

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT**

**AGENDA**

Regular Meeting of the Board of Directors

September 9, 2021 6:30 p.m. - Regular Meeting

North Highlands Recreation Center - 6040 Watt Avenue, North Highlands, Ca 95660

Phone: (916) 332-7440

WWW.NHRPD.ORG

**1. CALL MEETING TO ORDER**

**2. APPROVAL OF MINUTES**

A. Minutes August 12, 2021 Regular Meeting

**3. CHAIRPERSON'S REPORT**

**4. COMMENTS FROM BOARD MEMBERS**

**5. REPORTS FROM STANDING COMMITTEES:**

**Budget, Finance & Audit:** Chairperson Patrick Williams; Member Crystal Harding

**Facility Development:** Chairperson Beau Reynolds; Member Crystal Harding

**Personnel and Policy:** Chairperson Max Semenenko; Member Vladimir Valin

**Programs, Fees and Charges:** Chairperson Max Semenenko; Member Beau Reynolds

**6. ADMINISTRATOR'S REPORT**

A. Miscellaneous Board Updates

B. Park and Facility Maintenance Report

C. Recreation Report

**7. CORRESPONDENCE**

A. Letter from County of Sacramento Treasury Oversight Committee Special District Representative Election 2021 Ballot re: Candidate nominated for Special District Representative of the Sacramento County Treasury Oversight Committee.

**8. COMMENTS AND REPORTS FROM CITIZENS AND ORGANIZATIONS**

Matters under the jurisdiction of the Board of Directors, and not on the posted agenda, may be addressed by the general public at this time. The public may address the Board on each agenda item during the Board's consideration of the item. In order to speak, the speaker must complete and submit a public comment card. The cards are available on a table to the rear of the Boardroom. The card should be handed to the Secretary of the Board. The Chairperson of the Board may use his or her discretion in waiving this policy. The Board of Directors limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. Except for public hearings, comments from the public shall not be received until after completion of Board Discussion and deliberation, and just before final action or completion of the Agenda item. The Board of Directors cannot take action on any unscheduled matter.

**9. UNFINISHED BUSINESS**

None

**10. NEW BUSINESS**

- A. Sacramento County Sheriff's Department Request: Installation of a ShotSpotter Gunshot Detection System on District Property  
Board discussion/action to approve the request made by the Sacramento County Sheriff's Department.
- B. Board of Directors Service Recognition  
Recognition of years of service for three Board Members who have left the District Board.
- C. Scholarship Program Policy  
Board discussion/action to approve the New Scholarship Program Policy as presented.
- D. District Refund Policy  
Board discussion/action to approve of the proposed changes to the District's Refund Policy 3080.
- E. Sacramento LAFCo Nominations for Special District Representation Election for: Special District Commissioner Office No. 7 and Alternate Special District Commissioner for Office No. 6 & 7  
Board discussion/action in nominating for Special District Commissioner Office No. 7 and Alternate Special District Commissioner for Office No. 6 & 7.

**11. PAYMENT OF THE BILLS**

Board Members' opportunity to ask questions or get clarification on the bills. Board action to ratify payment of the bills.

**12. ADJOURNMENT**

**13. DATE, TIME, AND PLACE OF NEXT MEETING**

The next regular meeting of the Board of Directors will be on September 9, 2021 at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact the North Highlands Recreation and Park District Office at (916) 332-7440. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT**

**BOARD MEETING MINUTES**

**REGULAR MEETING OF THE BOARD OF DIRECTORS**

Date: August 12, 2021

Time: 6:30 p.m.

Place: North Highlands District Offices (6040 Watt Avenue, North Highlands, CA)

Member Present: Patrick Williams, Crystal Harding, Beau Reynolds, Vladimir Valin

Members Absent: Max Semenenko

Staff Present: Larry Mazzuca, Administrator  
Scott Graham, Park Superintendent  
Sarah Musser, Recreation Superintendent  
Terri Smith, Administrative Service Manager

Guests Present: Blair Aas, Valerie Flores (SCI Consultants)

**CALL MEETING TO ORDER:**

Chairperson Williams called the meeting to order at 6:30 p.m.

**APPROVAL OF MINUTES:**

**8/1/21**

Motion by Board Member Reynolds seconded by Board Member Harding that the Board of Directors approves the Minutes of the Regular Meeting of July 8, 2021.

AYES: Williams, Harding, Reynolds, Valin  
NOES: -0-  
ABSTAIN: -0-  
ABSENT: Semenenko

**CHAIRPERSON'S REPORT:**

None

**COMMENTS FROM BOARD MEMBERS:**

Board Member Crystal Harding stated that she is excited that the children will be going back to school and that they have a wonderful and safe year.

Board Member Harding stated that the Sacramento County Children Collation Sac State Institute is having a listening session tomorrow from 4:30pm – 6:00pm.

Board Member Harding stated that on Sunday at Strizek Park from 11:00am – 1:00pm, Sacramento County Supervisor Rich Desmond is sponsoring a COVID-19 vaccination event.

Board Member Harding stated that she is not sure if the Board Members are aware but there is a scholarship for Special District Leader Foundation for board members to get training and experience.

Board Member Harding stated that she really hopes there is a way that virtual meetings could be added back to the board agenda.

Board Member Harding stated that she is interest in learning on how to offer new programs or what the process for new organizations or new community partners that want to host or do something.....what is the process?

Administrator Mazzuca responded to Director Harding’s inquiry regarding virtual meetings by reminding the board that staff is currently looking into this and will report back to the board once it has information to share. Administrator Mazzuca also advised Director Harding that if she has “ideas” for programs, to share those with Recreation Superintendent Musser, as that is the process that should be followed.

#### **REPORTS FROM STANDING COMMITTEES:**

Chairperson Williams state since Alan Matr e’s he resigned a few months ago and he took over his position on the Budget, Finance & Audit and Personnel and Policy Committees. He stated that what he would like to do is assign Board Member Vladimir Valin to the Personnel and Policy Committee and leave himself on the Budget, Finance & Audit Committee until the board officer positions change over later in the year.

**Budget, Finance & Audit:** Chairperson Patrick Williams; Member Crystal Harding

**Facility Development:** Chairperson Beau Reynolds; Member Crystal Harding

**Personnel and Policy:** Chairperson Max Semenenko; Member Vladimir Valin

**Programs, Fees and Charges:** Chairperson Max Semenenko; Member Beau Reynolds

#### **ADMINISTRATOR’S REPORT:**

Oral report by Administrator Larry Mazzuca was presented with Board Comments and Questions:

- Larry reported on his Miscellaneous updates:
  - Proposition 68 Park Grand – Sierra Creek Park.
  - Board Goal and Project Setting Workshop.
  - September 9<sup>th</sup> Board Meeting Agenda.
  - 2020-2021 Annual District Audit
  - Sacramento County Board of Supervisors Presentations
  - Supervisor Rich Desmond Event at Strizek Park.

Oral report by Recreation Superintendent Sarah Musser was presented with Board comments and Questions:

- Sarah added to her report that the District has hired a new Office Assistant Christine Mesaros, we will introduce her at September Board Meeting.

Oral report by Park Superintendent Scott Graham was presented with Board comments and Questions:

- Scott added to his report that the Messaging Board will be installed next Tuesday, which will include training on how to operate the new electronic information system.

**CORRESPONDENCE:**

- A. Administrator Mazzuca reported that there is correspondence which has been placed under New Business.

**COMMENTS AND REPORTS FROM STANDING CITIZENS AND ORGANIZATIONS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

- A. Resolution #604 Approving the North Highlands Recreation and Park Impact Fee Nexus Study Update and Requesting the Sacramento County Board of Supervisors Adopt and Implement the Updated Park Impact Fee Program on Behalf of the District

Blair Aas Impact Fee Consultant for SCI Consulting Group presented an Power point overview on the Nexus Study and Park Impact Fee Program updates with Board Comments and Questions.

**8/2/21**

Motion by Board Member Harding seconded by Board Member Reynolds that the Board of Directors approve Resolution #604 of the North Highlands Recreation and Park District Park Impact Fee Nexus Study Update and Requesting the Sacramento County Board of Supervisors Adopt and Implement the Updated Park Impact Fee Program On Behalf of the District.

AYES: Williams, Harding, Reynolds, Valin

NOES: -0-

ABSTAIN: -0-

ABSENT: Semenenko

- B. Resolution #605 – Approval of the Fiscal Year 2021/2022 Final Budget  
Administrator Larry Mazzuca reported that there are several changes from the Preliminary to the Final Budget.

- Two maintenance trucks added to Fixed Assets in the amount of \$65,000
- \$25,000 added to Recreation Division for PT Salary and Wages for the Junior High Sports programs.
- \$2,500 added to Board/Administrator Business and Conference Expenditures.
- \$500 added to Board/Administrator Mileage Reimbursement.

**8/3/21**

Motion by Board Member Valin seconded by Board Member Reynolds that the Board of Directors adopt Resolution #605 in the amount of \$2,538,442 for the Park District Fiscal Year 2021/2022 Final Budget.

AYES: Williams, Harding, Reynolds, Valin  
NOES: -0-  
ABSTAIN: -0-  
ABSENT: Semenenko

C. Resolution #606 – Approval of the Fiscal Year 2021/2022 Appropriations Limit Schedule

Administrator Larry Mazzuca reported on the Appropriations Limit Schedule.

**8/4/21**

Motion by Board Member Harding seconded by Board Member Reynolds that the Board of Directors approves Resolution #606 Appropriations Limit Schedule for Fiscal Year 2021/2022 in the amount \$7,552,916.

AYES: Williams, Harding, Reynolds, Valin  
NOES: -0-  
ABSTAIN: -0-  
ABSENT: Semenenko

D. Resolution #607 – Approval of the Fiscal Year 2021/2022 Final Budget for Elverta Park (North Highlands Recreation and Park District Community Facility District No. 2016-01 Elverta Park)

Administrator Larry Mazzuca reported on the CFD Final Budget (Elverta Park/Cherry Blossom Park).

**8/5/21**

Motion by Board Member Harding seconded by Board Member Valin that the Board of Directors approves Resolution #607 in the amount of \$184,148 for Cherry Blossom Park (North Highlands Recreation and Park District Community Facility District No. 2016-01 Elverta Park Final Budget) Fiscal Year 2021/2022 Final Budget.

AYES: Williams, Harding, Reynolds, Valin  
NOES: -0-  
ABSTAIN: -0-  
ABSENT: Semenenko

E. Sacramento LAFCo Nominations for Special District Representation Election for: Special District Commissioner Office No. 7 and Alternate Special District Commissioner for Office No. 6 & 7

Administrator Larry Mazzuca asked if there was any Board Member interested in either of the two positions.

**8/6/21**

Chairperson Williams nominated Board Member Reynolds for Special District Commissioner Office No. 7. Board Member Vladimir Valin Second.

AYES: Williams, Harding, Reynolds, Valin  
NOES: -0-  
ABSTAIN: -0-  
ABSENT: Semenenko

**PAYMENT OF BILLS**

Payment of bills for the Month of July 2021 for the District and Cherry Blossom Park was presented with Board comments.

**8/7/21**

Motion by Board Member Valin seconded by Board Member Reynolds that the Board of Directors approves payment of the District's July 2021 bills.

AYES: Williams, Harding, Reynolds, Valin  
NOES: -0-  
ABSTAIN: -0-  
ABSENT: Semenenko

**8/8/21**

Motion by Board Member Valin seconded by Board Member Reynolds that the Board of Directors approves payment of Cherry Blossom's July 2021 bills.

AYES: Williams, Harding, Reynolds, Valin  
NOES: -0-  
ABSTAIN: -0-  
ABSENT: Semenenko

**ADJOURNMENT**

Chairperson Williams adjourned the meeting at 8:36 p.m.

**DATE, TIME AND PLACE OF MEETING**

The next regular meeting of the Board of Directors will be on September 9, 2021 at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands, CA

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

NORTH HIGHLANDS RECREATION AND PARK DISTRICT


BOARD AGENDA

TO: Pat Williams, Chairperson  
Board of Directors

FROM: Larry Mazzuca, Administrator

DATE: September 9, 2021

SUBJECT: SMUD Project Meeting  
Sacramento Tree Foundation Meeting  
Distribution of Sacramento Area Recreation and Park District Boundary Maps  
Board Photos  
Electronic Sign Board Dedication  
Board of Director's Required Trainings  
October 14 Board Agenda Items  
District Holiday Schedule (September 2021 – January 2022)



SMUD Project Meeting

On August 27<sup>th</sup> I had a Microsoft Team meeting with Susan Statti, SMUD's Strategic Account Advisor to review SUMD's current energy savings programs. As part of that discussion, we reviewed the four previous SMUD and NHRPD energy efficiency projects from 2018 and 2019. Those included the Freedom Park softball complex LED retrofit project; the Capehart Gym and Childcare Facility LED lighting upgrades and retrofit project; Community Center LED retrofit project; and, the District's Administration Building LED retrofit project. In combination, these projects saved the district many thousands of dollars annually through reduced energy costs.

