

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT  
REGULAR MEETING**

Regular Meeting of the Board of Directors  
August 10, 2023, 6:30 p.m. – District Office – Regular Meeting  
6040 Watt Avenue, North Highlands, Ca 95660  
Phone: (916) 332-7440  
[WWW.NHRPD.ORG](http://WWW.NHRPD.ORG)

**TELECONFERENCE LOCATION**

Director Harding is unavailable to attend the August 10, 2023 Regular Board Meeting in person. Per Brown Act requirements, Director Harding will participate in the meeting using telephone access from the following location.

**Multnomah County Library  
Gresham, Oregon  
385 NW Miller Ave, Gresham, OR 97030**

**1. CALL MEETING TO ORDER**

**2. COMMENTS AND REPORTS FROM CITIZENS AND ORGANIZATIONS**

Matters under the jurisdiction of the Board of Directors, and not on the posted agenda, may be addressed by the general public at this time. The public may address the Board on each agenda item during the Board's consideration of the item. In order to speak, the speaker must complete and submit a public comment card. The cards are available on a table to the rear of the Boardroom. The card should be handed to the Secretary of the Board. The Chairperson of the Board may use his or her discretion in waiving this policy. The Board of Directors limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. Except for public hearings, comments from the public shall not be received until after completion of Board Discussion and deliberation, and just before final action or completion of the agenda item. The Board of Directors cannot take action on any unscheduled matter.

**3. ADMINISTRATOR'S REPORT**

- A. Park and Facility Maintenance Report
- B. Recreation Report

**4. CORRESPONDENCE**

- A. Letter dated July 19, 2023 from Sacramento Local Agency Formation Commission (LAFCo) Executive Officer José C. Henriquez re: Election of Special District representative to Sacramento LAFCo.

This will be under New Business.

5. **REPORTS FROM STANDING COMMITTEES:**  
**Budget, Finance & Audit:** Chairperson Crystal Harding; Member Veya Cummings  
**Facility Development:** Chairperson Beau Reynolds; Member Joanna McVay  
**Personnel and Policy:** Chairperson Veya Cummings; Member Beau Reynolds  
**Programs, Fees, and Charges:** Chairperson Joanna McVay; Member Crystal Harding
6. **CONSENT CALENDAR**  
A. Approval July 13, 2023 minutes  
B. Approval of payment of the bills for the General Fund and CFD for the month of July 2023.
7. **UNFINISHED BUSINESS**  
None
8. **NEW BUSINESS**
- A. Fulton-El Camino Recreation and Park District – Park Police Service  
Emily Ballus, General Manager for Fulton-El Camino Recreation and Park District and her Chief of Police Beth Johnson will be updating the board on future services offered by FECRPD. Board discussion, no action required.
- B. Sierra Creek Park Design Presentation and Project Cost Estimate  
Karen Folsom, Project Manager for O'Dell Engineering will be reviewing with the board the project design and determine if there will be potential cost savings that could be incorporated into the project. Board discussion/action to approve staff recommendation to authorize O'Dell Engineering to move forward with the park design and cost estimate as proposed.
- C. Sacramento LAFCo – Election of Special District Representative to Sacramento LAFCo  
Board discussion/action to Elect a new Special District Representative to LAFCo Regular Seat #7.
- D. Resolution #626 – Approval of the Fiscal Year 2023/2024 Final Budget  
Board action to consider approval of the FY2023/2024 Final Budget
- E. Resolution #627 – Approval of the Fiscal Year 2023/2024 Appropriations Limit Schedule  
Board action to consider approval of the FY2023/2024 Appropriations Limit Schedule.
- F. Resolution #628 – Approval of the Fiscal Year 2023/2024 Final Budget for North Highlands Recreation and Park District Community Facility District No. 2016-01 Elverta Park  
Board action to consider approval of the FY2023/2024 Final Budget for North Highlands Recreation and Park District Community Facility District No. 2016-01 Elverta Park.
9. **CHAIRPERSON'S REPORT**
10. **COMMENT'S FROM BOARD MEMBERS**
11. **ADJOURNMENT**

**12. DATE, TIME, AND PLACE OF NEXT MEETING**

The next regular meeting of the Board of Directors will be on September 14, 2023 at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands, CA

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact the North Highlands Recreation and Park District Office at (916) 332-7440. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

**IMPORTANT INFORMATION**

The North Highlands Recreation and Park District is currently utilizing the Zoom meeting format to record the district board meetings. You can access the Zoom Meeting using the information listed below. The meeting is also available on Facebook live.

Public questions will be accepted by the District up to 3:00 p.m. August 10, 2023. Please direct your questions to [larry@nhrpd.org](mailto:larry@nhrpd.org). If the question asked relates to an Item on the Agenda, it will be addressed by the Board at the time the item appears on the agenda. If your question is not related to an Item on the Agenda, it will be addressed by the Board under Agenda Item No. 2 – Comments and Reports from Citizens and Organizations.

Join Zoom Meeting

<https://us06web.zoom.us/j/86078983530?pwd=TmxEbjlBSWdKdjErY3JyMng0MUdQdz09>

## NORTH HIGHLANDS RECREATION AND PARK DISTRICT

### BOARD AGENDA

To: Larry Mazzuca, District Administrator  
From: Scott Graham, Parks and Facilities Superintendent  
Date: August 10, 2023  
Subject: Parks/Facilities Report

#### PARK MAINTENANCE UPDATE:

- Staff completed multiple irrigation repairs (valves, broken sprinkler heads, drip lines, tree bubblers timers at multiple District parks. Drinking fountains were repaired at Cherry Blossom and Freedom parks.
- At multiple District parks rose bushes, shrubs and low hanging branches were pruned. Trees were re-staked at Cherry Blossom Park.
- Seven damaged bollards were replaced at Chardonnay Park. An unknown subject left behind debris and other items that may lead to the identify the driver. A report has been filed with the California Highway Patrol.
- Staff supported the recreation division in preparation for the Summer Extravaganza by delivering supplies and repairing electrical outlets and a portable generator.
- Weekly mowing edging, trimming and pruning of all District parks and facilities, including the streetscapes at Elverta Park housing community.

#### FACILITY/VEHICLE MAINTENANCE UPDATE:

- Routine maintenance (oil changes and flat repairs) was completed on five District trucks and trailers.
- At the Community Center, staff completed replacement of broken and chipped tile in the Community Center bathrooms, stage and entry areas.
- The gymnasium floor at Capehart was scrubbed and sanitized.

#### INCIDENT/ACCIDENT REPORT UPDATE:

- Bollards were damaged at Chardonnay Park. See information under Park Maintenance Update.

SIERRA CREEK TREE PROJECT UPDATE

Several eucalyptus trees were trimmed and pruned as part of the project at Sierra Creek.



FEC POP TEAM STAT PROGRAM:

Each month the District receives a summary of activity in District parks from the Fulton-El Camino Police Department. The summary report is listed below for your review:

**Monthly activity report for: North Highlands Park District, Reporting Period: 2023-07-01 to 2023-07-31**

**Summary of enforcement actions**

	Park Hours:	1
	Drugs:	0
	Weapons:	0
	Alcohol:	0
NTA Issued: 3	Animals:	0
	Vehicle Code:	2
	Probation Violation:	0
	Other:	0
	Drugs:	
	Weapons:	
	Assault/Battery:	
Onsite Arrests:	Sex Crimes:	
	Theft:	
	Probation Violation:	
	Other:	
Calls For Service:		1
Parking Citations:		15
Warrant Arrests:		0
DUI Arrests:		0
Stolen Vehicles:		0
Warnings Issued:		1

## NORTH HIGHLANDS RECREATION AND PARK DISTRICT

### BOARD AGENDA

TO: Larry Mazzuca, Administrator

FROM: Kayla Thayer, Acting Recreation Superintendent

DATE: August 10, 2023

SUBJECT: Recreation Division Report

#### Toddler/Youth Programs

- Books and Bakes for Tots held its second class of the series on July 12. This program is in partnership with the Sacramento Public Library. There are currently 8 participants enrolled (3 sponsored by TRUSD).
- Second class of our Summer Sweets Cooking Class series took place on Thursday, July 20. Participants made Sweet Stuffed Crescent Rolls that included two flavors, Nutella and Strawberry Cream Cheese. 14 participants were registered for this program (10 sponsored by TRUSD).
- Youth Basketball Open Gym had a special visit from the Sheriffs Activities League on July 12 and played basketball with the participants. They also set up a table with spin the wheel prizes.
- Youth Sports Camp was cancelled due to low registration. Staff will reevaluate the program to come out with new ideas to get the program to run next summer.

#### Summer Kids Camp

- Session 5: Tropical Pair-a-Dice. 47 participants. "Toucan" play that game during our tropical game week. Campers enjoyed Lego challenges, Beach Ball Bowling, Coral Reef Sponge Painting and a Video Game Truck!
- Session 6: Sea Safari. 48 Participants. Campers kept swimming through summer as we took a dive into both sea life and safari animals. Campers made Binoculars and explored activities such as Gorilla Tag, Hippo Art and Salt Dough Sea Starts. A field trip to the Antelope Aquatic Center concluded the week.
- Session 7: Imagi-Nation. 46 Participants. Campers used their imagination and creative skills to craft the world during this are inspired week. Each day we took inspiration from different cultures such as Lego Eiffel Towers, Sugar Skull Masks, and Dot Art. Camp took their field trip to Alpha Fired Arts and created pinch pots.
- Session 8: Summer Suds. 49 Participants. The end of summer calls for a celebration and we did just that! Highlights of the week included DIY Soap, Bubble Experiment, Beach Volleyball and a field trip to the Antelope Aquatic Center (a camp favorite)!
- Each week 22 campers were sponsored by TRUSD and 17 campers were sponsored by CJUSD.

### Teen Programs

- Jr. Rec Leaders had one participant assist in the last 2 week of camp. They were a great help in helping prep activities and playing with the kids!
- Teen Summer Camp started on July 10 and is a four-week long program that is held in a FC Joyce Classroom. Camp is held from 10am to 3pm daily and participants get to attend two field trips a week! 10 spots we sponsored by TRUSD each week.
  - Week 1: 12 participants enrolled. Participants went to Quarry Park in Roseville and to Wake Island Water Park.
  - Week 2: 13 participants enrolled. Participants went to the Antelope Aquatics Center and Top Golf.
  - Week 3: 10 participants enrolled. Participants went to Scandia and Sun Splash Water Park.
  - Week 4: 12 participants enrolled. Participants went to Wake Island Water Park and the Antelope Aquatic Center.

### Adult Programs

- Adult Corn Hole started on July 11 with 6 participants. This program is ongoing and is held at Freedom Park where participants can drop in and play pick-up games.
- Adult Coed Power Volleyball continued their summer season at Capehart Gymnasium. The Championship game is scheduled for August 21.

### Senior Programs

#### Bingo

- Bingo averaged about 24 participants.

#### Harvesttime

- Harvesttime had an author visit on July 13. The author of "A Deadly Combo" presented her book and showed the participants a few defense moves.
- The program took their annual 2-week summer break at the end of July and will start again on August 3.
- Harvesttime averaged 15 participants.

