37%
132	2193	REFUSE	1,200	0.00	0.00	1,200.00	0%
133	2198	WATER	24,000	155.31	20,323.56	3,676.44	85%
134	2205	Auto Mtnc Svc	600	0.00	0.00	600.00	0%
135	2211	Constr Equip. Svc	150	0.00	0.00	150.00	0%
136	2226	Expend Tools	300	0.00	0.00	300.00	0%
137	2236	FUELS / LUBES	2,000	500.00	1,500.00	500.00	75%
138	2275	Rents & Leases	500	0.00	0.00	500.00	0%
139	2281	Shop Equip Serv.	100	0.00	0.00	100.00	0%
140	2292	Other Equip Sups	250	0.00	0.00	250.00	0%
141	2314	Clothing	200	0.00	0.00	200.00	0%
142	2444	Medical Supplies	100	0.00	0.00	100.00	0%
143	2505	Accounting	1,500	0.00	1,500.00	0.00	100%
144	2591	OTHER PROF SVCS	8,608	0.00	6,008.92	2,599.08	70%
145	2000	<b>SERVICES/SUPPLIES</b>	<b>43,325</b>	<b>703.55</b>	<b>30,173.11</b>	<b>13,151.89</b>	<b>70%</b>
146							
147		<b>FIXED ASSETS</b>					
148	4201	Building IIM	0	0.00	0.00	0.00	0%
149	4202	STRUCT & IMP	0	0.00	0.00	0.00	0%
150	4303	EQUIPMENT	0	0.00	0.00	0.00	0%
151	4000	<b>FIXED ASSETS</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
152							
153							
154	1000	<b>SALARIES &amp; BENE</b>	<b>59,146</b>	<b>4,774.65</b>	<b>31,669.93</b>	<b>27,476.07</b>	<b>54%</b>
155							
156	2000	<b>SERVICES &amp; SUPP</b>	<b>43,325</b>	<b>703.55</b>	<b>30,173.11</b>	<b>13,151.89</b>	<b>70%</b>
157							
158	4000	<b>FIXED ASSETS</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
159							
160		<b>CONTINGENCY</b>	<b>33,905</b>	<b>0.00</b>	<b>0.00</b>	<b>33,905.00</b>	<b>0.00</b>
161			0				
162		<b>RESERVE</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
163							
164							
165		<b>TOTAL</b>	<b>136,376</b>	<b>5,478.20</b>	<b>61,843.04</b>	<b>74,533</b>	<b>45%</b>
166							
167							
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