The one new SMUD program that the district may wish to investigate further would be to install Electronic Vehicle (EV) charging stations in the Sierra Creek Park parking lot. They would offer great visibility and allow EV owners the opportunity to charge their electronic cars while visiting the park. Ms. Statti and I agreed to revisit this item once the district begins developing site and construction drawings for the new park when funding is obtained.

Sacramento Tree Foundation Meeting

On September 2<sup>nd</sup>, I participated in a Zoom meeting with Otto Beck and Rachel Patten of the Sacramento Tree Foundation, to discuss opportunities that their organization and NHRPD could partner together on.

Two programs in that seemed to be a natural partnership included Sierra Creek Park and developing an Urban Forestry program for our park system. First Sierra Creek Park – The Prop 68 grant calls for a minimum of 40 new trees, with the likelihood of double that number. Sac Tree Foundation would work with the district to develop a tree planting plan, including the location of the new trees, species, and



maintenance and care. There is a possibility that this could include a 3-year maintenance program through Sac Tree Foundation (STF) grant.

The second possible partnership would be to create a plan to plant new trees in our district's park system. STF has already visited our parks and is in the process of developing a draft plan for staff review. This program would involve the communities near each park to become a partner in planting and maintenance of new trees. This would be more along the line of standards found in Tree City USA guidelines (two previous cities I worked for were members of Tree City USA programs). This would also create an opportunity to engage the community in the selection of the tree species, and planting and ongoing maintenance of new trees until those trees are mature enough to no longer require this level of care and maintenance.

The plan going forward is as follows: Otto and Rachel will provide a draft plan for each park including an inventory of existing trees, what is needed and priority. The goal would be to hopefully have our first scheduled community tree planting event in either spring 2022 or fall 2022. The actual time frame is dependent upon STF's schedule, as they are still working on other community tree planting events from last year that were delayed due to Covid.

If the district receives state funding to construct Sierra Creek Park, we will engage the STF early on in the process so that they can work closely with our landscape architect in the selection and location of the new park trees.

Distribution of Sacramento Area Special District Recreation and Park District Boundary Maps

There are eight separate eight special recreation and park districts in Sacramento County. They include:

- |                       |                     |
|-----------------------|---------------------|
| Rio Linda Elverta RPD | North Highlands RPD |
| Arcade Creek RPD      | Mission Oaks RPD    |
| Fair Oaks RPD         | Orangevale RPD      |
| Carmichael RPD        | Sunrise RPD         |

Staff has created a colored map identifying each of the special districts and their approximate boundaries.

Board of Director Photos

After the September 9<sup>th</sup> board meeting has concluded, staff would like to take individual photos of the directors for the District's website.

Electronic Sign Board Dedication

Some members of the BOD has expressed a desire to have a group photo in front of the new sign board. If so, I recommend that this be included as part of the October 14 board agenda.

Board of Directors Required Trainings

The Board of Directors, as elected or appointed officials, are required to take an Ethics and a Sexual Harassment training course every two years. Trainings are available online through CAPRD and Sacramento County. A copy of the certificate that you will receive for taking this course is placed in your file at the district office. If you have any trouble accesses these training courses, please contact Terri Smith at our office for assistance.

October 14, 2021 Board Agenda Items

This is the current list of the October 14 agenda items. Some may drop off the list, but due to the scope and complexity of some of the issues and presentations, we may not likely add other items at this time.

1. Employee Vacation Cap Hours Policy
2. Fulton-El Camino Police Department Presentation (Chief Brown and District Administrator Emily Ballus)
3. Project Work Plan
4. Park Tour (TBA – Tentatively scheduled at 5pm prior to the regular board meeting)
5. Sign Board Ribbon Cutting Ceremony

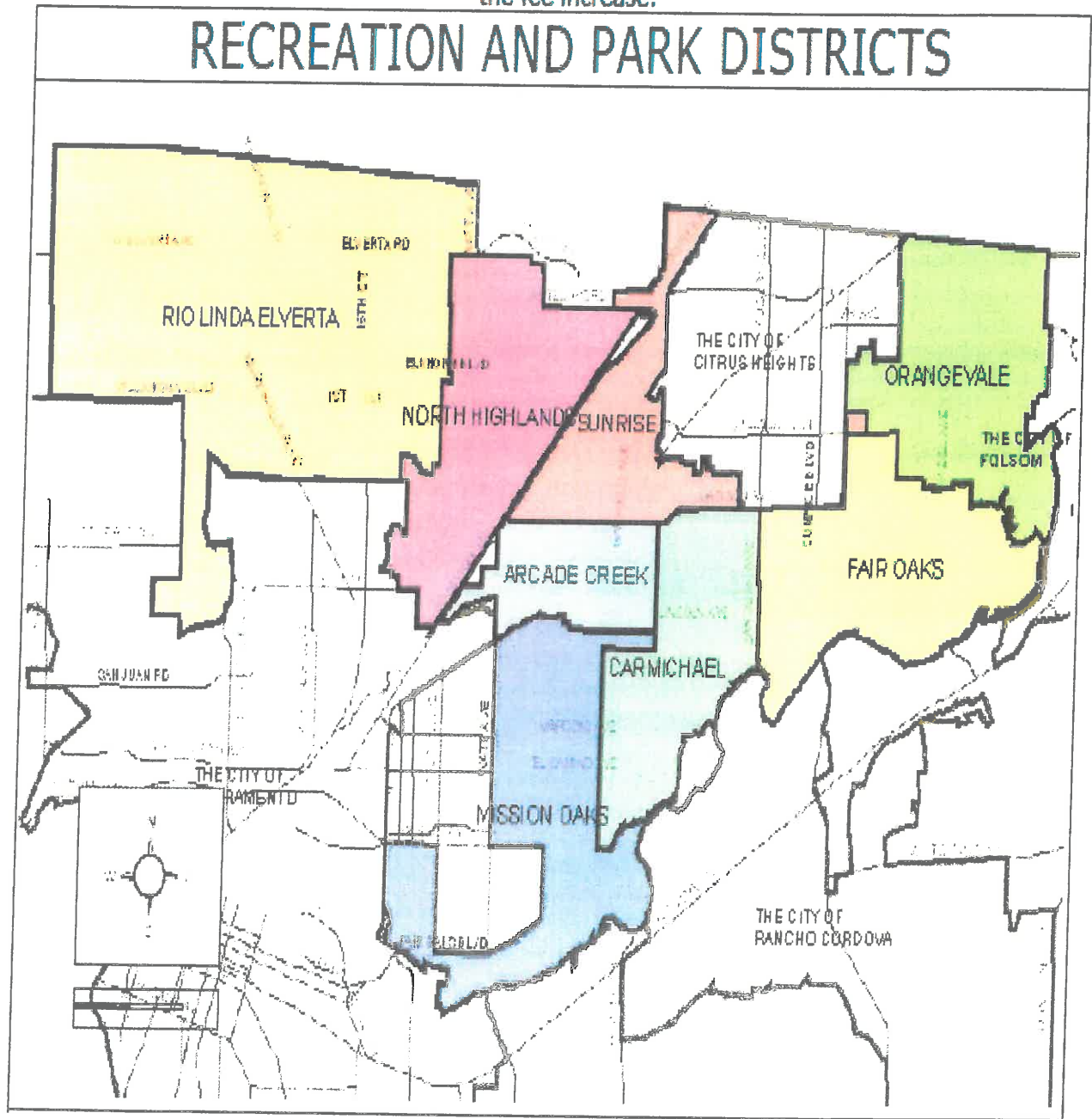
*\*As a reminder, the board voted earlier in the year to move the regularly scheduled November 11 board meeting to **Thursday, November 4<sup>th</sup>**, as November 11 falls on Veterans Day (District Holiday).*

District Holiday Schedule for September, November and December 2021 and January 2022.

Monday, September 6	Labor Day	District Offices Closed
Thursday, November 11	Veteran's Day	District Offices Closed
Thursday, November 25	Thanksgiving Day	District Offices Closed
Friday, November 26	Day after Thanksgiving	District Offices Closed
Friday, December 24	Christmas Eve Day	District Offices Closed
Saturday, December 25	Christmas Day	Observed on Monday, December 27
Monday, December 27	Christmas Day Observed	District Offices Closed
Friday, December 31	New Year's Eve Day	District Offices Closed
Saturday, January 1	New Year's Day	Observed on Monday, January 3
Monday, January 3	New Year's Day Observed	District Offices Closed

Arcade Creek	Carmichael	Fair Oaks	Mission Oaks
North Highlands	Orangevale	Rio Linda Elverta	Sunrise

The following map shows the boundaries of the eight Park Districts which are affected by the fee increase:



NORTH HIGHLANDS RECREATION AND PARK DISTRICT

BOARD AGENDA

To: Larry Mazzuca, District Administrator  
From: Scott Graham, Park and Maintenance Superintendent  
Date: September 9, 2021  
Subject: Park/Maintenance Report

PARK MAINTENANCE UPDATE:

- Weekly mowing edging, trimming and blowing of all District parks and facilities.
- Completed irrigation repairs (broken sprinkler heads, valves, couplers, six-inch main lines) at Freedom, Karl Rosario, Cherry Blossom, Strizek parks and Elverta Drive.
- At Ridgepoint Park, the turf was aerated after every sprinkler head was flagged and the grass around each head trimmed.
- At Cherry Blossom and Capehart, fire lanes were cleared of weeds and shrubs were pruned.
- At Freedom Park, a climbing apparatus on the 5-12 play structure was damaged by arson fire. The damaged pieces were removed and the surrounding area was secured so no children could climb. Sac Metro Fire put out the fire and our insurance company has been copied on all related documents.

FACILITY MAINTENANCE UPDATE:

- Facility Maintenance Supervisor Sean Kearns coordinated the removal of the arson-damaged climbing apparatus at Freedom Park.
- The irrigation timer at Sierra Creek Park was replaced and reprogrammed.
- At Ridgepoint Park a broken basketball backboard was removed and replaced.
- The new District Messaging Board was installed on August 16 by Pacific Neon. Recreation Superintendent Sarah Musser programmed the board using a wi-fi connection and we are now advertising District programs, events and meetings.

INCIDENT/ACCIDENT REPORT UPDATE:

- The following Incident Reports were submitted in August:
  - At Freedom Park, another piece of equipment (trash can enclosure) was damaged by fire. The damaged piece was removed by staff.

## RIDGEPOINT PARK DRINKING FOUNTAIN PROJECT UPDATE

Progress is being made to replace a dated and unusable water fountain at Ridgepoint Park. Under the supervision of Facility Maintenance Supervisor Kearns, staff removed the old fountain and trenched a new water line across the park to place the new unit closer to the playground. This will allow for ADA compliance and easy access to the fountain. Next, a new concrete pad was poured to hold the new fountain and a pathway from the playground to the fountain was created and filled in with decomposed granite. The new fountain is a “hi-low” unit, is ADA compliant and has a lower faucet for pets. The fountain should be operational by the first week in September.



## FEC POP TEAM STAT PROGRAM:

Each month the District receives a summary of activity in District parks from the Fulton-El Camino Police Department. The report is listed below for your review. Only parks that had citations, arrests or other police activity are included in this summary:

Monthly activity report for: North Highlands Recreation and Park District  
Reporting Period: 2021-08-01 to 2021-08-30

### **Brock Park Sports Complex**

#### **Notice To Appear Issued**

1) Date/Time: 2021-08-14 14:00

Violation 1: 9.36.057.5 SCO Alcohol in Park, Severity: Inf

**Notes:** Subj tried to evade officers by riding through the park. He was trying to avoid receiving a citation for drinking alcohol in the park.

#### **Parking Citations Issued**

1) Date/Time: 2021-08-22 16:16

V1: 9.36.065(d) SCO Failure to park in designated area

V2: 5200(a) CVC Display of two license plates required

**Notes:**

#### **Onsite Arrests Made**

No onsite arrests made during this reporting period.

#### **Dispatched Calls For Service**

1) Date/Time: 2021-08-28 20:40

Description: Shots fired in the vicinity of the park and surrounding area.

Disposition: GOA

**Notes:** While dispatched to the park in search of possible shots fired, we located shell casings found in the area of a reported shooting associated w/ another call. We assisted SSD with securing the perimeter, locating evidence and interviewing witnesses.

#### **D.U.I Arrests**

No DUI arrests made during this reporting period.

#### **Warrant Arrests**

No warrant arrests made during this reporting period.

#### **Warnings Issued**

No warnings issued during this reporting period.

### **Freedom Park**

#### **Notice To Appear Issued**

No NTAs issued during this reporting period.

#### **Parking Citations Issued**

1) Date/Time: 2021-08-08 13:30

V1: 22500.1 CVC Stopping/Parking in posted fire lane

**Notes:**

#### **Onsite Arrests Made**

No onsite arrests made during this reporting period.

**Dispatched Calls For Service**

No dispatched calls for service during this reporting period.

**D.U.I Arrests**

No DUI arrests made during this reporting period.

**Warrant Arrests**

No warrant arrests made during this reporting period.

**Warnings Issued**

No warnings issued during this reporting period.

**Larchmont Park**

**Notice To Appear Issued**

No NTAs issued during this reporting period.

**Parking Citations Issued**

No parking citations issued during this reporting period

**Onsite Arrests Made**

1) Date/Time: 2021-08-28 13:00

V1: 4000(a) CVC No current registration Severity: Inf

**Notes:** Warrant arrest for No Bail MISD warrant.

**Dispatched Calls For Service**

No dispatched calls for service during this reporting period.