#### Senior Movies

- The July movie showing was "Moving On".
- Senior movie had 2 participants.

### Rentals

- Capehart Gym: 11 (11 Non-Resident)
- Community Center: 3 (0 Resident, 3 Non-Resident)
- Freedom Park: 15 (4 Resident, 11 Non-Resident)
- Recreation Center: 6 (2 Resident, 4 Non-Resident)
- Ridgepoint Gym: 4 (4 Non-Resident)



- Birthday Parties: 0

### Special Events

- Staff hosted the first Summer Extravaganza and Splash Party Event at Freedom Park on July 29 at Freedom Park from 10am to 12pm.
- Staff led take home crafts of DIY Visors and DIY Boats & Submarines. In addition, to the crafts, staff had 3 inflatable water features, free snow cones and passed out life jackets to the community.
- The Big Kids Band performed at the event and Drewski's brought out their taco food trucks.
- Thank you to SMUD for your sponsorship.
- Thank you to Safe Kids Greater Sacramento for donating 90 life jackets.
- We estimate that 375 participants attended the event.

### North Highlands Narrative

The North Highlands Narrative Committee selected the first nominee! Staff received four very worthy submittals for the Fall 2023 nomination period and has selected Coach Courtney Brown for his dedication to his youth athletes and community. The Committee selects the nominee by looking at the following areas: Community Enhancement, Safety, Collaboration & Creativity, and the Service Occurrence. He will be honored in our Fall Recreation Guide, Newsletter, social media and will be invited to the Halloween Extravaganza event where staff will present him with a pin and certificate. Check out the Activity Guide for the full biography of Coach Courtney Brown. Winter nominee applications are now open and close October 16.

### Scholarships

- One scholarship has been used in July for the Pee Wee Soccer Program starting August 5.
- The district currently has \$13,162.00 reserved for scholarships.
- Moving forward, staff will present the used scholarships and amount left in our funds quarterly.

### Marketing

- Staff have finalized marketing materials for fall programming (September - November). Staff go "live" one month before the start of a new season to accommodate registration and marketing. For the fall season, the go "live" date is August 1.
- Fall Recreation Guides were ordered and will be available as a hard copy, available in the office, August 1.
- Postcards were ordered and mailed to 15, 237 residents that are within the district's boundaries.
- The Newsletter will be sent out to our email list on August 1, which will highlight the new Fall Mailer.
- The website/sign board will be updated on August 1.
- We had received 9 new subscribers in July for our newsletter.

Youth Open Gym



Summer Kids Camp



Teen Summer Camp



Adult Cornhole



Harvesttime



Summer Extravaganza






## MEMO

DATE: July 18, 2023

TO: Special District Presiding Officer

FROM: José C. Henríquez, Executive Officer   
Sacramento Local Agency Formation Commission

SUBJECT: Election of Special District Representative to Sacramento LAFCo

The Special District Selection Committee is electing a regular representative to serve a new 4-year term beginning in January 1, 2024.

Due to the size of the Special District Selection Committee, it has been difficult to establish a quorum when meeting in person. Therefore, pursuant to the provisions of Government Code §56332(f), the Executive Officer has determined that the business of the Special District Selection Committee will be conducted in writing to elect a regular Special District Representative to Sacramento LAFCo.

### Election of Special District Representative to LAFCO

Thank you for submitting nominations for the Special District Representative election.

At the time the election ends, in order to be selected as a LAFCo Representative, a nominee must receive more than fifty-percent (50%) of the submitted votes. Enclosed with this memo you will find a ballot and a copy of each candidate's Statement of Qualifications received as of the date of this memo. Please note that there is one regular (voting) seat up for election.

---

#### Commissioners

*Sue Frost, Rich Desmond, County Members* ■ *Patrick Hume, Alternate*  
*Sean Loloee, Iva Walton, City Members* ■ *Katie Valenzuela, Jay Vandenburg, Alternates*  
*Chris Little, Public Member* ■ *Timothy Murphy, Alternate*  
*Lindsey Liebig, Gay Jones, Special District Members* ■ *Charlea Moore, Alternate*

#### Staff

*José C. Henríquez, Executive Officer* ■ *Desirae Fox, Policy Analyst*  
*Nancy Miller, DeeAnne Gillick, Commission Counsel*

The nominees, in alphabetical order, are:

- 1) Lindsey Carter, Herald Fire Protection District
- 2) Brian Danzl, Cordova Recreation & Park District
- 3) Paul Lindsey, Florin Resource Conservation District
- 4) Joanna McVay, North Highlands Recreation & Park District
- 5) Edwin Perez, Reclamation District 1000
- 6) Michael Seaman, Fulton El Camino Recreation & Park District
- 7) Robert "Bob" Wichert, Sacramento Suburban Water District

*Option of Electronic Elections*

Government Code §56332(c)(4) gives LAFCo and Special Districts the option of completing the election of special district representatives via e-mail. This would be more convenient for some districts and a time/cost saver to LAFCo. In order to implement this, however, LAFCO needs to have the consent of the districts and an indication of those districts that wish to participate in this manner. There are two questions for your district to consider.

1. On the first question, a "Yes" vote means you authorize LAFCo to send out ballots via e-mail to those special districts who choose to vote electronically in future elections. A "No" vote means LAFCO should continue to distribute paper ballots to all districts and distribute them via certified mail.
2. On the second question, if a plurality of districts approves electronic voting in the first question, a "Yes" vote means you wish to receive electronic ballots in future elections and have the option to return your ballot in an electronic format (e-mail, fax or scanned ballot). A "No" vote means your district prefers to continue to receive and submit paper ballots.

*You can choose to vote "Yes" to the first question to authorize electronic distribution of ballots but vote "No" to the second if your District wants to continue to receive paper ballots.*

*Election Deadline*

The voting period will be 75 days from July 18, 2023; all votes are due in writing on or before **5:00 pm on September 30, 2023**. Voting will cease on this date or whenever a quorum of special districts is reached, whichever occurs later. Please do not forget to have the Board President, or Chair, or the presiding officer of the board meeting in which you made your selection sign the returned ballot.

**District managers or other staff members may not substitute their signature for Board President, or Chair, or the presiding officer's signature.**

Thank you for your time and please feel free to contact me or any member of my staff at 916-874-2937 if you have any questions.



**Mail to: LAFCO**  
**1112 I Street, Suite 100**  
**Sacramento, CA 95814**

## ELECTION BALLOT

### Special District Representative to LAFCo Regular Seat #7

*The election ends on September 30, 2023 at 5:00 p.m. or until a quorum of Special District ballots is received, whichever occurs later.*

Candidate & District	Select one (1)
Lindsey Carter, Herald Fire Protection District	
Brian Danzl, Cordova Recreation & Park District	
Paul Lindsay, Florin Resource Conservation District	
Joanna McVay, North Highlands Recreation & Park District	
Edwin Perez, Reclamation District #1000	
Michael Seaman, Fulton-El Camino Recreation & Park District	
Robert "Bob" Wicher, Sacramento Suburban Water District	

*LAFCo and Special Districts have the option of completing the election of special district representatives via e-mail. Does your district approve of LAFCo distributing electronic ballots to districts that wish to receive them in the future?*

Yes       No

*If so, in the future does your district prefer to receive its ballot via e-mail and submit its vote electronically (via fax, e-mail or scanned ballot)?*

Yes       No

if Yes, ballots should be sent to e-mail address: \_\_\_\_\_

**BALLOT CONTINUES ON THE NEXT PAGE**

**Commissioners**

*Sue Frost, Rich Desmond, County Members ■■ Patrick Hume, Alternate  
 Iva Walton, Sean Loloee, City Members ■■ Jay Vandenburg, Katie Valenzuela, Alternates  
 Chris Little, Public Member ■■ Timothy Murphy, Alternate  
 Lindsey Liebig, Gay Jones, Special District Members ■■ Charlea Moore, Alternate*

**Staff**

*José C. Henríquez, Executive Officer ■■ Desirae Fox, Policy Analyst  
 Nancy Miller, DeeAnne Gillick, Commission Counsel*

**SIGNATURE OF PRESIDING OFFICER (Original Signature Required):**

\_\_\_\_\_

**Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.**

**PRINTED NAME OF PRESIDING OFFICER (Required):**

\_\_\_\_\_

**AGENDA ATTACHED (Optional):** Yes  No

**Attest:**

\_\_\_\_\_  
**District Secretary, Clerk or General Manager**





SACRAMENTO LOCAL AGENCY FORMATION COMMISSION  
 1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458  
 www.saclafco.org

**SPECIAL DISTRICT NOMINATION**

**Special District Representative to LAFCo, Seat #7**

Position	Nominee's Name	Originating District
SD Rep, Seat #7	Lindsay Carter	Herald Fire Protection District

SIGNATURE OF PRESIDING OFFICER:   
 (Original Signature Required)

**Note:** Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: George Obi  
 (Required)

NAME OF NOMINATING DISTRICT: Herald Fire Protection District

MINUTES ATTACHED (Optional): Yes  No

Attest:

District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before  
 5:00 p.m. on July 1, 2023**

**Return to:**

**Sacramento LAFCo  
 1112 I Street, Suite 100  
 Sacramento, CA 95814**

**Commissioners**

Sue Frost, Rich Desmond, County Members <sup>SM</sup> Patrick Hume, Alternate  
 Iva Walton, Sean Looee, City Members <sup>SM</sup> Jay Vandenburg, Katie Valenzuela, Alternates  
 Chris Little, Public Member <sup>SM</sup> Timothy Murphy, Alternate  
 Lindsey Liebig, Gay Jones, Special District Members <sup>SM</sup> Charlea Moore, Alternate

**Staff**

José C. Henríquez, Executive Officer <sup>SM</sup> Desirae Fox, Policy Analyst  
 Nancy Miller, DeeAnne Gillick, Commission Counsel

# Lindsey Carter

---

11546 Twin Cities Road Galt, CA 95632 | 209.712.7120 | lindsey@heraldfire.com

## Experience

### **EXECUTIVE DIRECTOR | CALIFORNIA AGRICULTURAL COMMISSIONERS & SEALERS ASSOCIATION | DECEMBER 2021 - PRESENT**

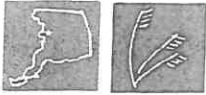
- Manage organizational functions including personnel, budget, legislative advocacy, communications, and membership development.
- Serve as the advocacy representative at state legislative meetings, industry functions and other statewide meetings and events; regularly provide legislative updates on tracked legislation to board of directors and members.
- Oversee budget for organization and various affiliates.
- Manage bylaws, procedures, and filings for board of directors, committees, and advisory groups, including meeting agenda and minutes creation and distribution.
- Develop organization's strategic plan and implement with board and staff engagement utilizing outside consultants.
- Manage updates for organization and subsidiary websites.
- Administer all grant programs and reporting for all activities.

