



North Highlands Recreation & Park District
Special Event Vendor Application
Event: General Application

Location: Varies

Date: --- from ---

Thank you for your interest in becoming a vendor for the General Event. **Please read this sheet carefully, it should answer any questions you may have about becoming a vendor for this event. If you have additional questions, please contact Rachel Robertson at (916) 332-7440 or rachel@nhrpd.org.**

1. The event takes place on **Saturday, --- from ---** at *location varies* and *will be held rain or shine*.
2. The event takes place outside at location varies. Vendors may be situated on the grass.
3. Vendor Fee: \$30 (**Due at time you sign up**). Vendor application must be submitted through our online registration system nhrpd.org/special-events.
4. Vendor booths must have an interactive component at their booth (raffle, games, candy, etc).
5. Vendors are required to supply their own event materials and are responsible for their own set-up and take down of their area. **Only (1) table and (1) chair will be provided.**
6. **Vendors will be allowed to begin set up at time varies.** Do NOT arrive earlier as NHRPD staff need to do their set-up beforehand. **Vendors must have booth area completely set up by time varies.**
7. Vendors may **not** sell food, drink, or goods.
8. Electricity is **not** available.
9. There will be no refunds given for any reason.