**D.U.I Arrests**

No DUI arrests made during this reporting period.

**Warrant Arrests**

No warrant arrests made during this reporting period.

**Warnings Issued**

No warnings issued during this reporting period.

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

BOARD AGENDA

TO: Larry Mazzuca, Administrator  
FROM: Sarah Musser, Recreation Superintendent  
DATE: September 9, 2021  
SUBJECT: Recreation Division Report

**Expanded Learning Afterschool Program**

- At full capacity with 54 enrolled
- Staff attended multiple trainings and a full day workshop prior to the start of school
  - Staff & Ridgepoint staff had a quick meet & greet
- The program is structured into three main rotations – homework, PT, and enrichment activities
  - This aligns with the Distance Learning Support program so staff are familiar with the group rotations
- Staff will run Fun Friday's weekly.
  - One component is an incentive-based program for each group to attain group goals. Successful groups earn activity choices.
  - The other component of Fun Friday is rewarding the students' individual incentives by opening the Raccoon Club store where students can spend the bucks they have earned.
- The last Friday of the month, staff announces the High Five Award winner from each group. The High Five winner gets a goody bag and their photo put on the bulletin board for the upcoming month.
- Deciphering new COVID protocols, policies, regulations, and guidelines from TRUSD on a daily basis.
  - Working with staff daily to provide them with updates and "best practices"

**Raccoon Club Afterschool Program**

- Averaging around 15 per day – registrants can select Monthly, Weekly, or Daily registration
- Ridgepoint is helping to advertise the program at back-to-school nights and in their office TV display
- This program runs simultaneously with the Expanded Learning Program
- All afterschool students, regardless if they are in the Expanded Learning Program or Raccoon Club, have the same afterschool program experience.

**Twin Rivers Unified School District Sports**

- Staff sat in on two meetings in August about the possibility of having the TRUSD sports program
  - At this point it is still unknown whether the program is possible
- A third meeting is scheduled for September 1 – to discuss in more depth
- Pre-COVID, NHRPD would run Soccer, Volleyball, Dodgeball, and Basketball leagues for 4<sup>th</sup>-8<sup>th</sup> graders

**Summer Kids Camp**

- The theme for the final week of camp was Camps Got Talent.
  - Participants held a Talent Show on the last day where everyone participated, including a handful of staff.
- Staff have consolidated supplies from the program. Some materials returned to Raccoon Club, and the rest was placed in a closet at the Community Center.
- The next camp is our Fall Break Camp in November.



## Senior Programs

- BINGO returned on August 17 and runs on Tuesdays.
- Harvest Time returned on August 19 and averaged about 15 people for each session.
- All participants expressed their excitement with being back.
- It is expected that the programs will return to their pre-COVID numbers

## Building Rentals

- Staff will begin booking building rentals on September 1 for the Kay F. Dahill Community Center and the Recreation Center
- Staff have revamped the building rental process to streamline and make it easier for staff and customers

## Sign Board

- Staff worked with Watch Fire Signs IT department to connect the sign and office computers
- Staff will continue to train and learn the “ins and outs” of the software

## Programs

- Staff had to cancel both of the Adult Art Classes due to low enrollment
  - Discussed possibly offering in the spring.
- Staff met with the Mad Science representative to discuss contract classes
  - Due to staffing shortages, they are unable to partner with us this year


## Special Events

- Working with Sacramento County and their partners at Curative to provide a free vaccine and testing clinic on Mondays in September (excluding September 6)
  - Program continuation in October will be dependent upon funding

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

BOARD AGENDA

TO: Pat Williams, Chairperson  
Board of Directors

FROM: Larry Mazzuca, Administrator 

DATE: September 9, 2021

SUBJECT: Sacramento County Sheriff's Department Request: Installation of a ShotSpotter Gunshot Detection System on District Property

**BACKGROUND**

The District has been contacted by the Sacramento County Sheriff's Department requesting District approval for placement of a ShotSpotter Gunshot Detection System on the office complex located at 6040 Watt Avenue.

**DISCUSSION**

The following information has been provided by the Sr. Project Manager: The ShotSpotter Gunshot Detection System utilizes an array of sensors placed on multiple buildings and other assets throughout the community which detect and triangulate whenever a firearm is discharged within the community. The detection system activates instantly when gunfire occurs and provides detailed incident and location information to the sheriff's department within seconds allowing them to respond quickly to these occurrences and with solid information concerning the situation. This system has been proven to be an effective tool in reducing gun violence, apprehending violent offenders, saving lives of gunshot victims, and improving the safety of all involved when responding to gun violence incidents.

- Installation takes approximately 1.5 - 2 hours and the sensor is affixed to part of a building.
- The sensor measures 9 x 8.75 x 4 inches and weighs approximately 3 lbs.
- The sensor connects to a standard 110/120 volt connection and pulls only about 2.3 watts of power (or a few cents a month).
- The equipment is installed by a team of electricians who will work with district staff in selecting a location for the sensor.
- There are no required visits from the Sheriff's department for investigations, as all required gunshot information is sent directly to the Sheriff's office department automatically.

Below is a link that shows how the service works and how it's helping law enforcement fighting gun crime.

<https://www.youtube.com/watch?v=HAjFl6a3udQ>

Representatives from Sacramento County Sheriff's Department and ShotSpotter will attend the September 9 Board of Directors meeting and will make a brief presentation to the board.

Based upon the materials presented by the Sacramento County Sheriff's Department, along with the information found in the YouTube video, it appears that the ShotSpotter Gunshot Detection System will help improve the safety of those living in North Highlands. If the BOD approves this request, the district will be required to sign a Sensor Permission Form. The county will also provide an insurance certificate to the District.

**RECOMMENDATION**

Staff recommends that the Board of Directors approve the request made by the Sacramento County Sheriff's Department to place a ShotSpotter sensor on a district building (location to be determined) as this device will help support the Sheriff's Department's goal of keeping the residents of North Highlands safe.

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

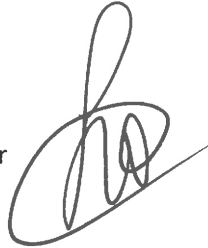
BOARD AGENDA

TO: Pat Williams, Chairperson  
Board of Directors

FROM: Larry Mazzuca, Administrator

DATE: September 9, 2021

SUBJECT: Board of Directors Service Recognition



**BACKGROUND**

Since last December, three members of the District's Board of Directors have left the board. Between the three, they've collectively served nearly 50 years on the board. The District would like to recognize their years of service.

**DISCUSSION**

The three former board directors include Pedro Marquez III, Diane Richards, and Alan Matré. Tonight, Diane and Pedro will be in attendance to receive a plaque from the current board of directors for their many years of service to the North Highlands community. Unfortunately, Alan, who is in the process of moving from North Highlands to his new home in Southern California, will be unable to attend. His service plaque will be mailed to his new address.

Pedro Marquez III

Pedro served on the NHRPD Board of Directors from January 12, 2017 through November 12, 2020. Pedro served as a board officer during his tenure on the board.

Diane Richards

Diane served on the NHRPD Board of Directors from September 20, 2000 through November 12, 2020. Diane served as Secretary, Vice-Chairperson and Chairperson numerous times during her tenure on the board.

Alan Matré

Alan served on the NHRPD Board of Directors from August 1, 1997 through May 27, 2021 Alan served many years as a board officer, including approximately ten years as Chairperson.

A copy of their individual plaques are attached to your board report.

**RECOMMENDATION**

None. Advisory only.

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT**

**BOARD OF DIRECTORS**

**Pedro Marquez III**

**January 12, 2017 - November 12, 2020**

**In Recognition for Your Many Years of Visionary Guidance, Exceptional  
Leadership and Unconditional Commitment  
Serving as a Member of the North Highlands Recreation  
And Park District's Board of Directors**

**THANK YOU!**

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT**

**BOARD OF DIRECTORS**

**Diane Richards**

**September 20, 2000 - November 12, 2020**

**In Recognition for Your Many Years of Visionary Guidance, Exceptional**

**Leadership and Unconditional Commitment**

**Serving as a Member of the North Highlands Recreation**

**And Park District's Board of Directors**

**THANK YOU!**

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT**

**BOARD OF DIRECTORS**

**Alan Matré**

**August 1, 1997 - May 27, 2021**

**In Recognition for Your Many Years of Visionary Guidance, Exceptional  
Leadership and Unconditional Commitment  
Serving as a Member of the North Highlands Recreation  
And Park District's Board of Directors**

**THANK YOU!**

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

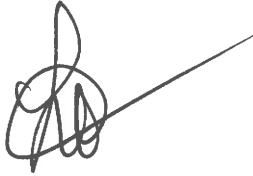
BOARD AGENDA

TO: Pat Williams, Chairperson  
Board of Directors

FROM: Larry Mazzuca, Administrator

DATE: September 9, 2021

SUBJECT: District Scholarship Program



**BACKGROUND**

The District's current scholarship program has, for the most part, been inactive for the past 18 months. While much of this can be attributed to COVID-19, other reasons include a lack of ongoing and dependable funding sources, as well as a District scholarship policy, to help guide the scholarship process.

In the years that the scholarship program was active, there were limited sources of funding for this program. Many years there was less than \$1,000 in total funding available. Often those funds were exhausted by early summer when the District rolled out its summer programs and activities. Previously, the District relied on unsolicited community donations and revenue generated from soda machine profits to help fund the program. Neither funding source was reliable or provided much in revenue.

**DISCUSSION**

A question that is frequently asked is "Can the District budget funds for the scholarship program directly from its general fund?" The answer is **no**. In accordance with California's Constitution, Article XVI, §6, *the state's constitution prohibits the giving or lending of public funds to any person or entity, public or private*. Therefore, any funds received by the District must come from a source outside of the District's general fund.

There is a clear need for community assistance for those living in North Highlands who are financially unable to pay the actual cost of recreation programs and activities, no matter how affordable those programs may be. Many public parks and recreation agencies have developed scholarship programs that allow the agency to legally accept donations that can be used to help offset the actual cost of the agencies programs and services.

In addition to scholarship programs, public agencies have several other ways available to help address this issue. One way is to have the District establish an "Affordability Policy or Program Subsidy Policy". These are essentially the same program. Both require the BOD to establish a board policy that clearly outlines and describes the type and level of financial subsidy for the programs and services offered through the District. This is something staff is currently working on with a goal to present it to the BOD next spring in time to include it as part of the FY 2022-2023 budget.



The third option would be for someone in the community to create a non-profit 501(c) (3) organization who would be responsible for raising large sums of money that is then designated to go towards offsetting the cost of district recreation programs and services. While the 501(c)(3) can be highly successful, it requires many people willing to commit a lot of time, as it generally takes about a year to process the non-profit paperwork required by the State of California. A board of directors would also need to be established as part of this non-profit agency.

However, the purpose of this staff report is to advise the BOD that staff has met with Max Semenenko, Chairperson for the Programs, Fees and Charges Committee on August 26 to review the proposed District Scholarship Program. The following information was shared with Chairman Semenenko, including the attached policy.

The District does not currently have a Scholarship Policy, but rather has for many years relied upon the scholarship application to serve as both a policy and application in the form of a single document. It is critical that the district develop a policy that is separate from the application. The policy becomes important as a “stand alone” document, especially if donors request a policy to be included with an application for funding. This is very true of businesses and corporations who have very strict requirements for making donations (for tax and audit purposes).

Attached you will find the proposed Scholarship Program Policy. There are three parts to the policy: 1) **Scholarship Program:** Describes how the program works, eligibility, residency requirements and key components of the program. 2) **Scholarship Program Funding:** This describes how the district will seek outside funding through donation requests of local businesses, service club and individuals. 3) **Program Implementation:** Reviews the application process, scholarship financial limits and time frame, etc.

The objective for developing the scholarship policy was to keep it simple, easy to understand, and minimize eligibility requirements so that there wasn't a lot of pre-qualifying requirements. The application, which is not part of the proposed policy, is currently being rewritten so that it closely follows the scholarship policy. Across the board, the goal is to make the entire process short, simple, and easy to understand.

For clarity purposes, staff is asking the board to approve the scholarship policy, while staff will prepare the application that will closely follow the actual policy.

#### **RECOMMENDATION**

Staff recommends that the Board of Directors approve the Scholarship Policy as presented.

**ATTACHMENT  
“A”**

**SCHOLARSHIP PROGRAM  
POLICY**

**POLICY TITLE: SCHOLARSHIP PROGRAM**

**POLICY NUMBER: TBD**

**XXXX.1 Scholarship Program:** The North Highlands Recreation and Park District (NHRPD) is dedicated to offering recreation and leisure opportunities at low costs to residents. The District is committed to making recreation programs available to as many residents as possible. One way to accomplish this goal is through the development of this scholarship program. The scholarship program has been established so that it will provide partial subsidies to eligible residents, as funds are available. All scholarships require a completed application. Scholarships are restricted to residents of the NHRPD. The scholarship program will serve community members that are experiencing financial hardship, impacting their ability to participate in District sponsored activities, events, and programs. The scholarship award is not refundable or transferable or redeemable for cash or check.