## Public Boards & Committees

- Commissioner, Sacramento County Local Area Formation Committee (LAFCo) - 2020- present
- Board Member, Herald Fire Protection District – Elected to 4-year term in 2020
- Director, Sloughhouse Resource Conservation District – Appointed to 4-year term in 2020
- Cosumnes Groundwater Authority JPA, Current Alternate Member – 2021 - present
- Member, Protest Provisions Rewrite Working Group, CSDA/CALAFCO – 2019 - 2021
- Commissioner Member, Sacramento LAFCo Special District Advisory Committee – 2018 - present
- Alternate Representative, South Sacramento Habitat Conservation Plan Implementation Review Committee – 2018 - 2021
- Alternate Representative, Sacramento Central Groundwater Authority – 2018 – 2021
- Member, CDFG SWEEP Ad-Hoc Advisory Committee - 2021

## Community & Non-Profit Organization Involvement

- President, Sacramento Farm Bureau Foundation for Ag Education – 2015 – present
- President, National Sigma Alpha Educational Foundation – 2019 – 2022
- Member, California Special District Association Legislative Committee – 2020 - 2022
- Member, California Special District Association Bylaws & Policy Committee – 2020 - 2022
- Member, Elk Grove FFA Advisory Committee – 2020 - present
- Class 50 Fellow, California Agricultural Leadership Program – 2019- 2022



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION  
 1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458  
 www.saclafco.org

**SPECIAL DISTRICT NOMINATION**

**Special District Representative to LAFCo, Seat #7**

Position	Nominee's Name	Originating District
Board Vice-Chairperson	Brian Danzi	CRPD

SIGNATURE OF PRESIDING OFFICER: Michael Yearwood  
 (Original Signature Required)

**Note:** Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Michael Yearwood  
 (Required)

NAME OF NOMINATING DISTRICT: Cordova Recreation & Park District

MINUTES ATTACHED (Optional): Yes  No

Attest:

Danielle Jones  
 District Secretary, Clerk or General Manager

**Nominations must be received by LAFCo before  
 5:00 p.m. on July 1, 2023**

**Return to:**

**Sacramento LAFCo  
 1112 I Street, Suite 100  
 Sacramento, CA 95814**

**Commissioners**

Sue Frost, Rich Desmond, County Members ■■ Patrick Hume, Alternate  
 Iva Walton, Sean Loloee, City Members ■■ Jay Vandenburg, Katie Valenzuela, Alternates  
 Chris Little, Public Member ■■ Timothy Murphy, Alternate  
 Lindsey Liebig, Gay Jones, Special District Members ■■ Charlea Moore, Alternate

**Staff**

José C. Henríquez, Executive Officer ■■ Desirae Fox, Policy Analyst  
 Nancy Miller, DeeAnne Gillick, Commission Counsel

---

(916) 826-1470 • bdanzl@crpd.com • Rancho Cordova, CA 95670

---

Dynamic professional with experience in executive management and business development. Demonstrates success in driving significant growth and profitability through strategic planning and execution of innovative business initiatives. Proven track record of building and leading high-performance teams to achieve organizational objectives and exceed customer expectations. Adept at building strong relationships with clients, stakeholders and partners to create lasting value.

## Experience

MAY 23 - PRESENT

### **President Elect** | California Association Of Recreation And Park Districts, Roseville, CA

- Facilitated discussions between opposing sides in order to reach compromise solutions when necessary.
- Coordinated grassroots campaigns to educate districts on issues important to the parks.

MAY 16 - MAY 17

### **Board Secretary** | California Association Of Recreation And Park Districts, Roseville, CA

- Provided administrative support to the Board of Directors, including scheduling meetings and preparing agendas.
- Assisted in the preparation of board meeting minutes, resolutions, reports and other corporate documents.

DEC 10 - PRESENT

### **Vice Chair** | Cordova Recreation And Park District, Rancho Cordova, CA

- Leveraged strong interpersonal skills to build relationships with key stakeholders.
- Created operational dashboards to measure performance across multiple departments.
- Implemented process improvements resulting in increased efficiency within the organization.
- Collaborated with board members to develop corporate governance strategies.

JAN 20 - JAN 21

### **Board Chair** | Cordova Recreation And Park District, Rancho Cordova, CA

- Reviewed financial statements and other reports to monitor organizational performance.
- Developed strategies to increase diversity among board members to reflect community demographics.
- Advised on best practices for corporate governance matters.
- Collaborated with stakeholders on projects related to fundraising, marketing, public relations.

JAN 17 - JAN 18

### **Board Chair** | Cordova Recreation And Park District, Rancho Cordova, CA

- Facilitated effective communication between the Board and senior management teams.
- Evaluated proposals from vendors for goods and services required by the organization.
- Reviewed financial statements and other reports to monitor organizational performance.

JAN 13 - JAN 14

### **Board Chair** | Cordova Recreation And Park District, Rancho Cordova, CA

- Facilitated effective communication between the Board and senior management teams.
- Engaged in continuous development of skills necessary for successful board leadership.
- Monitored progress towards achieving established goals and objectives.



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION  
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458  
www.saclafco.org

**SPECIAL DISTRICT NOMINATION**

**Special District Representative to LAFCo, Seat #7**

Position	Nominee's Name	Originating District
Vice-chair	Paul Lindsay	Florin Resource Conservation District

SIGNATURE OF PRESIDING OFFICER: Tom Nelson  
(Original Signature Required)

**Note:** *Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.*

PRINTED NAME OF PRESIDING OFFICER: Tom Nelson  
(Required)

NAME OF NOMINATING DISTRICT: Florin Resource Conservation District

MINUTES ATTACHED (Optional): Yes  No

Attest:

DocuSigned by:  
Stepani Phillips  
District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before  
5:00 p.m. on July 1, 2023**

**Return to:**

**Sacramento LAFCo  
1112 I Street, Suite 100  
Sacramento, CA 95814**

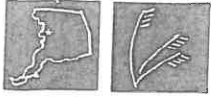
Paul Lindsay: Statement of Qualifications for Special District Commissioner  
for Office No. 7 on the Sacramento Local Agency Formation Commission

I currently serve as Vice Chair for the Florin Resource Conservation District (FRCD) which encompasses a good portion of southern Sacramento County. The District's work in recent years has been the provision of municipal water usage to roughly 40% of the city of Elk Grove.

Previously an Associate Director for the Florin Resource Conservation District, I was appointed to the Board to fill a vacancy and currently serve in my first full term. Retired after a 35-year career with the Social Security Administration, I worked in many different locations within California, from San Juan Capistrano to Yreka. During that time, I served in various positions, including Claims Specialist, Operations Supervisor, Area Systems Coordinator, and ultimately, District Manager. These positions required a thorough understanding of various laws and their application, IT systems, budgeting, and human resources.

My wife and I settled in Elk Grove in 1985 and I've been very involved in Civic matters since then. I've served on Sacramento County's Community Planning Advisory Commission for Elk Grove prior to its incorporation (and was heavily involved in several incorporation efforts) and was a charter member of the original Planning Commission for the City of Elk Grove, serving on it for more than seven years. I also chaired the East Elk Grove Specific Area Planning Advisory Group. Recently, I also served on the Sacramento County Grand Jury for two years (much of which was spent reviewing Special Districts, their operations, and practices). I served two years on the Cosumnes Community Service District's Landscape and Lighting Committee. During these different activities, I was able to interact with LAFCO on a variety of issues and gained an understanding of its responsibilities and duties.

I ask for your support for this position on LAFCO's Commission because I believe that I can bring a fresh perspective to the Commission and a willingness to listen, learn, and to represent Special District interests on the Commission.



Sacramento  
LAFCo

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION  
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458  
www.saclafco.org

**SPECIAL DISTRICT NOMINATION**

**Special District Representative to LAFCo, Seat #7**

Position	Nominee's Name	Originating District
Special District Commissioner	Joanna McVay	North Highlands Recreation Park

SIGNATURE OF PRESIDING OFFICER: Patrick B. Williams  
(Original Signature Required)

**Note:** Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Patrick Williams  
(Required)

NAME OF NOMINATING DISTRICT: North Highlands Recreation Park

MINUTES ATTACHED (Optional): Yes  No

Attest:

[Signature]  
District Secretary, Clerk or General Manager

**Nominations must be received by LAFCo before  
5:00 p.m. on July 1, 2023**

**Return to:**

**Sacramento LAFCo  
1112 I Street, Suite 100  
Sacramento, CA 95814**

**Commissioners**

*Sue Frost, Rich Desmond, County Members* ■ *Patrick Hume, Alternate*  
*Iva Walton, Sean Loloee, City Members* ■ *Jay Vandenburg, Katie Valenzuela, Alternates*  
*Chris Little, Public Member* ■ *Timothy Murphy, Alternate*  
*Lindsey Liebig, Gay Jones, Special District Members* ■ *Charlea Moore, Alternate*

**Staff**

*José C. Henríquez, Executive Officer* ■ *Desirae Fox, Policy Analyst*  
*Nancy Miller, DeeAnne Gillick, Commission Counsel*







Sacramento  
LAFCo

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION  
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458  
www.saclafco.org

**SPECIAL DISTRICT NOMINATION**

**Special District Representative to LAFCo, Seat #7**

Position	Nominee's Name	Originating District
<del>Trustee</del> Commissioner	Edwin Perez	Reclamation Distrist 1000

SIGNATURE OF PRESIDING OFFICER: Elena Lee Reeder  
(Original Signature Required)

**Note:** Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Elena Lee Reeder  
(Required)

NAME OF NOMINATING DISTRICT: Reclamation Distrist 1000

MINUTES ATTACHED (Optional): Yes  No

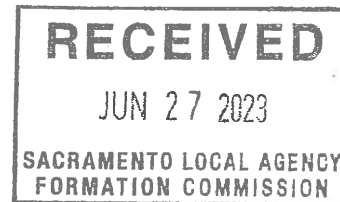
Attest:

[Signature]  
District Secretary, Clerk or General Manager

**Nominations must be received by LAFCo before  
5:00 p.m. on July 1, 2023**

Return to:

Sacramento LAFCo  
1112 I Street, Suite 100  
Sacramento, CA 95814



**Commissioners**

Sue Frost, Rich Desmond, County Members ■ Patrick Hume, Alternate  
Iva Walton, Sean Loloee, City Members ■ Jay Vandenburg, Katie Valenzuela, Alternates  
Chris Little, Public Member ■ Timothy Murphy, Alternate  
Lindsey Liebig, Gay Jones, Special District Members ■ Charlea Moore, Alternate

**Staff**

José C. Henríquez, Executive Officer ■ Desirae Fox, Policy Analyst  
Nancy Miller, DeeAnne Gillick, Commission Counsel



**ED  
PEREZ**  
T R U S T E E



**CONTACT**

PHONE:  
916-802-8053

WEBSITE:  
[www.RD1000.org](http://www.RD1000.org)

EMAIL:  
[EPerez@RD1000.org](mailto:EPerez@RD1000.org)

## STATEMENT OF QUALIFICATIONS

I am seeking a seat on the Sacramento LAFCO to leverage my years of professional experience in the areas of community engagement, organizational governance, and collaboration with various levels government to effectively represent special districts on the commission.