**XXXX.2 Scholarship Program Funding:** District staff will prepare a letter for Board of Director's signature letter periodically requesting financial contributions to the scholarship fund from local businesses, service clubs, organizations, and individuals. Funds raised will help to offset the cost of recreation programs for all applying and qualifying community members. Acknowledgment and letters of appreciation will be mailed to all scholarship donors once a year. The letter will describe the funds received and how they were used through the scholarship fund. This information will also be posted on the District's website and social media outlets. The scholarship program will be administrated through the North Highlands Recreation & Park District.

**XXX.3 Program Implementation:** District staff will develop a scholarship application that will be made available to the public on the District's website and other locations. Individuals seeking scholarship funds will complete the application, collect accompanying documentation, and return it to the district office for review. The application will include scholarship information and eligibility guidelines and requirements including limits on the amount of funding available to each family within a fiscal year (July 1 – June 30). The scholarship application will be updated annually and will be made available to the public a minimum of 30 days prior to the beginning of the new fiscal year.

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

BOARD AGENDA

TO: Pat Williams, Chairperson  
Board of Directors

FROM: Larry Mazzuca, Administrator

DATE: September 9, 2021

SUBJECT: District Refund Policy



**BACKGROUND**

The District has a current Refund Policy (No. 3080) that has been in place for more than four years. There are no major policy changes, but the goal was to update the existing policy, reformat the policy, and to condense some of the “wordy” language in an effort to make it more clear, and concise.

Program, Fees, and Charges Committee Chairperson Semenenko attended the committee meeting on August 26, 2021, along with Recreation Superintendent Sarah Musser and Administrator Larry Mazzuca.

**DISCUSSION**

Staff reviewed the proposed changes with Chairperson Semenenko.

**3080.1 Recreation Programs (All)**

1. Change: Minor word changes.
2. Change: Condensed existing verbiage.
3. Change: None
4. Change: Language clarification stating that refunds will not to team sports programs, which include leagues, tournaments, or related activities.
5. Change: Language condensed and reformatted.

*Clarification on when a full refund or credit with a doctor's note.*

**3080.2 Facility Rentals**

**Community Center and Recreation Center Rentals**

1. Change: 90 calendar days (clean up language)
2. Change: 60 calendar days (80%-75% refund/credit)

3. Change: 30 calendar days (no changes other than language)
4. Change: 14 calendar days (changed to 30 days or less, 0% refund. Based district staff time and other costs incurred).

**Picnic Site and Gym Rentals**

1. Change: Cancel 15 days or more = full refund as opposed to 50% refund.
2. Change: 14 days or less to 8-14 days to receive 50% refund.
3. Change: 7 calendar days (eliminated). No refund issued due to district staff time and other costs incurred).

**3080.3 Refunds/Credits Issued**

1. Change: Provided clarification regarding "credit."

**ATTACHMENTS:**

- A. Current Refund Policy No. 3080

**RECOMMENDATION**

Staff recommends that the Board of Directors approve of the proposed changes to the District's Refund Policy 3080.

# ATTACHMENT “A”

Current Policy  
Proposed “New” Policy

POLICY TITLE:

REFUND POLICY

*Proposed  
"New" Policy*

POLICY NUMBER: 3080

The District recognizes that in some situations, it may be necessary to refund fees or issue credits previously paid for recreation programs, services, events, rentals and other fee related activities. The District's refund policy is available on the district's website.

**3080.1 Recreation Programs (all)**

1. All refund request must be made in writing by the individual who completed the original registration form.
2. Full refunds will be issued if the program is cancelled by the District.
3. Refund request made after the program has started will be considered on a "case by case" basis. As a general rule, a program refund request will not be granted after the program has started unless there are extenuating circumstances.
4. Refunds will not be given for teams registering for youth or adult sports programs, which include leagues, tournaments, or related activities.
5. Refunds will be determined using the information below. Refunds will only apply for program fees.
  - 7 calendar days or more = 100% refund
  - Less than 6 calendar days = 0% refund/credit

*A full refund or credit will be issued when you have provided the district with a written doctor's note.*

**3080.2 Facility Rentals**

1. **Kay F. Dahil Community Center and Recreation Center**
  - 90 calendar days or more prior to the event = 100% refund/credit
  - 60 calendar days or more prior to event = 75% refund/credit
  - 30 calendar days or more prior to event = 50% refund/credit
  - Less than 30 calendar days or less prior to event = 0% refund/credit
2. **Picnic Site and Gym Rentals**
  - 15 calendar days or more prior to rental = 100% refund/credit
  - 8-14 calendar days prior to rental = 50% refund/credit
  - 7 calendar days or less prior to rental = 0% refund/credit

**3080.3 Refunds/Credits Issued**

1. No refunds or credits will be issued after a program or rental ends – no exceptions.
2. Credits are valid for a period of six (6) months. After (6) months they are no longer valid.

**POLICY TITLE:**

**REFUND POLICY**

Current Policy

**POLICY NUMBER: 3080**

**3080.1 Recreation Programs (All):**

1. All refund requests must be made in writing and signed by the individual who completed the original registration form.
2. Full refunds will be issued if, and only if the program is cancelled by the North Highlands Recreation and Park District or the written cancellation is received by the District (48) business hours prior to the start of the program.
3. Refund requests made after the program has started will be considered on a “case by case” basis. As a general rule, a program refund request will not be granted after the program has started unless there are extenuating circumstances.
4. Refunds will not be given for youth or adult sports programs, which include leagues, camps, tournaments or related activities. No refunds for trips or scheduled activities of one-week or less.
5. If a refund is requested (48) business hours prior to the start of the program, a check for the full amount will be issued within 2-3 weeks; refunds made after the start of a program will be issued in the form of a “PROGRAM CREDIT” and will be done so on a prorated basis.

**3080.2 Facility Rentals**

1. Community and Recreation Centers Rentals

- Ninety calendar days or more prior to the event = 100% refund of fees paid
- Sixty calendar days or more prior to event = 80% refund of fees paid
- Thirty calendar days or more prior to event = 50% refund of fees paid
- Fourteen calendar days or less prior to event = 0% refund of fees paid

2. Picnic Site and Gym Rentals

- Fifteen calendar days or more prior to event = 50% refund of fees paid
- Fourteen calendar days or less prior to event = 0% refund of fees paid
- Rain outs = 100% refund of fees paid \*

\*Picnic rental “rain outs” are the decision of the District and are final.

**3080.3 Refunds/Credits Issued**

1. No refunds or credits will be issued after a program or rental ends – no exceptions.  
(Revised 5/11/17)





**COUNTY OF SACRAMENTO**  
**TREASURY OVERSIGHT COMMITTEE**  
**SPECIAL DISTRICT REPRESENTATIVE ELECTION**  
**2021 BALLOT**

*Below is the candidate nominated for the Special District Representative of the Sacramento County Treasury Oversight Committee. In accordance with Government Code section 27132(f), and as outlined in the June 4, 2021, letter sent Special District Pooled Investment Fund Participant Board Chairs, please cast your district's vote for the Special District Representative by marking the box next to a candidate listed below. A candidate statement is enclosed to assist your governing body in the selection process.*

- Laura Lavallee  
Fulton-El Camino Recreation and Park District
  
- Ronald Empedrad  
Sacramento Metropolitan Fire District

*Return this ballot in the enclosed self-addressed envelope to:*

**Investment Division  
Department of Finance  
County of Sacramento  
PO Box 1703  
Sacramento, CA 95814**

*Ballots must be received at the Department of Finance no later than **September 10, 2021**.*

*If you have any questions regarding the election process, please contact Dave Matuskey at the Department of Finance at (916) 874-4251.*

Laura Lavallee  
3005 Kerria Way  
Sacramento, CA 95821  
916.396.1103

To Whom it May Concern,

RE: COUNTY OF SACRAMENTO TREASURY OVERSIGHT COMMITTEE

Please accept my application for the vacancy with the County of Sacramento Treasury Oversight Committee. Attached is my resume for you to consider.

I have served on the Fulton-El Camino Recreation and Park District Board of Directors for the past twelve years, including several years as a member of the Finance and Personnel Committee. I have a strong belief in the importance of special districts as a form of local government. It would be a privilege to serve on the County of Sacramento Treasury Oversight Committee in order to advocate for the interests of special districts, as well as to advocate for the interests of general population of the County of Sacramento.

My educational and professional background is as a licensed civil engineer. As such I have developed technical and analytical skills that I believe would be an asset in the work performed by the Treasury Oversight Committee.

I would very much appreciate the opportunity to serve the County in this capacity. Thank you for your consideration.

Sincerely,



Laura Lavallee

**CANDIDATE STATEMENT**

**RONALD EMEPDRAD**

I would be honored to represent special districts on the Sacramento County Treasury Oversight Committee. I believe I am well qualified to serve in this role. I examined various government investment portfolios in my seven years of experience as an independent financial auditor for local government units and nine years as controller for the Sacramento Metropolitan Fire District. Additionally, I've been a California certified public accountant for 16 years. I meet all the criteria specified on the Treasury Oversight Committee Fact Sheet. I understand the duties of the Committee and I hope to contribute a unique perspective in carrying out these duties. Thank you for your consideration of my candidacy.

**NORTH HIGHLANDS RECREATION & PARK DISTRICT**  
**BILLING REPORT SEPTEMBER 2021**  
**(Bills paid in August 2021)**

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
<b><u>BENEFITS</u></b>				
1210	Retirement	Voya	Aug-21	\$ 3,656.71
1230	Insurance	California Choice	Sep-21	\$ 8,514.48
1230	" " "	CoPower	Sep-21	\$ 880.00
1240	Workers' Comp	CAPRI	1ST QTR.	\$ -
	<b>Total</b>			<b>13,051.19</b>
<b><u>SERVICES &amp; SUPPLIES</u></b>				
2029	Bus/Conf Exp	USBank	CARPD Conf (Hyatt Regency Reim)	\$ (102.74)
2039	Emp Trans - Mileage	Graham, Scott	July 2021	\$ 24.64
2076	Office Sup	Walkers Office Supplies	Ledger Sheets	\$ 102.17
2076	" " "	Walkers Office Supplies	Toner for all printers, copiers	\$ 1,473.95
2076	" " "	Walkers Office Supplies	Ledger Receipts	\$ 608.02
2076	" " "	Walkers Office Supplies	Supplies	\$ 73.18
2076	" " "	Walkers Office Supplies	Supplies	\$ 295.19
2085	Printing	Awards By Kay	Plaques/Name plate	\$ 270.24
2104	Agri/Hort	Steve's Rock & Ready	Topsoil	\$ 19.83
2104	" " "	Steve's Rock & Ready	Crushed Rocks	\$ 12.12
2112	Bldg Maint. Sup	USBank	Cell Energy, Tractor Supply	\$ 44.35
2112	" " "	Home Depot	Supplies	\$ 111.83
2142	Land Imp Sup	Normac	Supplies	\$ 665.29
2142	" " "	Normac	Supplies	\$ 362.94
2142	" " "	Normac	Supplies	\$ 157.72
2142	" " "	Normac	Supplies	\$ 348.89
2142	" " "	Sprinkler Service	Supplies	\$ 895.90
2162	Paint Sup	USBank	Supplies	\$ 12.61
2191	Electric	SMUD	3548415 3244 Freedom Park	\$ 170.91
2191	" " "	SMUD	7000000346 District	\$ 2,599.44
2191	" " "	SMUD	2919472 Rec/Dudley BLDG 1472	\$ 99.63
2191	" " "	SMUD	2733018 Aztec	\$ 953.94
2192	Nat'l Gas	PG&E	8802679102-5 3829 Stephen Drive	\$ 8.87
2192	" " "	PG&E	2198624112-9 7916 Aztec BLDG 518	\$ 44.27
2192	" " "	PG&E	0593497194-5 7916 Aztec BLDG 5360	\$ 8.88
2193	Refuse	Republic Servie	3929 Karl, 7916 Aztec Way, 6040 Watt	\$ 422.33
2193	" " "	Public Works	Dump	\$ 100.00
2195	Sewage	Sac Utilities	3929 Karl Dr.	\$ 113.70
2195	" " "	Sac Utilities	3911 Blackfield Dr.	\$ 113.70
2195	" " "	Sac Utilities	2802 Perrin	\$ 113.70
2195	" " "	Sac Utilities	3843 Bainbridge	\$ 367.27
2195	" " "	Sac Utilities	7916 Aztec	\$ 217.11
2195	" " "	Sac Utilities	6040 Watt	\$ 74.90
2197	Tele & Teleg	AT&T	Service - Capehart	\$ 89.83
2197	" " "	Comcast	Service - Shop	\$ 279.81
2197	" " "	Comcast	Service - District	\$ 1,180.51
2197	" " "	Telepacific	Service	\$ 4,890.35
2198	Water	Sac Suburban	Memorial, Larchmont, Brock #1, Brock #2, Navaho Bldg 518, Navaho bldg 539, Navaho/chip Karl Dr., Strizek, Karl&Rosario, Planehaven, Wings Way, 6040 Watt, Freedom, Softball Complex	\$ 5,484.71
2198	" " "	Sac Suburban	Chardonay	\$ 1,926.24
2198	" " "	CA/American	Sierra	\$ 482.64

**NORTH HIGHLANDS RECREATION & PARK DISTRICT**  
**BILLING REPORT SEPTEMBER 2021**  
**(Bills paid in August 2021)**

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
2205	Auto Maint. Serv	NH Tire Pros	replacement tire	\$ 134.82
2261	Office Equip. Maint.	NCS Computers	Computers	\$ 1,379.86
2261	" " "	NCS Computers	Front Desk Updates	\$ 322.17
2261	" " "	NCS Computers	July and Aug monthly services	\$ 484.00
2261	" " "	Pacific Office	Riso yearly Maint.	\$ 495.00
2275	Rents & Leases	Alhambra	water service	\$ 54.91
2275	" " "	DLL Financial	copier lease	\$ 186.28
2275	" " "	Sac Valley Alarm	7916 Aztec Quarterly Monitoring	\$ 326.82
2275	" " "	CIT - Avaya	phone equipment	\$ 432.18
2275	" " "	USBank	United Serv. (Porta Potties)	\$ 594.98
2275	" " "	All Star Rents	Trencher rental	\$ 315.56
2275	" " "	All Star Rents	Tractor Rental	\$ 348.66
2275	" " "		copier lease	\$ 186.28
2292	Other Equip. Supplies	Doggie Walk	Doggie Disposable Bags/Containers	\$ 2,968.76
2292	" " "	Playsystems	Freedom Park splash pad part	\$ 942.05
2292	" " "	USBank	Valley Battery	\$ 19.93
2314	Clothing	Esteen, Rodney	Boots	\$ 76.11
2322	Custodial Sup	A1 Janitorial	Janitorial Supplies	\$ 402.46
2322	" " "	A1 Janitorial	Janitorial Supplies	\$ 308.98
2531	Legal Service	Bart.,Kron.,Shan.	July 2021 service	\$ 707.50
2591	Other Prof Serv.	Redlingshafer	7/8/21 Board Recording	\$ 100.00
2591	" " "	USBank	Terminix,Whenwork,Vista Print,Zoom, Streamline,Microsoft,Adobe	\$ 550.11
2591	" " "	DOJ	Recreation and Maintenance	\$ 64.00
2851	Recreation Serv	USBank	Amazon(Raccoon Club)	\$ 206.85
2852	Recreation Sup	USBank	RoundTable Pizza,Amazon,Polariod,Dollar Tree,Smart&Final (Raccoon Club,Rec Sup.	\$ 609.48
2898	Other Oper Exp	NHRPD - BANK FEES	(Merchant Fees- Aug \$44.95/July - Bank Fees \$55.82/Aug - Active Fee \$145.56)	\$ 246.33
2898	" " "	USBank	Sac County (parking)	\$ 3.50
<b>TOTAL</b>				<b>\$ 37,586.45</b>

**FIXED ASSETS**

4201	Building Improvement			
4202	Structures			
4303	Equipment			
<b>TOTAL</b>				<b>\$ -</b>

<b>Total District Salaries</b>	(AUGUST 2 PAY DAY)	\$ 56,643.94
<b>Total District EDD</b>	(AUGUST 2 PAY DAY)	\$ 101.04
<b>Total District OASDI</b>	(AUGUST 2 PAY DAY)	\$ 4,253.89
		<b>\$ 60,998.87</b>

**DISTRICT TOTALS** **\$111,636.51**

**NORTH HIGHLANDS RECREATION & PARK DISTRICT**  
**BILLING REPORT SEPTEMBER 2021**  
**(Bills paid in August 2021)**

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>		<u>AMOUNT</u>
9429	Building Rentals			\$	-
9646	Rec Fees & Charges	Graham, Wending	Raccoon Club refund (got into ASES)	\$	920.00
9646	" " "	Bigley, sharon	Adult Art Class	\$	40.00

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BOARD MEMBER

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BOARD MEMBER

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BOARD MEMBER

**NORTH HIGHLANDS RECREATION & PARK DISTRICT**  
**BILLING REPORT SEPTEMBER 2021**  
**(Bills paid in August 2021)**

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
<b><u>BENEFITS</u></b>				
1210	Retirement	VOYA	Jul-21	\$ 265.65
1230	Insurance	CALIFORNIA CHOICE	Sep-21	\$ 542.62
1230	" " "	COPOWER	Sep-21	\$ 88.00
1240	" " "	CAPRI	1ST QTR	\$ -
	<b>Total</b>			<b>896.27</b>
<b><u>SERVICES &amp; SUPPLIES</u></b>				
2005	Adv./Legal Notice			\$ -
2142	Land Imp Sup			\$ -
2191	Electric	SMUD	6696230 7955 Bing Drive PED	\$ 23.90
2191	" " "	SMUD	6696231 7931 Scotland Dr PED	\$ 23.65
2198	Water	CA/American	Cherry Blossom Park 7930 Little Plum IRRG	48.53
2198	" " "	CA/American	Cherry Blossom Park 7866 Bing Drive	\$ 1.19
2198	" " "	CA/American	Cherry Blossom Park 7866 Bing Drive IRRG	\$ -
2198	" " "	CA/American	Cherry Blossome Park 2794 Napoleon IRRG	\$ -
2236	Fuels & Lubes			\$ -
	<b>TOTAL</b>			<b>\$ 97.27</b>
<b><u>FIXED ASSETS</u></b>				
4201	Building Improvement			\$ -
4202	Structures			\$ -
4303	Equipment			\$ -
	<b>TOTAL</b>			<b>\$ -</b>
<b>Total District Salaries</b>		(AUG 2 PAY DAY)		\$ 5,168.62
<b>Total District EDD</b>		(AUG 2 PAY DAY)		\$ 38.81
<b>Total District OASDI</b>		(AUG 2 PAY DAY)		\$ 395.38
				<b>\$ 5,602.81</b>
<b>DISTRICT TOTALS</b>				<b>\$6,596.35</b>

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BOARD MEMBER

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BOARD MEMBER

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BOARD MEMBER

	A	B	C	D	E	F	G	H	
1		<b>NORTH HIGHLANDS RECREATION &amp; PARK DISTRICT</b>							
2		<b>REVENUE REPORT - AUGUST 2021</b>							
3									
4	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTH'S</b>	<b>REF/REIM</b>	<b>TO DATE</b>	<b>UNREALIZED</b>	<b>PERCENT</b>	
5	<b>FACILITY RENTALS</b>								
6	9429	Community Center	\$0.00	0.00	0.00	0.00	0.00		
7	9429	Recreation Center	\$0.00	0.00	0.00	0.00	0.00		
8	9429	<b>TOTAL</b>	<b>\$25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0%</b>	
9									
10	<b>LEASED PROPERTY</b>								
11	9690	Strizek Lease	\$0.00	2,133.20	0.00	4,266.40	-4,266.40		
12	9690	Capehart Lease - Day Care	\$0.00	2,851.00	0.00	5,702.00	-5,702.00		
13	9690	Freedom Park Lease - Softball	\$0.00	5,200.00	0.00	10,400.00	-10,400.00		
14	9690	Sierra Creek	\$0.00	0.00	0.00	0.00	0.00		
15	9690	<b>TOTAL</b>	<b>\$123,400.00</b>	<b>10,184.20</b>	<b>0.00</b>	<b>20,368.40</b>	<b>103,031.60</b>	<b>17%</b>	
16									
17	<b>REVENUE OTHER</b>								
18	9790	Bad Check Reim	\$0.00	0.00	0.00	0.00	0.00		
19	9790	Sign Board	\$0.00	0.00	0.00	0.00	0.00		
20	9790	Team Fees - Brock	\$0.00	0.00	0.00	0.00	0.00		
21	9790	Utilities - Brock	\$0.00	0.00	0.00	0.00	0.00		
22	9790	Team Fees - Capehart	\$0.00	0.00	0.00	0.00	0.00		
23	9790	Utilities - Capehart	\$0.00	0.00	0.00	0.00	0.00		
24	9790	Storage Use - Capehart	\$0.00	0.00	0.00	0.00	0.00		
25	9790	Truck Accident Reim	\$0.00	13,000.00	0.00	13,000.00	-13,000.00		
26	9790	Team Fees - Pacific	\$0.00	0.00	0.00	0.00	0.00		
27	9790	TRUSD Reim for Pacific Pool	\$0.00	0.00	0.00	0.00	0.00		
28	9790	USBank Incentive	\$0.00	0.00	0.00	0.00	0.00		
29	9790	Stale dated Check	\$0.00	0.00	0.00	0.00	0.00		
30	9790	Fulton El Camino Reim	\$0.00	0.00	0.00	0.00	0.00		
31	9790	Reim Settlement - Waste Mngmnt	\$0.00	0.00	0.00	0.00	0.00		
32	9790	Surplus Sale	\$0.00	0.00	0.00	18,359.00	-18,359.00		
33	9790	Brock Park Arson Reim	\$0.00	0.00	0.00	0.00	0.00		
34		<b>TOTAL</b>	<b>\$1,300.00</b>	<b>13,000.00</b>	<b>0.00</b>	<b>31,359.00</b>	<b>-30,059.00</b>	<b>2412%</b>	
35	<b>AQUATICS</b>								
36	9646	Swim Lesson	\$0.00	0.00	0.00	0.00	0.00		
37	9646	Adult Lap Swim	\$0.00	0.00	0.00	0.00	0.00		
38	9646	Swim Team	\$0.00	0.00	0.00	0.00	0.00		
39		<b>TOTAL</b>	<b>\$9,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	
40									
41	<b>DAY CARE PROGRAM</b>								
42	9646	Ridgepoint Raccoon Club	\$0.00	3,330.60	(920.00)	2,410.60	-2,410.60		
43	9646	JR Recreation Leader	\$0.00	0.00	0.00	0.00	0.00		
44	9646	Winter Camp	\$0.00	0.00	0.00	0.00	0.00		
45	9646	Spring Camp	\$0.00	0.00	0.00	0.00	0.00		
46	9646	Fall Camp	\$0.00	0.00	0.00	0.00	0.00		
47	9646	Summer Kids Kamp - Comm Ctr	\$0.00	1,890.00	0.00	9,727.00	-9,727.00		
48		<b>TOTAL</b>	<b>\$58,000.00</b>	<b>5,220.60</b>	<b>(920.00)</b>	<b>\$12,137.60</b>	<b>45,862.40</b>	<b>21%</b>	
49									
50	<b>SPECIAL INTEREST CLASSES</b>								
51	9646	Art Class	\$0.00	40.00	(40.00)	0.00	0.00		
52	9646	First Aid and CPR Class	\$0.00	0.00	0.00	0.00	0.00		
53	9646	Harvest Time	\$0.00	39.00	0.00	39.00	-39.00		
54	9646	Jam in The Park	\$0.00	0.00	0.00	0.00	0.00		
55	9646	Park Spot Light	\$0.00	0.00	0.00	40.00	-40.00		
56	9646	SR Movies	\$0.00	0.00	0.00	0.00	0.00		
57		<b>TOTAL</b>	<b>\$4,000.00</b>	<b>\$79.00</b>	<b>\$0.00</b>	<b>\$79.00</b>	<b>-\$79.00</b>	<b>2%</b>	
58									
59	<b>SPECIAL EVENTS</b>								
60	9646	Halloween	\$0.00	0.00	0.00	0.00	0.00		
61	9646	Holiday Party	\$0.00	0.00	0.00	0.00	0.00		
62	9646	Movie Night in The Park	\$0.00	0.00	0.00	0.00	0.00		
63	9646	Spring Fling	\$0.00	0.00	0.00	0.00	0.00		
64	9646	Yard Sale	\$0.00	60.00	0.00	90.00	-90.00		
65		<b>TOTAL</b>	<b>\$1,000.00</b>	<b>60.00</b>	<b>0.00</b>	<b>90.00</b>	<b>-90.00</b>	<b>0%</b>	
66									
67	<b>CONTRACT CLASSES</b>								
68	9646	Kidz Love Soccer	\$0.00	0.00	0.00	0.00	0.00		
69	9646	Youth Tumbling/Dance	\$0.00	0.00	0.00	0.00	0.00		
70		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	
71									
72	<b>RECREATION MISC.</b>								
73	9646	Gym Rental-Capehart/R.P.	\$0.00	110.00	0.00	425.00	-425.00		
74	9646	Open Gym Basketball	\$0.00	57.00	0.00	156.00	-156.00		
75	9646	Park Rentals	\$0.00	1,185.00	0.00	3,055.00	-3,055.00		
76		<b>TOTAL</b>	<b>\$20,000.00</b>	<b>1,352.00</b>	<b>0.00</b>	<b>3,636.00</b>	<b>16,364.00</b>	<b>18%</b>	
77									
78								Page 1	