I was elected in 2022 as Trustee with Reclamation District 1000, the flood control agency for the Natomas Basin. In this brief period of time, I was able to leverage my extensive relationships with community members and organizations to help win voter approval of a stormwater service fee to fund much needed infrastructure maintenance and help ensure a flood-safe future for the Natomas Basin.

I have served as a City of Sacramento Commissioner, President of a 1,300 household homeowners association, board member of California's largest state employee organization, and served on the board of numerous community and non-profit organizations.

In these roles, I learned to value the input from concerned residents, the importance of collaborating with community partners, and the need to pay attention to details and also see the "big picture". These experiences have prepared me to serve on the LAFCO.

I would be honored to receive your vote and look forward to working with you.

Respectfully,

A handwritten signature in black ink, appearing to read "Ed Perez". The signature is fluid and cursive.

ED PEREZ

henriquezj @ SAC LAFCo  
.org



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION  
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458  
www.sac.lafco.org

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
SPECIAL DISTRICT COMMISSIONER	MICHAEL SEAMAN	Fulton El Camino REC + PARK DISTRICT

SIGNATURE OF PRESIDING OFFICER: Teresa Higgins  
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Teresa Higgins, Board Chair  
(Required)

NAME OF NOMINATING DISTRICT: FULTON-EL CAMINO RECREATION + PARK DISTRICT

MINUTES ATTACHED (Optional): Yes  No

Attest:

Leena Pawalle, District Secretary  
District Secretary, Clerk or General Manager

Nominations must be received by LAFCO before 3:00 p.m. on July 1, 2022

Return to:

Sacramento LAFCo  
1112 I Street, Suite 100  
Sacramento, CA 95814

**STATEMENT OF QUALIFICATIONS – MICHAEL J SEAMAN**  
for Sacramento Local Agency Formation Commission

Sacramento County resident and homeowner, 1978 - present  
Veteran, U.S. Navy Civil Engineer Corps  
Current Employment – Snowsports Instructor, Boreal Mountain Resort (winter seasonal)

**Academic experience**

- B. Architecture, University of California
- M. Urban Planning, San Jose State University
- M. Landscape Architecture/Environmental Planning, University of California
- Adjunct Professor, Sacramento State University (2 years)
- Adjunct Professor, National University (3 semesters)

**Governmental experience**

- Federal
  - Active and reserve service (9+ years)
  - Navy civilian employment after discharge (1 year)
- State
  - California civil service, 32 years across 6 agencies
  - Retired since 12/2009
- Local
  - County/Council of Governments staff experience in WA and OR (2+ years)
  - Member, City of Cannon Beach Design Review Board (1 year),
  - Board Member, Fulton-El Camino Recreation & Park District (28+ years – present)

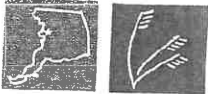
**Association experience**

- American Institute of Architects
  - Associate Member (46 years)
  - Retired Associate AIA Emeritus (8 years - present)
- California Special Districts Association
  - Participant (28+ years - present),
  - Legislative Committee (4+ years),
  - Board Member (4 years)
- California Association of Recreation and Park Districts
  - Participant (28+ years - present)
  - Board Member (4+ years - present)
- Professional Ski Instructors of America/American Association of Snowboard Instructors
  - Member (34 years - present)
  - Certified Instructor – Nordic Track Skiing, Alpine Skiing, Snowboarding

**LAFCO Experience**

- Sacramento LAFCO Special Districts Advisory Committee (4 years)
- Applicant participation, Sacramento LAFCO City of Arden Arcade Measure D (11/2010)
- Observer via Advocates for Arden Arcade citizens' group and California (un)Incorporated coalition

*July 2023*



Sacramento

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458

www.saclafco.org

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Director	Robert "Bob" Wicher	Sac. Suburban Water Dist.

SIGNATURE OF PRESIDING OFFICER:  (Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Jay Boatwright (Required)

NAME OF NOMINATING DISTRICT: Sacramento Suburban Water District

MINUTES ATTACHED (Optional): Yes  No

Attest:

  
District Secretary, Clerk or General Manager

Nominations must be received by LAFCo before 5:00 p.m. on July 1, 2023

Return to:

Sacramento LAFCo  
1112 I Street, Suite 100  
Sacramento, CA 95814

Commissioners

Sue Frost, Rich Desmond, County Members ■ Patrick Hume, Alternate  
Iva Walton, Sean Loloee, City Members ■ Jay Vandenburg, Katie Valenzuela, Alternates  
Chris Little, Public Member ■ Timothy Murphy, Alternate  
Lindsey Liebig, Gay Jones, Special District Members ■ Charlea Moore, Alternate

Staff

José C. Henríquez, Executive Officer ■ Desirae Fox, Policy Analyst  
Nancy Miller, DeeAnne Gillick, Commission Counsel

## Robert P. "Bob" Wichert Qualifications For LAFCO

Lifelong resident of Sacramento County.

18 years employed by the Sacramento Municipal Utility District with frequent Board interactions and direction. Experience on hydroelectric power projects, and personally responsible for establishment of the first customer-choice all-renewable energy program in California, SMUD Greenergy ©.

Currently serving my third elected term on the Board of Directors of the Sacramento Suburban Water District including prior service as Board President.

Qualification as a Master's Candidate in Communication Studies at the California State University, Sacramento.

Five years as a member of the United Nations Sub-Committee of Experts on the Transport of Dangerous Goods.

Five years as a member of the International Civil Aviation Organization Dangerous Goods Panel.

Service as a writing member expert on Institute of Electrical and Electronics Engineers standards committees.

Service as a writing member expert on American Society of Mechanical Engineers codes and standards.

Service as a writing member expert on National Fire Protection Association codes and standards.

Fifteen years as a Professional Engineer in private practice, Robert P Wichert Professional Engineering, Inc.

# NORTH HIGHLANDS RECREATION AND PARK DISTRICT

## BOARD MEETING MINUTES

### REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: July 13, 2023

Time: 6:30 p.m. – Regular Meeting

Place: North Highlands District Offices (6040 Watt Avenue, North Highlands, CA)

Member Present: Patrick Williams, Crystal Harding, Beau Reynolds, Joanna McVay

Members Absent: Veya Cummings

Staff Present: Larry Mazzuca, Administrator  
Scott Graham, Park Superintendent  
Kayla Thayer, Acting Recreation Superintendent  
Terri Smith, Administrative Service Manager

Guests Present: John Berchielli, Sandra Preston, Dean Broussard

#### **CALL MEETING TO ORDER:**

Chairperson Williams called the meeting to order at 6:30 p.m.

#### **COMMENTS AND REPORTS FROM STANDING CITIZENS AND ORGANIZATIONS**

John Berchielli a resident of North Highlands stated he wanted address the Board on a few items:

- He wanted to give kudos to staff for leaving the rest rooms and Freedom Park open after the normal time.
- He stated that in previous years here in North Highlands we had a National Night out and it always been hosted at Freedom Park site. He stated that he would like the Park Board to get involved and hopefully collaborate with community partners and agencies to have a fantastic event for the community. He would like to see it on the agenda in future and he would provide his information on National Night Out.

Administrator Mazzuca stated that if we don't bring it back it August we will bring it back in September.

- Mr. Berchielli also commented on the district's security contract. He would like to advocate for the board to look at a local security company that can give a higher level of service for a similar rate.

Dean Broussard, CEO for Knight Watch Protective Services, Inc. stated that North Watt is starting a Business Outreach program and the next meeting is in August, 1<sup>st</sup> Monday of the month at the Church.

#### **ADMINISTRATOR'S REPORT:**

Administrator Mazzuca reported on the current agreement with Fulton El Camino Park Police Department report and requested direction from the Board:

- Service concerns, what are we getting for our money?  
Fulton-El Camino RPD is continuing to evaluate the future direction of their police services.

- FECRPD PD is continuing to evaluate their police services and hope to share its report by December 2023.
- The current contract between FECRPD and NHRPD is for one year and was signed last July. There is a 45 day out clause in the contract.
- Staff recommended that the district continue with the current contract at least until FECRPD has completed their report and shared it with the participating special districts.

Board directed staff to:

- Invite the new Chief of Police to the August board meeting.
- Begin the process of developing an RFP in the event it is needed if the district elects not to continue with FECRPD.
- Include the current contract with FECRPD with the August board agenda.

Administrator Mazzuca updated the Board on District Administrator’s Recruitment:

- Sent out 2700 job announcements. The job announcement has been placed on the CARPD and CPRS websites.
- Closing date is July 20<sup>th</sup>.
- July 27<sup>th</sup> the Personnel and Policy Committee Chairperson Cummings and member Beau Reynolds will be meeting with Administrator Mazzuca to review all applicants.
- Availability Dates needed from all Board Members for interview applicants for the position of Administrator.
- Invite an outside District Administrator to participate in the interviews.

Park Superintendent Scott Graham presented his division report:

Oral Report by Acting Recreation Superintendent Kayla Thayer:

- Kayla added that our representative from Center Joint Unified School District Mr. Borasi stated that School Board approved our contract for Dragon’s Den before and after school program for FY2023/2024, which starts August 7, 2023.

Oral report by Acting Recreation Superintendent Thayer on Program/Event Evaluation Report:

Kayla went over her Program/Event Evaluation report with the Board.

**CORRESPONDENCE:**

None

**REPORTS FROM STANDING COMMITTEES:**

**Budget, Finance & Audit:** Chairperson Crystal Harding; Members Veya Cummings

**Facility Development:** Chairperson Beau Reynolds; Member Joanna McVay

**Personnel and Policy:** Chairperson Veya Cummings; Member Beau Reynolds

**Programs, Fees, and Charges:** Chairperson Joanna McVay; Member Crystal Harding

**CONSENT CALENDAR**

8/1/23

Motion by Board Member Reynolds, seconded by Board Member Harding, to approve the Minutes of the Regular Meeting of June 8, 2023 with the corrections of counsel men Ami Bera’s name and payment of the bills for the General Fund and CFD for the for the month of June 2023:

AYES:	Williams, Harding, Reynolds, McVay
NOES:	-0-
ABSTAIN:	-0-
ABSENT:	Cummings



**UNFINISHED BUSINESS**

A. Sierra Creek Park Budget

Administrator Mazzuca reviewed his report with the Board:

- The Prop 68 grant received by the district was in the amount of \$2.85M.
- Hope to go out to bid to bid late winter or early spring 2024.
- Ask O'Dell engineer to review possible additional project budget reductions.
- State Parks indicated that they would approve a reduction of one of the two bridges.
- Sacramento County is requiring that an electrical transformer be installed at the site.
- Sacramento County may require the relocation of the existing storm drain.

**NEW BUSINESS**

A. Freedom Park Security Plan Modification

Park Superintendent Scott Graham reviewed the Freedom Park Security Plan Modification reported.

8/2/23

Motion by Board Member McVay, seconded by Board Member Reynolds, to approve staff recommendation to implement the proposed amendment to the existing operational security plan at Freedom Park and have staff to come back to the board in December with a status report regarding these modifications.

AYES: Williams, Harding, Reynolds, McVay  
 NOES: -0-  
 ABSTAIN: -0-  
 ABSENT: Cummings

**CHAIRPERSON’S REPORT:**

Chairperson Williams stated that he went to Auburn Recreation and Park District Board meeting last Thursday. He also mentioned that the district distributes pins identifying the district. Thought that it might be something our district considers.

**COMMENTS FROM BOARD MEMBERS:**

Board Member Harding stated that July is Park and Recreation month. She also gave a shout out to district staff .

Board Member Harding stated to all her fellow Board Members to take advantage for all the free on-line trainings and activities.

**ADJOURNMENT**

Chairperson Williams adjourned the Regular Board Meeting at 8:22 p.m.

**DATE, TIME, AND PLACE OF MEETING**

Closed Session Meeting of the Board of Directors will be on August 10, 2023, at 8:30 a.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands, CA.

The next regular meeting of the Board of Directors will be on August 10, 2023, at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands, CA.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

**NORTH HIGHLANDS RECREATION & PARK DISTRICT**  
**BILLING REPORT AUGUST 2023**  
**(Bills paid in July 2023)**

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
	<b><u>BENEFITS</u></b>			
1210	Retirement	Voya	Jul-23	\$ 5,517.66
1230	Insurance	California Choice	Aug-23	\$ 9,978.23
1230	" " "	CoPower	Aug-23	\$ 1,111.50
1240	Workers' Comp	CAPRI	1st Quarter	\$ 13,027.00
	<b>Total</b>			<b>29,634.39</b>

**SERVICES & SUPPLIES**

2039	Empl Trans	Kersevan, Chirs	JUN 2023	\$ 18.08
2039	" " "	Luu, Evonne	JUN 2023	\$ 48.01
2051	Insurance	CAPRI	1st Half	\$ 67,393.00
2061	Membership	CARPD	FY2023-2024	\$ 3,250.00
2061	" " "	CPRS	Administration/Recreation	\$ 845.00
2076	Office Sup	USBank	Amazon, Staples (Office Supplies)	\$ 40.92
2076	" " "	Walkers	Supplies	\$ 70.84
2081	Postage	USBank	USPostal(Postage)	\$ 1,386.00
2085	Printing	USBank	CPRS (Labels for Administrators Position)	\$ 75.00
2085	" " "	CPRS	Labels for Administrators Position	\$ 165.00
2104	Agr/Hort	Home Depot	Supplies	\$ 86.11
2111	Bldg Maint. Services	Stice Lock	6040 Watt	\$ 200.00
2111	" " "	USBank	LockSmithg	\$ 48.49
2112	Bldg Maint. Supplies	Home Depot	Supplies	\$ 83.16
2112	" " "	Home Depot	Supplies	\$ 116.97
2131	Electric Service	Air Cool, Heating	3829 Stephen	\$ 738.00
2131	" " "	Air Cool, Heating	6040 Watt Aveune	\$ 920.00
2131	" " "	Air Cool, Heating	7916 Aztec	\$ 195.00
2142	Land Imp Sup	Sprinkler Service	Supplies	\$ 1,122.60
2142	" " "	Applied Landscape	Memorial Fiber	\$ 2,859.88
2142	" " "	Applied Landscape	Planehaven Fiber	\$ 3,381.56
2142	" " "	Normac	Supplies	\$ 261.12
2142	" " "	Sprinkler Service	Supplies	\$ 1,257.33
2162	Paint Sup	Home Depot	Supplies	\$ 330.85
2191	Electric	SMUD	3548415 3244 Freedom Park	\$ 167.81
2191	" " "	SMUD	7000000346 District	\$ 2,377.27
2191	" " "	SMUD	2919472 Rec/Dudley BLDG 1472	\$ 115.76
2191	" " "	SMUD	2733018 Aztec	\$ 1,256.92
2192	Nat'l Gas	PG&E	8802679102-5 3829 Stephen Drive	\$ 20.96
2192	" " "	PG&E	2198624112-9 7916 Aztec BLDG 518	\$ 52.37
2192	" " "	PG&E	0593497194-5 7916 Aztec BLDG 5360	\$ 8.60
2193	Refuse	Republic Service	3929 Karl, 7916 Aztec Way, 6040 Watt	\$ 634.44
2193	" " "	Public Works	Dump	\$ 209.45
2195	Sewage	Sac Utilities	2802 Perrin	\$ 200.11
2195	" " "	Sac Utilities	3843 Bainbridge	\$ -
2195	" " "	Sac Utilities	3911 Blackfield Dr.	\$ -
2195	Sewage	Sac Utilities	3929 Karl Dr.	\$ -
2195	" " "	Sac Utilities	6040 Watt	\$ -
2195	" " "	Sac Utilities	7916 Aztec	\$ -

**NORTH HIGHLANDS RECREATION & PARK DISTRICT**  
**BILLING REPORT AUGUST 2023**  
**(Bills paid in July 2023)**

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
2197	Tele & Teleg	Comcast	Service - Shop	\$ 93.45
2197	" " "	Comcast	Service - District	\$ 387.15
2197	" " "	Telepacific	Service	\$ 850.97
2198	Water	Sac Suburban	Memorial, Larchmont, Brock #1, Brock #2, Navaho Bldg 518, Navaho bldg 539, Navaho/chip Karl Dr., Strizek,	\$ 6,087.11
2198	" " "	Sac Suburban	Karl&Rosario,Planehaven,Wings Way, 6040	\$ 3,292.91
2198	" " "	CA/American	Chardonnay	\$ 2,493.66
2198	" " "	CA/American	Sierra	\$ 1,584.47
2205	Auto Maint. Serv	USBank	Intel Detailing (Truck Detailing)	\$ 300.00
2205	" " "	J&T Auto	Oil and Filter change	\$ 90.00
2205	" " "	J&T Auto	Oil and Filter change	\$ 90.00
2226	Expand Tools	CH Mowers	Tools	\$ 77.55
2275	Rents & Leases	Alhambra	Water	\$ 123.91
2275	" " "	Cintas	Service	\$ 72.31
2275	" " "	Sac Valley Alarm	6040 Watt Monitoring	\$ 294.36
2275	" " "	USBank	United Service (porta potties)	\$ 464.79
2275	" " "	CIT-Avaya	Phone Equipment	\$ 418.26
2275	" " "	Cintas	Service	\$ 72.31
2275	" " "	Sentry Alarm	Monthly service	\$ 30.00
2292	Other Equip Sup	USBank	EastBay (Commercial Microwave)	\$ 371.91
2322	Custodial Sup	A1 Janitorial	Janitorial Supplies	\$ 1,079.97
2322	" " "	A1 Janitorial	Janitorial Supplies	\$ 604.75
2322	" " "	A1 Janitorial	Janitorial Supplies	\$ 686.97
2332	Food	USBank	Walmart,Smart&Final,Dominos,Grocery Outlet (Harvestime,FathersDayNerf, Summer Camp,Books&Bake, Summer Sweet	\$ 533.99
2332	" " "	Walkers	Kitchen Supplies	\$ 87.23
2444	Medical	USBank	Walmart,Amazon (LysolSpray,Summer Camp,Water	\$ 159.66
2531	Legal	Bart.,Kron.,Shan.	Jun 2023 Legal Service	\$ 155.00
2591	Other Prof Serv.	Cintas	Service	\$ 196.24
2591	" " "	O'Dell Engineering	Master Plan	\$ 976.50
2591	" " "	DOJ	Recreation Fingerprints	\$ 64.00
2591	" " "	Doggie Walk	Dog Bags	\$ 308.62
2591	" " "	Proclean	Maintenance of Hood - Something Extra GoldenPest,Adobe,Microsoft,WhenIWork, T- Mobile (MonthlySrv.,Programs.	\$ 535.50
2591	" " "	USBank	Scheduler,RecCell Phone)	\$ 403.09
2591	" " "	Cintas	Service	\$ 196.24
2591	" " "	Tree Tech	Service at Ruth Inman	\$ 1,100.00
2591	" " "	O'Dell Engineering	Master Plan	\$ 7,507.50

**NORTH HIGHLANDS RECREATION & PARK DISTRICT**  
**BILLING REPORT AUGUST 2023**  
**(Bills paid in July 2023)**

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
2851	Recreation Service	USBank	QuarryPark, Wakelsland, FoothillSkate, Conservation, Gmail, Rebounderz, Gfactor, Gaming, Carva (TeenCamp, SummerCamp, RecServ., Marketing Stickers)	\$ 2,985.45
2851	" " "	Kersevan, Chirs	Reim - Field Trip at Antelope Aquatcis Ctr. Walmart, Smart&Final, Amazon (Summer Sweet, SummerCamp, Harvestime, Teen Camp, Sr. Movie, Propane)	\$ 25.00
2852	Recreation Sup	USBank	(Merchant Fees -June/July \$44.95/Jun - Bank Analysis Fees \$86.42/July - Active Fee \$457.87)	\$ 753.39
2898	Other Oper Exp	NHRPD - BANK FEES	SacCounty (Parking)	\$ 634.19
2898	" " "	USBank		\$ 3.50
	<b>TOTAL</b>			<b>\$ 126,128.52</b>
<b><u>FIXED ASSETS</u></b>				
4201	Building Improvement			\$ -
4202	Structures	O'Dell Engineering	Phase 3 Conceptual/Phase 4 Design	\$ 18,816.70
4202	" " "	O'Dell Engineering	Phase 4 Design Dev./Phase 10 Creek Easement	\$ 13,889.28
	<b>TOTAL</b>			<b>\$ 32,705.98</b>
<b>Total District Salaries</b>		(JULY 2 PAY DAY)		\$ 89,761.64
<b>Total District EDD</b>		(JULY 2 PAY DAY)		\$ 195.84
<b>Total District OASDI</b>		(JULY 2 PAY DAY)		\$ 6,810.31
				<b>\$ 96,767.79</b>
<b>DISTRICT TOTALS</b>				<b>\$285,236.68</b>
9429	Building Rentals			
9646	Rec Fees & Charges	Pratt, Dominique	Summer Camp	\$ 197.00
9646	" " "	Harris, Tamakio	Gym Rental refund	\$ 520.00