	A	B	C	D	E	F	G	H
79								
80	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
81	<b>YOUTH SPORTS</b>							
82	9646	Bball Skills & Drills 3rd-4th	\$0.00	0.00	0.00	0.00	0.00	
83	9646	Bball Skills & Drills 5th-6th	\$0.00	0.00	0.00	0.00	0.00	
84	9646	Bball Skills & Drills 7th-8th	\$0.00	0.00	0.00	0.00	0.00	
85	9646	Pee Wee Fball (K-1) - Fall	\$0.00	0.00	0.00	0.00	0.00	
86	9646	Pee Wee Bball (K-1) - Winter	\$0.00	0.00	0.00	0.00	0.00	
87	9646	Pee Wee Bball (K-1) - Spring	\$0.00	0.00	0.00	0.00	0.00	
88	9646	Youth Basketball - Winter	\$0.00	0.00	0.00	0.00	0.00	
89	9646	Youth Basketball - Spring	\$0.00	0.00	0.00	0.00	0.00	
90	9646	Jr Hi Basketball-Winter	\$0.00	0.00	0.00	0.00	0.00	
91	9646	Youth Volleyball League	\$0.00	0.00	0.00	0.00	0.00	
92	9646	Youth Dodgeball	\$0.00	0.00	0.00	0.00	0.00	
93	9646	Cheer	\$0.00	0.00	0.00	0.00	0.00	
94	9646	Pee Wee Sports Camp	\$0.00	0.00	0.00	0.00	0.00	
95		<b>TOTAL</b>	<b>\$25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0%</b>
96								
97	<b>ADULT SPORTS</b>							
98	9646	Coed Power Volleyball-Monday	\$0.00	0.00	0.00	0.00	0.00	
99	9646	Adult Basketball	\$0.00	0.00	0.00	0.00	0.00	
100		<b>TOTAL</b>	<b>\$8,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0%</b>
101								
102	<b>TAXES</b>							
103	9101	Prop Tax - Secured	\$1,542,500.00	0.00	0.00	0.00	1,542,500.00	
104	9102	Prop Tax - Unsec	\$56,000.00	0.00	0.00	0.00	56,000.00	
105	9103	Supp Prop Tax	\$41,000.00	0.00	0.00	0.00	41,000.00	
106	9104	Prop Tax Sec Delinquent	\$12,000.00	0.00	0.00	0.00	12,000.00	
107	9105	Prop Tax Supp Delinquent	\$2,000.00	0.00	0.00	0.00	2,000.00	
108	9106	Prop tax Unitary	\$8,700.00	0.00	0.00	0.00	8,700.00	
109	9120	Prop Tax Secured Redemp	\$0.00	0.00	0.00	0.00	0.00	
110	9130	Prop Tax - Prior Unsec	\$1,000.00	0.00	0.00	0.00	1,000.00	
111	9140	Prop Tax - Pently	\$400.00	0.00	0.00	0.00	400.00	
112	9196	RDA Residual	\$17,000.00	0.00	0.00	0.00	17,000.00	
113	9199	Taxes Other	\$0.00	0.00	0.00	0.00	0.00	
114		<b>TOTAL</b>	<b>\$1,680,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,680,600.00</b>	<b>0%</b>
115								
116	<b>INTEREST INCOME</b>							
117	9410	Interest Income	\$8,000.00	0.00	0.00	0.00	8,000.00	
118		<b>TOTAL</b>	<b>\$8,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0%</b>
119								
120	<b>USE OF MONEY/PROPERTY</b>							
121	9522	Homeowner Prop Tax	\$12,900.00	0.00	0.00	0.00	12,900.00	
122		<b>TOTAL</b>	<b>\$12,900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,900.00</b>	<b>0%</b>
123								
124	<b>IN LIEU TAX</b>							
125	9529	In Lieu Tax	\$100,000.00	0.00	0.00	0.00	100,000.00	
126		<b>TOTAL</b>	<b>\$100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>0%</b>
127								
128	<b>MISC. Revenue</b>							
129	9530	Misc. Revenue	\$71,352.00	0.00	0.00	0.00	71,352.00	
130		<b>TOTAL</b>	<b>\$71,352.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>71,352.00</b>	<b>0%</b>
131								
132	<b>AID TO LOCAL GOVERNMENT</b>							
133	9531	Aid to Local Government	\$0.00	0.00		0.00	0.00	
134		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
135								
136	<b>REDEVELOPMENT FUNDS</b>							
137	9533	Redevelopment Passthru	\$9,500.00	0.00	0.00	0.00	9,500.00	
138		<b>TOTAL</b>	<b>\$9,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,500.00</b>	<b>0%</b>
139								
140	<b>STATE AID</b>							
141	9569	State Aid	\$0.00	0.00		0.00	0.00	
142		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
143								
144								
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	A	B	C	D	E	F	G	H
157								
158	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTH'S</b>	<b>REF/REIM</b>	<b>TO DATE</b>	<b>UNREALIZED</b>	<b>PERCENT</b>
159	9429	Building Rental	\$25,000	0.00	0.00	0.00	25,000.00	0%
160	9646	Rec Fees & Charges	\$125,000	6,711.60	(920.00)	15,982.60	109,017.40	13%
161	9100	Taxes	\$1,680,600	0.00	0.00	0.00	1,680,600.00	0%
162	9410	Interest Income	\$8,000	0.00	0.00	0.00	8,000.00	0%
163	9522	Homeowner Prop Tax	\$12,900	0.00	0.00	0.00	12,900.00	0%
164	9529	In Lieu Tax	\$100,000	0.00	0.00	0.00	100,000.00	0%
165	9530	Misc. Revenue	\$71,352	0.00	0.00	0.00	71,352.00	0%
166	9531	Aid to Local Government	\$0	0.00	0.00	0.00	0.00	0%
167	9533	Redevelopmnet Funds	\$9,500	0.00	0.00	0.00	9,500.00	0%
168	9569	State Aid	\$0	0.00	0.00	0.00	0.00	0%
169	9690	Lease Property	\$123,400	10,184.20	0.00	20,368.40	103,031.60	17%
170	9790	Revenue Other	\$1,300	13,000.00	0.00	31,359.00	-30,059.00	2412%
171		<b>TOTAL</b>	<b>\$2,157,052</b>	<b>29,895.80</b>	<b>-920.00</b>	<b>67,710.00</b>	<b>2,089,342.00</b>	<b>3%</b>
172								
173		<b>GENERAL RESERVED FUND</b>	<b>\$0</b>					
174		<b>CARRY OVER</b>	<b>\$381,390</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
175								
176		<b>TOTAL BUDGET</b>	<b>\$2,538,442</b>	<b>29,895.80</b>	<b>-920.00</b>	<b>\$67,710</b>	<b>2,470,732.00</b>	<b>3%</b>
177								
178		Scholarship		709.29				
179		ADA Subsidiary		0.00	0.00			
180		Field Deposit - Brock Park		0.00				
181		Field Deposit - Softball Complex		0.00				
182		Field Deposit - Capehart		0.00				
183		Bldg Deposit		0.00	0.00			
184		Bldg Guards		0.00				
185		Bldg Ins. Subsidiary		0.00				
186				<b>709.29</b>				
187								
188	2191	SMUD Reim - Something Extra		380.00				
189	2192	PG&E Reim - Something Extra		10.00				
190	2193	Republic Serv. Reim - Something		90.00				
191	2195	Sewage Reim - Something Extra		240.00				
192	2198	Water Reim - Something Extra		100.00				
193				<b>820.00</b>				
194								
195								
196		<b>Total Revenue</b>		<b>31,425.09</b>				
197								
198								
199								
200		<b>Program/Scholarship Donations</b>	<b>\$0.00</b>	<b>709.29</b>	<b>0.00</b>	<b>1,262.68</b>	<b>-1,262.68</b>	
201								
202		<b>District ADA Account</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,764.79</b>	<b>-9,764.79</b>	
203		<b>055000000</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,842.80</b>	<b>-7,842.80</b>	
204		<b>Contingency</b>	<b>\$150,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>150,000.00</b>	
205		<b>Park Dedication Acct 088L</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,100.71</b>	<b>-14,100.71</b>	
206		<b>Park Fees 346I</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,333,691.03</b>	<b>-1,333,691.03</b>	
207		<b>District Reserve Acct</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>986,100.00</b>	<b>-986,100.00</b>	

	A	B	C	D	E	F	G	H
1		<b>NORTH HIGHLANDS RECREATION &amp; PARK DISTRICT - CHERRY BLOSSOM PARK</b>						
2		<b>REVENUE REPORT - AUGUST 2021</b>						
3								
4	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTH'S</b>	<b>REF/REIM</b>	<b>TO DATE</b>	<b>UNREALIZED</b>	<b>PERCENT</b>
5	<b>TAXES</b>							
6	9101	Prop Tax - Secured	\$0.00	0.00	0.00	0.00	0.00	
7	9102	Prop Tax - Unsec	\$0.00	0.00	0.00	0.00	0.00	
8	9103	Supp Prop Tax	\$0.00	0.00	0.00	0.00	0.00	
9	9104	Prop Tax Sec Delinquent	\$0.00	0.00	0.00	0.00	0.00	
10	9105	Prop Tax Supp Delinquent	\$0.00	0.00	0.00	0.00	0.00	
11	9106	Prop tax Unitary	\$0.00	0.00	0.00	0.00	0.00	
12	9120	Prop Tax Secured Redemp	\$0.00	0.00	0.00	0.00	0.00	
13	9130	Prop Tax - Prior Unsec	\$0.00	0.00	0.00	0.00	0.00	
14	9140	Prop Tax - Pently	\$0.00	0.00	0.00	0.00	0.00	
15	9196	RDA Residual	\$0.00	0.00	0.00	0.00	0.00	
16		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
17								
18	<b>INTEREST INCOME</b>							
19	9410	Interest Income	\$346.00	0.00	0.00	0.00	346.00	
20		<b>TOTAL</b>	<b>\$346.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>346.00</b>	<b>0%</b>
21								
22	<b>USE OF MONEY/PROPERTY</b>							
23	9522	Homeowner Prop Tax	\$0.00	0.00	0.00	0.00	0.00	
24		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
25								
26	<b>IN LIEU TAX</b>							
27	9529	In Lieu Tax	\$0.00	0.00	0.00	0.00	0.00	
28		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
29								
30	<b>MISC. Revenue</b>							
31	9530	Misc. Revenue	\$0.00	0.00	0.00	0.00	0.00	
32		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
33								
34	<b>AID TO LOCAL GOVERNMENT</b>							
35	9531	Aid to Local Government	\$0.00	0.00		0.00	0.00	
36		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
37								
38	<b>REDEVELOPMENT FUNDS</b>							
39	9533	Redevelopment funds	\$0.00	0.00	0.00	0.00	0.00	
40		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
41								
42	<b>STATE AID</b>							
43	9569	State Aid	\$0.00	0.00	0.00	0.00	0.00	
44		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
45								
46	<b>SPECIAL ASSESSMENT</b>							
47	9603	Special Assessment	\$121,892.00	0.00	0.00	0.00	121,892.00	
48		<b>TOTAL</b>	<b>\$121,892.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>121,892.00</b>	<b>100%</b>
49								
50	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTH'S</b>	<b>REF/REIM</b>	<b>TO DATE</b>	<b>UNREALIZED</b>	<b>PERCENT</b>
51								
52	9100	Taxes	\$0	0.00	0.00	0.00	0.00	0%
53	9410	Interest Income	\$346	0.00	0.00	0.00	346.00	0%
54	9522	Homeowner Prop Tax	\$0	0.00	0.00	0.00	0.00	0%
55	9529	In Lieu Tax	\$0	0.00	0.00	0.00	0.00	0%
56	9530	Misc. Revenue	\$0	0.00	0.00	0.00	0.00	0%
57	9531	Aid to Local Government	\$0	0.00	0.00	0.00	0.00	0%
58	9533	Redevelopmnet Funds	\$0	0.00	0.00	0.00	0.00	0%
59	9569	State Aid	\$0	0.00	0.00	0.00	0.00	0%
60	9603	Special Assessment	\$121,892	0.00	0.00	0.00	121,892.00	0%
61								
62		<b>TOTAL</b>	<b>\$122,238</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>122,238.00</b>	<b>0%</b>
63								
64		<b>GENERAL RESERVED FUND</b>	<b>\$0</b>					
65		<b>CARRY OVER</b>	<b>\$24,825</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>24,825.00</b>	<b>0%</b>
66								
67		<b>TOTAL BUDGET</b>	<b>\$147,063</b>	<b>0.00</b>	<b>0.00</b>	<b>\$0</b>	<b>147,063.00</b>	<b>0%</b>
68								
69								
70		<b>Total Revenue</b>		<b>0.00</b>				
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	A	B	C	D	E	F	G
1	<b>NORTH HIGHLANDS RECREATION &amp; PARK DISTRICT</b>						
2	<b>EXPENDITURE REPORT - AUGUST 2021</b>						
3							
4	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTHS</b>	<b>EXPENDED</b>	<b>BALANCE</b>	<b>% EXPEND</b>
5	<b>ADMINISTRATION</b>						
6	<b>SALARIES &amp; BENEFITS</b>						
7	1110	Administrator	114,955	8,855.35	22,056.19	92,898.81	19%
8	1110	Office Manager	62,028	4,774.46	11,916.15	50,111.85	19%
9	1122	Board of Directors	8,500	400.00	1,300.00	7,200.00	15%
10		Sub-Total	185,483	14,029.81	35,272.34	150,210.66	19%
11	1210	Retirement	14,159	1,090.39	2,717.80	11,441.20	19%
12	1220	OASDI	14,189	991.35	2,534.48	11,654.52	18%
13	1230	Insurance	31,986	2,556.01	5,112.02	26,873.98	16%
14	1240	Worker's Comp.	3,000	0.00	347.00	2,653.00	12%
15	1250	Unemployment	490	0.00	0.00	490.00	0%
16		Sub-Total	63,824	4,637.75	10,711.30	53,112.70	17%
17		<b>TOTAL</b>	<b>249,308</b>	<b>18,667.56</b>	<b>45,983.64</b>	<b>203,324.36</b>	<b>18%</b>
18							
19	<b>SERVICES &amp; SUPPLIES</b>						
20	2005	Ad/Leg	1,000	0.00	419.75	580.25	42%
21	2022	Bks/Subs	150	0.00	0.00	150.00	0%
22	2029	Bus Conf Exp	5,000	102.74	2,118.92	2,881.08	42%
23	2035	Educ/Trng	3,000	0.00	0.00	3,000.00	0%
24	2039	Empl Trans	1,000	0.00	236.32	763.68	24%
25	2051	Insurance	91,000	0.00	49,356.00	41,644.00	54%
26	2061	Memberships	9,815	0.00	3,055.00	6,760.00	31%
27	2076	Office Sups	7,000	2,552.51	3,244.58	3,755.42	46%
28	2081	Postage	1,000	0.00	46.35	953.65	5%
29	2085	Printing	500	270.24	270.24	229.76	54%
30	2197	Tele & Teleg	19,992	1,460.32	2,869.06	17,122.94	14%
31	2261	Office Equip Mtn	7,500	2,681.03	2,681.03	4,818.97	36%
32	2275	Rents & Leases	10,940	804.74	1,617.82	9,322.18	15%
33	2332	Food Sups	600	0.00	164.33	435.67	27%
34	2444	Medical Supplies	2,000	0.00	0.00	2,000.00	0%
35	2505	Actg Svcs	28,900	0.00	0.00	28,900.00	0%
36	2531	Legal Svcs	10,000	707.50	1,593.50	8,406.50	16%
37	2591	Other Prof Svcs	60,962	365.98	810.24	60,151.76	1%
38	2813	Sales Tax Adjustment	0	0.00	0.00	0.00	0%
39	2819	Registration Service	0	0.00	0.00	0.00	0%
40	2880	PY Expenditure	0	0.00	0.00	0.00	0%
41	2898	Other Oper Exp	16,000	249.83	700.74	15,299.26	4%
42		<b>TOTAL</b>	<b>276,359</b>	<b>9,194.89</b>	<b>69,183.88</b>	<b>207,175.12</b>	<b>25%</b>
43							
44							
45							
46	4303	Office Equipment	0	0.00	0.00	0	0%
47		<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
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58	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
59	<b>RECREATION</b>						
60	<b>SALARIES &amp; BENEFITS</b>						
61	1110	Superintendent-Sarah	74,304	5,448.30	13,600.75	60,703.25	18%
62	1110	Supervisor-Rachel	56,304	4,130.16	10,305.40	45,998.60	18%
63	1110	Office Assistant-Christine	41,880	2,764.60	2,764.60	39,115.40	7%
64	1122	Part Time	75,560	4,304.69	12,968.07	62,591.93	17%
65	1122	Part Time Ases	68,440	2,454.26	2,454.26	65,985.74	4%
66		Sub-Total	316,488	19,102.01	42,093.08	274,394.92	13%
67	1210	Retirement	13,799	766.27	1,912.49	11,886.51	14%
68	1220	OASDI	24,211	1,622.37	3,337.27	20,873.73	14%
69	1230	Insurance	21,034	1,087.60	2,175.20	18,858.80	10%
70	1240	Worker's Comp	7,127	0.00	1,252.25	5,874.75	18%
71	1250	Unemployment	5,775	99.22	167.49	5,607.51	3%
72		Sub-Total	71,945	3,575.46	8,844.70	63,100.30	12%
73		<b>TOTAL</b>	<b>388,433</b>	<b>22,677.47</b>	<b>50,937.78</b>	<b>337,495.22</b>	<b>13%</b>
74							
75	<b>SERVICES &amp; SUPPLIES</b>						
76	2005	Ads/Leg Notice	0	0.00	0.00	0.00	0%
77	2022	Books/Subs	0	0.00	0.00	0.00	0%
78	2029	Business/Conf Exp	500	0.00	425.32	74.68	85%
79	2035	Educ/Trng	500	0.00	0.00	500.00	0%
80	2039	Empl Trans	1,000	0.00	739.26	260.74	74%
81	2061	Memberships	300	0.00	0.00	300.00	0%
82	2065	Film Svcs	0	0.00	0.00	0.00	0%
83	2076	Office Svcs	500	0.00	0.00	500.00	0%
84	2081	Postage	0	0.00	0.00	0.00	0%
85	2085	Printing	1,000	0.00	0.00	1,000.00	0%
86	2197	Tele & Teleg	0	0.00	0.00	0.00	0%
87	2275	Rents & Leases	0	0.00	0.00	0.00	0%
88	2314	Clothing	4,000	0.00	0.00	4,000.00	0%
89	2332	Food	2,000	0.00	81.90	1,918.10	4%
90	2444	Med Svcs	1,500	0.00	0.00	1,500.00	0%
91	2591	Other Prof Svcs	4,000	214.13	488.01	3,511.99	12%
92	2851	Rec Svcs	5,000	206.85	404.85	4,595.15	8%
93	2852	Rec Svcs	9,000	609.48	767.09	8,232.91	9%
94	2871	Transportation	0	0.00	0.00	0.00	0%
95	2898	Other Oper Exp	0	0.00	0.00	0.00	0%
96			29,300	1,030.46	2,906.43	26,393.57	10%
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98	4303	Office Equipment	0	0.00	0.00	0.00	0%
99			0	0.00	0.00	0.00	0%
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115	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
116	<b>MAINTENANCE</b>						
117	<b>SALARIES &amp; BENEFITS</b>						
118	1110	Superintendent-Scott	77,988	6,002.16	14,985.40	63,002.60	19%
119	1110	Supervisor - Sergio	62,028	4,774.46	11,916.15	50,111.85	19%
120	1110	Facility Mtnc Sprv.- Sean	70,008	5,388.30	13,450.75	56,557.25	19%
121	1110	Mtnc Wkr-Eric	11,602	0.00	4,960.93	6,641.07	43%
122	1110	Mtnc Wkr-Rodney	43,128	3,320.62	8,281.55	34,846.45	19%
123	1110	Mtnc Wkr-Steve	39,156	3,015.08	7,517.70	31,638.30	19%
124	1110	Mtnc Wkr-Harly	39,156	885.50	5,176.27	33,979.73	13%
125	1110	Mtnc Wkr-New	39,156	0.00	0.00	39,156.00	0%
126	1122	PT Maintenance Wkr	0	0.00	0.00	0.00	0%
127	1122	Freedom Park Monitor	0	0.00	0.00	0.00	0%
128	1122	Weekday & Weekend Bldg Monitor	15,000	126.00	2,590.00	12,410.00	17%
129		<b>Sub-Total</b>	<b>397,222</b>	<b>\$ 23,512.12</b>	<b>68,878.75</b>	<b>328,343.25</b>	<b>17%</b>
130	1210	Retirement	30,578	1,800.05	4,889.00	25,689.00	16%
131	1220	OASDI	30,388	1,640.24	4,968.54	25,419.46	16%
132	1230	Insurance	103,288	5,750.87	11,687.21	91,600.79	11%
133	1240	Worker's Comp.	36,109	0.00	7,440.00	28,669.00	21%
134	1250	Unemployment	2,450	2.65	53.56	2,396.44	2%
135		<b>Sub-Total</b>	<b>202,813</b>	<b>9,193.81</b>	<b>29,038.31</b>	<b>173,774.69</b>	<b>14%</b>
136		<b>TOTAL</b>	<b>600,035</b>	<b>32,705.93</b>	<b>97,917.06</b>	<b>502,117.94</b>	<b>16%</b>
137	<b>SERVICES &amp; SUPPLIES</b>						
138	2005	Ads/Leg Notice	0	0.00	0.00	0.00	0%
139	2035	Educ/Trng	500	0.00	0.00	500.00	0%
140	2039	Empl Trans	350	24.64	61.60	288.40	18%
141	2061	Memberships	300	0.00	0.00	300.00	0%
142	2076	Office Sups	300	0.00	116.05	183.95	39%
143	2104	Agri/Hort	2,000	31.95	93.37	1,906.63	5%
144	2111	Bldg Mtnc Svc	2,000	0.00	299.01	1,700.99	15%
145	2112	Bldg Mtnc Sups	7,500	156.18	757.15	6,742.85	10%
146	2122	Chem Sups	4,000	0.00	0.00	4,000.00	0%
147	2131	Elec Sys SVC	4,000	0.00	0.00	4,000.00	0%
148	2132	Elec Sys Sup	2,000	0.00	0.00	2,000.00	0%
149	2142	Land Imp Sup	17,000	2,430.74	3,820.92	13,179.08	22%
150	2151	Mech Sys Svc	0	0.00	0.00	0.00	0%
151	2162	Paint Sups	2,000	0.00	62.41	1,937.59	3%
152	2168	Plumbing Sups	4,000	12.61	20.13	3,979.87	1%
153	2191	Electricity	42,000	3,443.92	6,578.83	35,421.17	16%
154	2192	Natural Gas	3,000	52.02	90.44	2,909.56	3%
155	2193	Refuse	9,000	432.33	863.45	8,136.55	10%
156	2195	Sewage	5,500	919.54	959.43	4,540.57	17%
157	2197	Tele/Teleg	2,000	164.73	336.59	1,663.41	17%
158	2198	Water	92,000	12,683.94	26,327.34	65,672.66	29%
159	2205	Auto Mtnc Svc	12,000	134.82	144.82	11,855.18	1%
160	2206	Auto Mtnc Sup	0	0.00	0.00	0.00	0%
161	2211	Constr Equip Svc	7,500	0.00	1,134.11	6,365.89	15%
162	2212	Constr Equip Sup	0	0.00	0.00	0.00	0%
163	2226	Expend Tools	3,000	0.00	109.28	2,890.72	4%
164	2236	Fuels & Lubes	14,000	0.00	4,322.34	9,677.66	31%
165	2275	Rents & Leases	9,000	1,640.93	3,018.14	5,981.86	34%