---

BOARD MEMBER

---

BOARD MEMBER

---

BOARD MEMBER



	A	B	C	D	E	F	G	H
78	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
79	<b>SPECIAL EVENTS</b>							
80	9646	Easter Event Donations	\$0.00	0.00	0.00	100.00	-100.00	
81	9646	Easter Event Vendors	\$0.00	0.00	0.00	180.00	-180.00	
82	9646	Halloween Donations	\$0.00	0.00	0.00	200.00	-200.00	
83	9646	Halloween Vendors	\$0.00	0.00	0.00	330.00	-330.00	
84	9646	Holiday Party Vendor	\$0.00	0.00	0.00	120.00	-120.00	
85	9646	Summer Extrav.	\$0.00	0.00	0.00	30.00	-30.00	
86		<b>TOTAL</b>	<b>\$5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>960.00</b>	<b>4,040.00</b>	<b>19%</b>
87								
88	<b>RECREATION MISC.</b>							
89	9646	Birthday Parties	\$0.00	0.00	0.00	615.00	-615.00	
90	9646	Gym Rental-Capehart/R.P.	\$0.00	0.00	0.00	19,390.00	-19,390.00	
91	9646	Open Gym	\$0.00	0.00	0.00	18.00	-18.00	
92	9646	Park Rentals	\$0.00	0.00	2000.00	14,265.00	-14,265.00	
93		<b>TOTAL</b>	<b>\$65,000.00</b>	<b>0.00</b>	<b>2000.00</b>	<b>34,288.00</b>	<b>30,712.00</b>	<b>53%</b>
94								
95	<b>YOUTH SPORTS</b>							
96	9646	2nd-3rd Bball -Winter	\$0.00	0.00	0.00	2,516.00	-2,516.00	
97	9646	4th-5th Bball -Winter	\$0.00	0.00	0.00	2,220.00	-2,220.00	
98	9646	6th-7th Bball -Winter	\$0.00	0.00	0.00	2,294.00	-2,294.00	
99	9646	Cheer	\$0.00	0.00	0.00	327.00	-327.00	
100	9646	PW Bball - Winter	\$0.00	0.00	0.00	1,181.00	-1,181.00	
101	9646	PW Bball Skills & Drills Ses I & II	\$0.00	0.00	0.00	999.00	-999.00	
102	9646	PW Soccer	\$0.00	0.00	0.00	216.00	-216.00	
103	9646	PW T-Ball Skills & Drills	\$0.00	0.00	0.00	540.00	-540.00	
104	9646	Vball Skills & Drills Session I & II	\$0.00	0.00	0.00	108.00	-108.00	
105	9646	Youth Dodge Ball	\$0.00	0.00	0.00	880.00	-880.00	
106	9646	Youth Indoor Kickball	\$0.00	0.00	0.00	0.00	0.00	
107	9646	Youth Sports Camp	\$0.00	0.00	0.00	148.00	-148.00	
108		<b>TOTAL</b>	<b>\$50,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,429.00</b>	<b>39,371.00</b>	<b>22%</b>
109								
110	<b>ADULT SPORTS</b>							
111	9646	Coed Power Volleyball-Monday	\$0.00	0.00	0.00	3,230.00	-3,230.00	
112	9646	Adult Basketball	\$0.00	0.00	0.00	0.00	0.00	
113		<b>TOTAL</b>	<b>\$6,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,230.00</b>	<b>2,770.00</b>	<b>54%</b>
114								
115	<b>TAXES</b>							
116	9101	Prop Tax - Secured	\$1,630,700.00	23,136.79	(21617.41)	1,670,310.95	-39,610.95	
117	9102	Prop Tax - Unsec	\$53,000.00	58.03	0.00	56,709.86	-3,709.86	
118	9103	Supp Prop Tax	\$50,000.00	5,402.79	(116.67)	64,488.07	-14,488.07	
119	9104	Prop Tax Sec Delinquent	\$11,000.00	0.00	0.00	9,804.83	1,195.17	
120	9105	Prop Tax Supp Delinquent	\$2,000.00	0.00	0.00	3,746.88	-1,746.88	
121	9106	Prop tax Unitary	\$9,300.00	321.23	(46.00)	11,327.79	-2,027.79	
122	9120	Prop Tax Secured Redemp	\$0.00	0.00	0.00	176.26	-176.26	
123	9130	Prop Tax - Prior Unsec	\$750.00	10.92	0.00	585.94	164.06	
124	9140	Prop Tax - Pently	\$400.00	23.58	0.00	440.98	-40.98	
125	9196	RDA Residual	\$12,500.00	0.00	0.00	18,704.89	-6,204.89	
126	9199	Taxes Other	\$0.00	0.00	16.08	16.08	-16.08	
127		<b>TOTAL</b>	<b>\$1,769,650.00</b>	<b>28,953.34</b>	<b>(21764.00)</b>	<b>1,836,312.53</b>	<b>-66,662.53</b>	<b>104%</b>
128								
129	<b>INTEREST INCOME</b>							
130	9410	Interest Income	\$6,500.00	45,747.53	0.00	63,877.53	-57,377.53	
131		<b>TOTAL</b>	<b>\$6,500.00</b>	<b>45,747.53</b>	<b>0.00</b>	<b>63,877.53</b>	<b>-57,377.53</b>	<b>983%</b>
132								
133	<b>USE OF MONEY/PROPERTY</b>							
134	9522	Homeowner Prop Tax	\$13,000.00	0.00	0.00	12,912.73	87.27	
135		<b>TOTAL</b>	<b>\$13,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,912.73</b>	<b>87.27</b>	<b>99%</b>
136								
137	<b>IN LIEU TAX</b>							
138	9529	In Lieu Tax	\$100,000.00	0.00	0.00	100,000.00	0.00	
139		<b>TOTAL</b>	<b>\$100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>100%</b>
140								
141	<b>MISC. Revenue</b>							
142	9530	Misc. Revenue	\$20,064.00	0.00	0.00	20,064.00	0.00	
143		<b>TOTAL</b>	<b>\$20,064.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,064.00</b>	<b>0.00</b>	<b>100%</b>
144								
145	<b>AID TO LOCAL GOVERNMENT</b>							
146	9531	Aid to Local Government	\$0.00	0.00	0.00	0.00	0.00	
147		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
148								
149	<b>REDEVELOPMENT FUNDS</b>							
150	9533	Redevelopment Passthru	\$10,000.00	0.00	0.00	14,485.10	-4,485.10	
151		<b>TOTAL</b>	<b>\$10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,485.10</b>	<b>-4,485.10</b>	<b>145%</b>
152								
153								
154								

	A	B	C	D	E	F	G	H
155	<b>FISCAL RELIEF FOR SPECIAL DISTRICT</b>							
156	9595	Fiscal Relief for Special District	\$0.00	0.00	0.00	0.00	0.00	
157		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
158								
159	<b>STATE AID</b>							
160	9569	State Aid	\$0.00	0.00	0.00	0.00	0.00	
161		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
162								
163								
164								
165								
166	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTH'S</b>	<b>REF/REIM</b>	<b>TO DATE</b>	<b>UNREALIZED</b>	<b>PERCENT</b>
167	9429	Building Rental	\$40,000	0.00	85.00	59,498.96	-19,498.96	149%
168	9646	Rec Fees & Charges	\$188,800	0.00	2003.00	298,461.50	-109,661.50	158%
169	9100	Taxes	\$1,769,650	28,953.34	(21764.00)	1,836,312.53	-66,662.53	104%
170	9410	Interest Income	\$6,500	45,747.53	0.00	63,877.53	-57,377.53	983%
171	9522	Homeowner Prop Tax	\$13,000	0.00	0.00	12,912.73	87.27	99%
172	9529	In Lieu Tax	\$100,000	0.00	0.00	100,000.00	0.00	100%
173	9530	Misc. Revenue	\$20,064	0.00	0.00	20,064.00	0.00	100%
174	9531	Aid to Local Government	\$0	0.00	0.00	0.00	0.00	0%
175	9533	Redevelopmnet Funds	\$10,000	0.00	0.00	14,485.10	-4,485.10	0%
176	9595	Fiscal Relief for Special Dist.	\$0	0.00	0.00	0.00	0.00	0%
177	9569	State Aid	\$0	0.00	0.00	0.00	0.00	0%
178	9690	Lease Property	\$128,700	0.00	5400.00	126,729.76	1,970.24	98%
179	9790	Revenue Other	\$706,500	0.00	292.00	212,868.24	493,631.76	30%
180		<b>TOTAL</b>	<b>\$2,983,214</b>	<b>74,700.87</b>	<b>-13,984.00</b>	<b>2,745,210.35</b>	<b>238,003.60</b>	<b>92%</b>
181								
182		<b>GENERAL RESERVED FUND</b>	<b>\$0</b>					
183		<b>CARRY OVER</b>	<b>\$1,432,956</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
184								
185		<b>TOTAL BUDGET</b>	<b>\$4,416,170</b>	<b>74,700.87</b>	<b>-13,984.00</b>	<b>\$2,745,210</b>	<b>1,670,959.65</b>	<b>62%</b>
186								
187		Scholarship		0.00				
188		ADA		0.00				
189		Field Deposit - Brock Park		0.00				
190		Field Deposit - Softball Complex		0.00				
191		Field Deposit - Capehart		0.00				
192		Bldg Deposit		0.00				
193		Bldg Guards		0.00				
194				0.00				
195								
196	2191	SMUD Reim - Something Extra		0.00				
197	2192	PG&E Reim - Something Extra		0.00				
198	2193	Republic Serv. Reim - Something		0.00				
199	2195	Sewage Reim - Something Extra		0.00				
200	2198	Water Reim - Something Extra		0.00				
201	2035	Reim CAPRD Conf.		0.00				
202	2198	5420516		0.00				
203				0.00				
204								
205								
206		<b>Total Revenue</b>		<b>74,700.87</b>				
207								
208								
209								
210		<b>Program/Scholarship Donations</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,177.21</b>	<b>-13,177.21</b>	
211								
212		<b>District ADA Account</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
213		<b>055000000</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35,408.51</b>	<b>-35,408.51</b>	
214		<b>Contingency</b>	<b>\$150,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>135,848.00</b>	<b>14,152.00</b>	
215		<b>Park Dedication Acct 088L</b>	<b>\$0.00</b>	<b>2,736.00</b>	<b>0.00</b>	<b>804,514.44</b>	<b>-804,514.44</b>	
216		<b>Park Fees 346l</b>	<b>\$0.00</b>	<b>28,802.00</b>	<b>0.00</b>	<b>1,302,845.46</b>	<b>-1,302,845.46</b>	
217		<b>District Reserve Acct</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,430,928.00</b>	<b>-1,430,928.00</b>	