166	2281	Shop Equip Svc	1,200	0.00	0.00	1,200.00	0%
167	2282	Shop Equip Sup	0	0.00	0.00	0.00	0%
168	2292	Other Equip	7,000	3,930.74	3,930.74	3,069.26	56%
169	2314	Clothing	2,200	76.11	86.69	2,113.31	4%
170	2321	Cust Svc	0	0.00	0.00	0.00	0%
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	A	B	C	D	E	F	G
172	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
173	2322	Cust Sup	16,000	711.44	2,407.36	13,592.64	15%
174	2444	Medical Sup	300	0.00	0.00	300.00	0%
175	2591	Other Prof Svc	70,000	134.00	9,523.54	60,476.46	14%
176	2898	Other Oper Exp	100	0.00	0.00	100.00	0%
177		<b>TOTAL</b>	<b>341,750</b>	<b>26,980.64</b>	<b>65,063.74</b>	<b>276,686.26</b>	<b>19%</b>
178							
179							
180	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
181	<b>FIXED ASSETS</b>						
182	4201	Building Improvement	75,000	0.00	0.00	75,000.00	0%
183	4202	Structures & Imp	272,500	0.00	0.00	272,500.00	0%
184	4303	Other Equip	0	0.00	0.00	0.00	0%
185			<b>347,500</b>	<b>0.00</b>	<b>0.00</b>	<b>347,500</b>	<b>0%</b>
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229	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
230		<b>DISTRICT TOTALS</b>					
231	<b>SALARIES &amp; BENEFITS</b>						
232	1110	FULL TIME SALARIES	731,693	46,994.39	125,467.24	606,225.76	17%
233	1122	PART TIME SALARIES	167,500	6,884.95	18,012.33	149,487.67	11%
234	1210	RETIREMENT	58,536	3,656.71	9,519.29	49,016.71	16%
235	1220	OASDI	68,788	4,253.96	10,840.29	57,947.71	16%
236	1230	INSURANCE	156,308	9,394.48	18,974.43	137,333.57	12%
237	1240	WORKER'S COMP	46,236	0.00	9,039.25	37,196.75	20%
238	1250	UNEMPLOYMENT	8,715	101.87	221.05	8,493.95	3%
239	1000	<b>SALARIES/BENEFITS</b>	<b>1,237,776</b>	<b>74,050.96</b>	<b>194,838.48</b>	<b>1,042,937.52</b>	<b>16%</b>
240							
241	<b>SERVICES &amp; SUPPLIES</b>						
242	2005	AD/LEGAL NOTICE	1,000	0.00	419.75	580.25	42%
243	2022	BOOKS/SUBS	150	0.00	0.00	150.00	0%
244	2029	BUS/CONF EXP	5,500	102.74	2,544.24	2,955.76	0%
245	2035	EDUC/TRNG	4,000	0.00	0.00	4,000.00	0%
246	2039	EMPLOY TRANS	2,350	0.00	1,037.18	1,312.82	0%
247	2051	INSURANCE	91,000	0.00	49,356.00	41,644.00	54%
248	2061	MEMBERSHIPS	10,415	0.00	3,055.00	7,360.00	29%
249	2065	FILM SVC	0	0.00	0.00	0.00	0%
250	2076	OFFICE SUPS	7,800	2,552.51	3,360.63	4,439.37	43%
251	2081	POSTAGE	1,000	0.00	46.35	953.65	5%
252	2085	PRINTING	1,500	270.24	270.24	1,229.76	18%
253	2104	AGRI/HORT	2,000	31.95	93.37	1,906.63	5%
254	2111	BLDG MTNC SVC	2,000	0.00	299.01	1,700.99	15%
255	2112	BLDG MTNC SUP	7,500	156.18	757.15	6,742.85	10%
256	2122	CHEM SUPS	4,000	0.00	0.00	4,000.00	0%
257	2131	ELEC MTNC SVC	4,000	0.00	0.00	4,000.00	0%
258	2132	ELEC MTNC SUP	2,000	0.00	0.00	2,000.00	0%
259	2142	LAND IMP SUP	17,000	2,430.74	3,820.92	13,179.08	22%
260	2151	MECH SYS MTNC	0	0.00	0.00	0.00	0%
261	2162	PAINTING SUPS	2,000	0.00	62.41	1,937.59	3%
262	2168	PLUMBING SUPS	4,000	12.61	20.13	3,979.87	1%
263	2191	ELECTRICITY	42,000	3,443.92	6,578.83	35,421.17	16%
264	2192	NATURAL GAS	3,000	52.02	90.44	2,909.56	3%
265	2193	REFUSE	9,000	432.33	863.45	8,136.55	10%
266	2195	SEWAGE	5,500	919.54	959.43	4,540.57	17%
267	2197	TELE/TELEG	21,992	1,625.05	3,205.65	18,786.35	15%
268	2198	WATER	92,000	12,683.94	26,327.34	65,672.66	29%
269	2205	AUTO MTNC SVC	12,000	134.82	144.82	11,855.18	1%
270	2206	AUTO MTNC SUP	0	0.00	0.00	0.00	0%
271	2211	CONSTR EQUIP SVC	7,500	0.00	1,134.11	6,365.89	15%
272	2212	CONSTR EQUIP SUP	0	0.00	0.00	0.00	0%
273	2226	EXPEND TOOLS	3,000	469.66	109.28	2,890.72	4%
274	2236	FUELS / LUBES	14,000	0.00	4,322.34	9,677.66	31%
275	2261	OFF EQUIP MTNC	7,500	2,681.03	2,681.03	4,818.97	36%
276	2275	RENTS/LEASES	19,940	2,445.67	4,635.96	15,304.04	23%
277	2281	SHOP EQUIP SVCS	1,200	0.00	0.00	1,200.00	0%
278	2282	SHOP EQUIP SUPS	0	0.00	0.00	0.00	0%
279	2292	OTHER EQUIP SUPS	7,000	3,930.74	3,930.74	3,069.26	56%
280	2314	CLOTHING	6,200	76.11	86.69	6,113.31	1%
281	2321	CUST SVC	0	0.00	0.00	0.00	0%
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286	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
287	2322	CUST SUP	16,000	711.44	2,407.36	13,592.64	15%
288	2332	FOOD SUPS	2,600	0.00	246.23	2,353.77	9%
289	2444	MED SUPS	3,800	0.00	0.00	3,800.00	0%
290	2505	ACCOUNT SVC	28,900	0.00	0.00	28,900.00	0%
291	2531	LEGAL SVC	10,000	707.50	1,593.50	8,406.50	16%
292	2591	OTHER PROF SVCS	134,962	714.11	10,821.79	124,140.21	8%
293	2813	SALES TAX ADJUST.	0	0.00	0.00	0.00	0%
294	2819	REGISTRATION SVC	0	0.00	0.00	0.00	0%
295	2851	RECREATION SVC	5,000	206.85	404.85	4,595.15	8%
296	2852	RECREATION SUP	9,000	609.48	767.09	8,232.91	9%
297	2871	TRANSPORTATION	0	0.00	0.00	0.00	0%
298	2880	PY EXPEND	0	0.00	0.00	0.00	0%
299	2898	OTHER OPER EXP	16,100	249.83	700.74	15,399.26	4%
300	2000	SERVICES/SUPPLIES	647,409	37,205.99	137,154.05	510,254.95	21%
301							
302	FIXED ASSETS						
303	4201	Building IIM	75,000	0.00	0.00	75,000.00	0%
304	4202	STRUCT & IMP	272,500	0.00	0.00	272,500.00	0%
305	4303	EQUIPMENT	0	0.00	0.00	0.00	0%
306	4000	FIXED ASSETS	347,500	0.00	0.00	347,500	0%
307							
308							
309	1000	SALARIES & BENE	1,237,776	74,050.96	194,838.48	1,042,937.52	16%
310							
311	2000	SERVICES & SUPP	647,409	37,205.99	137,154.05	510,254.95	21%
312							
313	4000	FIXED ASSETS	347,500	0.00	0.00	347,500	0%
314							
315		CONTINGENCY	200,000	0.00	8,100.00	191,900.00	0%
316			0				
317		RESERVE	286,927	0.00	0.00	0.00	0%
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319							
320		TOTAL	2,719,612	111,256.95	340,092.53	2,092,592	13%
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	A	B	C	D	E	F	G
1		<b>NORTH HIGHLANDS RECREATION &amp; PARK DISTRICT - CHERRY BLOSSOM PARK</b>					
2		<b>EXPENDITURE REPORT AUGUST 2021</b>					
3							
4	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTHS</b>	<b>EXPENDED</b>	<b>BALANCE</b>	<b>% EXPEND</b>
5	<b>ADMINISTRATION</b>						
6	<b>SERVICES &amp; SUPPLIES</b>						
7	2005	Adv/Legal Notice	155	0.00	155.00	0.00	100%
8	2505	Actg Svcs	1,500	0.00	0.00	1,500.00	0%
9	2591	Other Prof Svcs	8,608	0.00	0.00	8,608.00	0%
10		<b>TOTAL</b>	<b>10,263</b>	<b>0.00</b>	<b>155.00</b>	<b>10,108.00</b>	<b>2%</b>
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58	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
59	MAINTENANCE						
60	SALARIES & BENEFITS						
61	1110	Mtnc Wkr-	31,526	3,320.62	3,320.62	28,205.38	11%
62	1122	PT Wkr-Seasonal	12,500	1,848.00	1,848.00	10,652.00	15%
63		<b>Sub-Total</b>	<b>44,026</b>	<b>\$ 5,168.62</b>	<b>5,168.62</b>	<b>38,857.38</b>	<b>12%</b>
64	1210	Retirement	2,522	265.65	265.65	2,256.35	11%
65	1220	OASDI	3,368	395.38	395.38	2,972.62	12%
66	1230	Insurance	5,640	630.62	630.62	5,009.38	11%
67	1240	Worker's Comp.	3,100	0.00	500.10	2,599.90	16%
68	1250	Unemployment	490	38.81	38.81	451.19	8%
69		<b>Sub-Total</b>	<b>15,120</b>	<b>1,330.46</b>	<b>1,830.56</b>	<b>13,289.44</b>	<b>12%</b>
70		<b>TOTAL</b>	<b>59,146</b>	<b>6,499.08</b>	<b>6,999.18</b>	<b>52,146.82</b>	<b>12%</b>
71	SERVICES & SUPPLIES						
72	2104	Agri/Hort	750	0.00	0.00	750.00	0%
73	2111	Bldg Mtnc. Svcs	200	0.00	0.00	200.00	0%
74	2122	Chemical Supplies	150	0.00	0.00	150.00	0%
75	2142	Land Imp Supplies	1,400	0.00	350.00	1,050.00	25%
76	2191	Electricity	900	47.55	95.22	804.78	11%
77	2193	Refuse	1,200	0.00	0.00	1,200.00	0%
78	2198	Water	24,000	49.72	5,956.97	18,043.03	25%
79	2205	Auto Mtnc Svc	600	0.00	0.00	600.00	0%
80	2211	Constr Equip. Svc	150	0.00	0.00	150.00	0%
81	2226	Expend Tools	300	0.00	0.00	300.00	0%
82	2236	Fuels & Lubes	2,000	0.00	500.00	1,500.00	25%
83	2275	Rents & Leases	500	0.00	0.00	500.00	0%
84	2281	Shop Equip Serv.	100	0.00	0.00	100.00	0%
85	2292	Other Equip Sups	250	0.00	0.00	250.00	0%
86	2314	Clothing	200	0.00	0.00	200.00	0%
87	2444	Medical Supplies	100	0.00	0.00	100.00	0%
88	2591	Other Prof Svc	262	0.00	0.00	262.00	0%
89		<b>TOTAL</b>	<b>33,062</b>	<b>97.27</b>	<b>6,902.19</b>	<b>26,159.81</b>	<b>21%</b>
90							
91							
92	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
93	FIXED ASSETS						
94	4201	Building Improvement	0	0.00	0.00	0.00	0%
95	4202	Structures & Imp	0	0.00	0.00	0.00	0%
96	4303	Other Equip	0	0.00	0.00	0.00	0%
97			0	0.00	0.00	0.00	0%
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113	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
114		<u>DISTRICT TOTALS</u>					
115		<u>SALARIES &amp; BENEFITS</u>					
116	1110	FULL TIME SALARIES	31,526	3,320.62	3,320.62	28,205.38	11%
117	1122	PART TIME SALARIES	12,500	1,848.00	1,848.00	10,652.00	15%
118	1210	RETIREMENT	2,522	265.65	265.65	2,256.35	11%
119	1220	OASDI	3,368	395.38	395.38	2,972.62	12%
120	1230	INSURANCE	5,640	630.62	630.62	5,009.38	11%
121	1240	WORKER'S COMP	3,100	0.00	500.10	2,599.90	16%
122	1250	UNEMPLOYMENT	490	38.81	38.81	451.19	8%
123	1000	<b>SALARIES/BENEFITS</b>	<b>59,146</b>	<b>6,499.08</b>	<b>6,999.18</b>	<b>52,146.82</b>	<b>12%</b>
124							
125		<u>SERVICES &amp; SUPPLIES</u>					
126	2005	Adv/Legal Notice	155	0.00	155.00	0.00	100%
127	2104	AGRI/HORT	750	0.00	0.00	750.00	0%
128	2111	Bldg Mtnc. Svcs	200	0.00	0.00	200.00	0%
129	2122	Chemical Supplies	150	0.00	0.00	150.00	0%
130	2142	Land Imp Supplies	1,400	0.00	350.00	1,050.00	25%
131	2191	ELECTRICITY	900	47.55	95.22	804.78	11%
132	2193	REFUSE	1,200	0.00	0.00	1,200.00	0%
133	2198	WATER	24,000	49.72	5,956.97	18,043.03	25%
134	2205	Auto Mtnc Svc	600	0.00	0.00	600.00	0%
135	2211	Constr Equip. Svc	150	0.00	0.00	150.00	0%
136	2226	Expend Tools	300	0.00	0.00	300.00	0%
137	2236	FUELS / LUBES	2,000	0.00	500.00	1,500.00	25%
138	2275	Rents & Leases	500	0.00	0.00	500.00	0%
139	2281	Shop Equip Serv.	100	0.00	0.00	100.00	0%
140	2292	Other Equip Sups	250	0.00	0.00	250.00	0%
141	2314	Clothing	200	0.00	0.00	200.00	0%
142	2444	Medical Supplies	100	0.00	0.00	100.00	0%
143	2505	Accounting	1,500	0.00	0.00	1,500.00	0%
144	2591	OTHER PROF SVCS	8,608	0.00	0.00	8,608.00	0%
145	2000	<b>SERVICES/SUPPLIES</b>	<b>43,325</b>	<b>97.27</b>	<b>7,057.19</b>	<b>36,267.81</b>	<b>16%</b>
146							
147		<u>FIXED ASSETS</u>					
148	4201	Building IIM	0	0.00	0.00	0.00	0%
149	4202	STRUCT & IMP	0	0.00	0.00	0.00	0%
150	4303	EQUIPMENT	0	0.00	0.00	0.00	0%
151	4000	<b>FIXED ASSETS</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
152							
153							
154	1000	<b>SALARIES &amp; BENE</b>	<b>59,146</b>	<b>6,499.08</b>	<b>6,999.18</b>	<b>52,146.82</b>	<b>12%</b>
155							
156	2000	<b>SERVICES &amp; SUPP</b>	<b>43,325</b>	<b>97.27</b>	<b>7,057.19</b>	<b>36,267.81</b>	<b>16%</b>
157							
158	4000	<b>FIXED ASSETS</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
159							
160		<b>CONTINGENCY</b>	<b>33,905</b>	<b>0.00</b>	<b>0.00</b>	<b>33,905.00</b>	<b>0.00</b>
161			0				
162		<b>RESERVE</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
163							
164							
165		<b>TOTAL</b>	<b>136,376</b>	<b>6,596.35</b>	<b>14,056.37</b>	<b>122,320</b>	<b>10%</b>
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