	A	B	C	D	E	F	G	H	
1		<b>NORTH HIGHLANDS RECREATION &amp; PARK DISTRICT</b>							
2		<b>REVENUE REPORT - JULY 2023</b>							
3									
4	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTH'S</b>	<b>REF/REIM</b>	<b>TO DATE</b>	<b>UNREALIZED</b>	<b>PERCENT</b>	
5	<b>FACILITY RENTALS</b>								
6	9429	Community Center	\$55,000.00	6,279.50	0.00	6,279.50	48,720.50		
7	9429	Recreation Center	\$5,000.00	959.00	0.00	959.00	4,041.00		
8	9429	<b>TOTAL</b>	<b>\$60,000.00</b>	<b>7,238.50</b>	<b>0.00</b>	<b>7,238.50</b>	<b>52,761.50</b>	<b>12%</b>	
9									
10	<b>LEASED PROPERTY</b>								
11	9690	Strizek Lease	\$0.00	2,208.46	0.00	2,208.46	-2,208.46		
12	9690	Capehart Lease - Day Care	\$0.00	3,085.00	0.00	3,085.00	-3,085.00		
13	9690	Freedom Park Lease - Softball	\$0.00	10,800.00	0.00	10,800.00	-10,800.00		
14	9690	Sierra Creek	\$0.00	0.00	0.00	0.00	0.00		
15	9690	<b>TOTAL</b>	<b>\$132,130.00</b>	<b>16,093.46</b>	<b>0.00</b>	<b>16,093.46</b>	<b>116,036.54</b>	<b>12%</b>	
16									
17	<b>REVENUE, OTHER</b>								
18	9790	Backflow Test Reim All Star	\$0.00	0.00	0.00	0.00	0.00		
19	9790	Bounce Check	\$0.00	0.00	0.00	0.00	0.00		
20	9790	CAPRI Reim	\$0.00	0.00	0.00	0.00	0.00		
21	9790	Copies	\$0.00	0.00	0.00	0.00	0.00		
22	9790	CPRS Reim	\$0.00	0.00	0.00	0.00	0.00		
23	9790	Dragon's Den Supply Reim	\$0.00	0.00	0.00	0.00	0.00		
24	9790	Fulton El Camino Reim	\$0.00	168.98	0.00	168.98	168.98		
25	9790	Prop 68 Reim	\$0.00	80,454.00	0.00	80,454.00	80,454.00		
26	9790	Per Capita Reim	\$0.00	0.00	0.00	0.00	0.00		
27	9790	Reim - Harding - Conference	\$0.00	0.00	0.00	0.00	0.00		
28	9790	Reim - Robertson	\$0.00	0.00	0.00	0.00	0.00		
29	9790	Reim - Payroll over payment	\$0.00	0.00	0.00	0.00	0.00		
30	9790	Truck Reim	\$0.00	0.00	0.00	0.00	0.00		
31	9790	TRUSD REIM -Boost Conf.	\$0.00	0.00	0.00	0.00	0.00		
32	9790	USBank Incentive	\$0.00	0.00	0.00	0.00	0.00		
33	9790	Xtreme MuscleTowing sold F150	\$0.00	0.00	0.00	0.00	0.00		
34		<b>TOTAL</b>	<b>\$275,745.00</b>	<b>80,622.98</b>	<b>0.00</b>	<b>80,622.98</b>	<b>195,122.02</b>	<b>29%</b>	
35	<b>AQUATICS</b>								
36	9646	Swim Lesson	\$8,640.00	0.00	0.00	0.00	8,640.00		
37	9646	Swim Team	\$0.00	0.00	0.00	0.00	0.00		
38		<b>TOTAL</b>	<b>\$8,640.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	
39									
40	<b>DAY CARE PROGRAM</b>								
41	9646	Dragon's Den	\$155,520.00	0.00	0.00	0.00	155,520.00		
42	9646	Expanding Learning Camp	\$5,856.00	0.00	0.00	0.00	5,856.00		
43	9646	Fall Break Camp	\$3,600.00	0.00	0.00	0.00	3,600.00		
44	9646	Spring Camp (5 days)	\$5,856.00	0.00	0.00	0.00	5,856.00		
45	9646	Summer Camp (3 days)	\$35,136.00	0.00	0.00	0.00	35,136.00		
46	9646	Summer Camp (5 days)	\$3,600.00	366.00	(197.00)	169.00	3,431.00		
47	9646	Winter Camp	\$4,656.00	0.00	0.00	0.00	4,656.00		
48		<b>TOTAL</b>	<b>\$214,224.00</b>	<b>366.00</b>	<b>(197.00)</b>	<b>\$169.00</b>	<b>214,055.00</b>	<b>0%</b>	
49									
50	<b>TODDLER PROGRAMS</b>								
51	9646	Books & Bakes for TOTS	\$220.00	0.00	0.00	0.00	220.00		
52	9646	Princess & Pastries	\$228.00	0.00	0.00	0.00	228.00		
53	9646	Superheros & Snacks	\$228.00	0.00	0.00	0.00	228.00		
54		<b>TOTAL</b>	<b>\$676.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>676.00</b>	<b>0%</b>	
55									
56	<b>SPECIAL EVENTS</b>								
57	9646	Breakfast with Sant	\$560.00	0.00	0.00	0.00	560.00		
58	9646	Community Yard Sale	\$450.00	0.00	0.00	0.00	450.00		
59	9646	Cupid Crew Dance	\$440.00	0.00	0.00	0.00	440.00		
60	9646	Fathers Day Nerf War Meal	\$60.00	0.00	0.00	0.00	60.00		
61	9646	Fathers Day Nerf War	\$160.00	0.00	0.00	0.00	160.00		
62	9646	Gingerbread House	\$80.00	0.00	0.00	0.00	80.00		
63	9646	Halloween Vendors	\$180.00	0.00	0.00	0.00	180.00		
64	9646	Holiday Party Vendor	\$180.00	0.00	0.00	0.00	180.00		
65	9646	Mothers Day KickBall Shirts	\$160.00	0.00	0.00	0.00	160.00		
66	9646	Mothers Day KickBall	\$160.00	0.00	0.00	0.00	160.00		
67	9646	Spring Extra. Vendors	\$180.00	0.00	0.00	0.00	180.00		
68	9646	Summer Extrav. Vendors	\$180.00	90.00	0.00	90.00	90.00		
69	9646	Summer Sweets	\$0.00	240.00	0.00	240.00	-240.00		
70	9646	Turkey Flag Football	\$532.00	0.00	0.00	0.00	532.00		
71		<b>TOTAL</b>	<b>\$3,322.00</b>	<b>330.00</b>	<b>0.00</b>	<b>330.00</b>	<b>2,992.00</b>	<b>10%</b>	
72	<b>TEENS</b>								
73	9646	7/8 Grade VolleyBall League	\$1,776.00	0.00	0.00	0.00	1,776.00		
74	9646	Jr. Recreation Leader	\$440.00	0.00	0.00	0.00	440.00		
75	9646	Smash Bros Tournament	\$228.00	0.00	0.00	0.00	228.00		
76	9646	Teen Camp	\$6,336.00	660.00	0.00	660.00	5,676.00		
77		<b>TOTAL</b>	<b>\$8,780.00</b>	<b>660.00</b>	<b>0.00</b>	<b>660.00</b>	<b>8,120.00</b>	<b>8%</b>	





	A	B	C	D	E	F	G	H
155	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
156	<b>FISCAL RELIEF FOR SPECIAL DISTRICT</b>							
157	9595	Fiscal Relief for Special District	\$0.00	0.00	0.00	0.00	0.00	
158		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
159								
160	<b>STATE AID</b>							
161	9569	State Aid	\$0.00	0.00	0.00	0.00	0.00	
162		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
163								
164	CODE	CLASSIFICATION	BUDGET	MONTH'S	REF/REIM	TO DATE	UNREALIZED	PERCENT
165	9429	Building Rental	\$60,000	7,238.50	0.00	7,238.50	52,761.50	12%
166	9646	Rec Fees & Charges	\$295,431	6,220.00	-717.00	5,503.00	289,928.00	2%
167	9100	Taxes	\$1,845,700	0.00	0.00	0.00	1,845,700.00	0%
168	9410	Interest Income	\$18,100	0.00	0.00	0.00	18,100.00	0%
169	9522	Homeowner Prop Tax	\$13,000	0.00	0.00	0.00	13,000.00	0%
170	9529	In Lieu Tax	\$0	0.00	0.00	0.00	0.00	0%
171	9530	Misc. Revenue	\$0	0.00	0.00	0.00	0.00	0%
172	9531	Aid to Local Government	\$0	0.00	0.00	0.00	0.00	0%
173	9533	Redevelopmnet Funds	\$11,500	0.00	0.00	0.00	11,500.00	0%
174	9595	Fiscal Relief for Special Dist.	\$0	0.00	0.00	0.00	0.00	0%
175	9569	State Aid	\$0	0.00	0.00	0.00	0.00	0%
176	9690	Lease Property	\$132,130	16,093.46	0.00	16,093.46	116,036.54	12%
177	9790	Revenue Other	\$275,745	80,622.98	0.00	80,622.98	195,122.02	29%
178		<b>TOTAL</b>	<b>\$2,651,606</b>	<b>110,174.94</b>	<b>-717.00</b>	<b>109,457.94</b>	<b>2,542,148.06</b>	<b>4%</b>
179								
180		<b>GENERAL RESERVED FUND</b>	<b>\$0</b>					
181		<b>CARRY OVER</b>	<b>\$572,859</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
182								
183		<b>TOTAL BUDGET</b>	<b>\$3,224,465</b>	<b>110,174.94</b>	<b>-717.00</b>	<b>\$109,458</b>	<b>3,115,007.06</b>	<b>3%</b>
184								
185		Scholarship		0.00				
186		ADA		0.00				
187		Field Deposit - Brock Park		0.00				
188		Field Deposit - Softball Complex		0.00				
189		Field Deposit - Capehart		0.00				
190		Bldg Deposit		3000.00	0.00			
191		Bldg Guards		1600.00				
192				4600.00				
193								
194	2191	SMUD Reim - Something Extra		380.00				
195	2192	PG&E Reim - Something Extra		10.00				
196	2193	Republic Serv. Reim - Something		90.00				
197	2195	Sewage Reim - Something Extra		240.00				
198	2198	Water Reim - Something Extra		100.00				
199	2035	Reim CAPRD Conf.		0.00				
200	2198	5420516		363.91				
201				1183.91				
202								
203								
204		<b>Total Revenue</b>		<b>115,958.85</b>				
205								
206								
207								
208		<b>Program/Scholarship Donations</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,177.21</b>	<b>-13,177.21</b>	
209								
210		District ADA Account	\$0.00	0.00	0.00	0.00	0.00	
211		05500000	\$0.00	4,600.00	0.00	35,338.51	-35,338.51	
212		Contingency	\$150,000.00	0.00	0.00	135,848.00	14,152.00	
213		Park Dedication Acct 088L	\$0.00	10.00	0.00	804,524.44	-804,524.44	
214		Park Fees 346I	\$0.00	16,449.94	0.00	1,319,295.40	-1,319,295.40	
215		District Reserve Acct	\$0.00	0.00	0.00	1,430,928.00	-1,430,928.00	

	A	B	C	D	E	F	G
1	<b>NORTH HIGHLANDS RECREATION &amp; PARK DISTRICT</b>						
2	<b>EXPENDITURE REPORT - YEAR END 2023</b>						
3							
4	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
5	<b>ADMINISTRATION</b>						
6	<b>SALARIES &amp; BENEFITS</b>						
7	1110	Administrator	142,815	0.00	143,815.18	-1,000.18	101%
8	1110	Office Manager	79,224	0.00	79,224.42	-0.42	100%
9	1110	Office Assistant	0	0.00	0.00	0.00	0%
10	1122	Board of Directors	8,500	0.00	5,350.00	3,150.00	63%
11		Sub-Total	230,539	0.00	228,389.60	2,149.40	99%
12	1210	Retirement	17,763	0.00	17,843.15	-80.15	100%
13	1220	OASDI	17,636	0.00	16,136.69	1,499.31	91%
14	1230	Insurance	33,755	1,372.23	31,962.17	1,792.83	95%
15	1240	Worker's Comp.	4,813	0.00	152.00	4,661.00	3%
16	1250	Unemployment	490	0.00	224.00	266.00	46%
17		Sub-Total	74,457	1,372.23	66,318.01	8,138.99	89%
18		<b>TOTAL</b>	<b>304,997</b>	<b>1,372.23</b>	<b>294,707.61</b>	<b>10,289.39</b>	<b>97%</b>
19							
20	<b>SERVICES &amp; SUPPLIES</b>						
21	2005	Ad/Leg	2,500	0.00	664.70	1,835.30	27%
22	2022	Bks/Subs	150	0.00	146.44	3.56	98%
23	2029	Bus Conf Exp	6,000	0.00	6,000.00	0.00	100%
24	2035	Educ/Trng	3,000	0.00	3,415.60	-415.60	114%
25	2039	Empl Trans	1,000	0.00	1,203.36	-203.36	120%
26	2051	Insurance	119,191	0.00	119,191.00	0.00	100%
27	2061	Memberships	12,100	0.00	12,266.00	-166.00	101%
28	2076	Office Sups	8,500	0.00	8,769.12	-269.12	103%
29	2081	Postage	750	0.00	38.29	711.71	5%
30	2085	Printing	500	0.00	702.47	-202.47	140%
31	2197	Tele & Teleg	16,000	0.00	14,257.70	1,742.30	89%
32	2261	Office Equip Mtnc	17,900	0.00	15,432.72	2,467.28	86%
33	2275	Rents & Leases	10,000	0.00	9,250.56	749.44	93%
34	2332	Food Sups	1,200	0.00	1,315.78	-115.78	110%
35	2444	Medical Supplies	785	0.00	783.32	1.68	100%
36	2505	Actg Svcs	34,000	0.03	30,854.84	3,145.16	91%
37	2531	Legal Svcs	15,000	0.00	2,052.50	12,947.50	14%
38	2591	Other Prof Svcs	156,000	0.00	96,999.44	59,000.56	62%
39	2813	Sales Tax Adjustment	0	0.00	0.00	0.00	0%
40	2819	Registration Service	20,000	0.00	1,887.00	18,113.00	9%
41	2880	PY Expenditure	0	0.00	0.00	0.00	0%
42	2898	Other Oper Exp	16,100	0.00	6,586.70	9,513.30	41%
43		<b>TOTAL</b>	<b>440,676</b>	<b>0.03</b>	<b>331,817.54</b>	<b>108,858.46</b>	<b>75%</b>
44							
45							
46	4202	Struct & Imp	500,000	-30.00	156,050.36	343,949.64	31%
47	4303	Office Equipment	7,000	0.00	6,033.30	966.7	86%
48		<b>TOTAL</b>	<b>507,000</b>	<b>-30.00</b>	<b>162,083.66</b>	<b>344,916.34</b>	<b>117%</b>
49							
50							
51							
52							
53							
54							
55							
56							
57							PAGE 1

	A	B	C	D	E	F	G
58	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
59	RECREATION						
60	SALARIES & BENEFITS						
61	1110	Superintendent-Sarah/Ra	90,290	0.00	88,224.68	2,065.32	98%
62	1110	Supervisor-Rachel/Kayla	69,480	0.00	54,003.67	15,476.33	78%
63	1110	Rec. Coordinator/Chris	53,205	0.00	39,362.98	13,842.02	74%
64	1110	Rec Specialist/Luu	49,317	0.00	50,776.81	-1,459.81	103%
65	1122	Part Time	150,000	0.00	118,427.67	31,572.33	79%
66	1122	Part Time Ases	0	0.00	0.00	0.00	0%
67		Sub-Total	412,292	0.00	350,795.81	61,496.19	85%
68	1210	Retirement	20,983	0.00	12,650.17	8,332.83	60%
69	1220	OASDI	31,540	0.00	26,777.87	4,762.13	85%
70	1230	Insurance	29,687	0.00	24,124.97	5,562.03	81%
71	1240	Worker's Comp	11,877	0.00	5,928.00	5,949.00	50%
72	1250	Unemployment	6,230	1.00	1,895.58	4,334.42	30%
73		Sub-Total	100,316	1.00	71,376.59	28,939.41	71%
74		TOTAL	512,609	1.00	422,172.40	90,436.60	82%
75							
76	SERVICES & SUPPLIES						
77	2005	Ads/Leg Notice	0	0.00	0.00	0.00	0%
78	2022	Books/Subs	0	0.00	0.00	0.00	0%
79	2029	Business/Conf Exp	8,500	0.00	6,104.94	2,395.06	72%
80	2035	Educ/Trng	1,500	0.00	524.00	976.00	35%
81	2039	Empl Trans	2,000	0.00	1,117.63	882.37	56%
82	2061	Memberships	600	0.00	585.00	15.00	98%
83	2065	Film Svcs	0	0.00	0.00	0.00	0%
84	2076	Office Svcs	2,000	0.00	1,927.51	72.49	96%
85	2081	Postage	3,200	0.00	7,720.52	-4,520.52	241%
86	2085	Printing	2,500	0.00	3,132.24	-632.24	125%
87	2197	Tele & Teleg	0	0.00	0.00	0.00	0%
88	2275	Rents & Leases	0	0.00	0.00	0.00	0%
89	2314	Clothing	5,000	0.00	2,735.73	2,264.27	55%
90	2332	Food	4,500	-8.98	3,757.41	742.59	83%
91	2444	Med Svcs	1,500	0.00	140.15	1,359.85	9%
92	2591	Other Prof Svcs	5,000	0.00	3,108.87	1,891.13	62%
93	2851	Rec Svcs	20,000	0.00	8,311.16	11,688.84	42%
94	2852	Rec Svcs	17,000	856.37	15,759.14	1,240.86	93%
95	2871	Transportation	6,000	0.00	0.00	6,000.00	0%
96	2898	Other Oper Exp	0	0.00	0.00	0.00	0%
97			79,300	847.39	54,924.30	24,375.70	69%
98							
99	4202	Struct & Imp	18,000	0.00	0.00	18,000.00	0%
100			18,000	0.00	0.00	18,000.00	0%
101							
102							
103							
104							
105							
106							
107							
108							
109							
110							
111							
112							
113							
114							

	A	B	C	D	E	F	G
115	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
116	MAINTENANCE						
117	SALARIES & BENEFITS						
118	1110	Superintendent-Scott	93,730	0.00	93,729.63	0.37	100%
119	1110	Supervisor - Sergio	74,190	0.00	74,190.00	0.00	100%
120	1110	Superviosr - Kurtis	74,190	0.00	27,430.49	46,759.51	37%
121	1110	Mtnc Worker II - Steve	51,914	0.00	39,005.30	12,908.70	75%
122	1110	Mtnc Wkr-Eric	14,478	0.00	11,668.05	2,809.95	81%
123	1110	Mtnc Wkr-Rodney	49,055	0.00	49,055.55	-0.55	100%
124	1110	Mtnc Wkr-Steve/Barry	46,624	0.00	45,365.02	1,258.98	97%
125	1110	Mtnc Wkr-Simmons	46,624	0.00	45,838.44	785.56	98%
126	1122	PT Maintenance Wkr	0	0.00	0.00	0.00	0%
127	1122	Weekday & Weekend Bldg Monitor	23,840	0.00	35,202.75	-11,362.75	148%
128		<b>Sub-Total</b>	<b>474,646</b>	<b>\$ -</b>	<b>421,485.23</b>	<b>53,160.77</b>	<b>89%</b>
129	1210	Retirement	36,064	0.00	29,614.10	6,449.90	82%
130	1220	OASDI	35,836	0.00	31,945.61	3,890.39	89%
131	1230	Insurance	113,442	0.00	84,329.72	29,112.28	74%
132	1240	Worker's Comp.	54,376	0.00	34,873.00	19,503.00	64%
133	1250	Unemployment	2,804	0.00	1,250.42	1,553.58	45%
134		<b>Sub-Total</b>	<b>242,522</b>	<b>0.00</b>	<b>182,012.85</b>	<b>60,509.15</b>	<b>75%</b>
135		<b>TOTAL</b>	<b>717,167</b>	<b>0.00</b>	<b>603,498.08</b>	<b>113,668.92</b>	<b>84%</b>
136	SERVICES & SUPPLIES						
137	2005	Ads/Leg Notice	0	0.00	0.00	0.00	0%
138	2035	Educ/Trng	500	0.00	201.53	298.47	40%
139	2039	Empl Trans	150	0.00	255.45	-105.45	170%
140	2061	Memberships	150	0.00	150.00	0.00	100%
141	2076	Office Sups	500	0.00	801.64	-301.64	160%
142	2104	Agri/Hort	2,000	0.00	1,813.74	186.26	91%
143	2111	Bldg Mtnc Svc	2,500	0.00	2,483.08	16.92	99%
144	2112	Bldg Mtnc Sups	7,500	0.00	7,652.68	-152.68	102%
145	2122	Chem Sups	2,500	0.00	1,353.56	1,146.44	54%
146	2131	Elec Sys SVC	3,000	0.00	2,709.32	290.68	90%
147	2132	Elec Sys Sup	1,000	0.00	797.36	202.64	80%
148	2142	Land Imp Sup	20,000	0.00	16,651.08	3,348.92	83%
149	2151	Mech Sys Svc	0	0.00	0.00	0.00	0%
150	2162	Paint Sups	1,000	0.00	687.40	312.60	69%
151	2168	Plumbing Sups	8,000	0.00	8,227.24	-227.24	103%
152	2191	Electricity	40,000	0.00	41,009.52	-1,009.52	103%
153	2192	Natural Gas	3,000	0.00	6,536.25	-3,536.25	218%
154	2193	Refuse	12,000	0.00	11,850.51	149.49	99%
155	2195	Sewage	5,500	0.00	6,163.26	-663.26	112%
156	2197	Tele/Teleg	2,200	0.00	1,529.99	670.01	70%
157	2198	Water	100,000	0.00	85,651.17	14,348.83	86%
158	2205	Auto Mtnc Svc	12,000	0.00	12,301.31	-301.31	103%
159	2206	Auto Mtnc Sup	0	0.00	0.00	0.00	0%
160	2211	Constr Equip Svc	4,500	0.00	2,450.51	2,049.49	54%
161	2212	Constr Equip Sup	0	0.00	0.00	0.00	0%
162	2226	Expend Tools	5,000	0.00	4,318.12	681.88	86%
163	2236	Fuels & Lubes	16,000	0.00	6,791.90	9,208.10	42%
164	2275	Rents & Leases	17,000	0.00	14,584.86	2,415.14	86%
165	2281	Shop Equip Svc	1,200	0.00	760.88	439.12	63%
166	2282	Shop Equip Sup	0	0.00	0.00	0.00	0%
167	2292	Other Equip	10,000	0.00	8,683.82	1,316.18	87%
168	2314	Clothing	3,000	0.00	2,475.17	524.83	83%
169	2321	Cust Svc	0	0.00	0.00	0.00	0%
170							
171							

	A	B	C	D	E	F	G
172	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
173	2322	Cust Sup	14,000	0.00	13,778.77	221.23	98%
174	2444	Medical Sup	300	0.00	341.76	-41.76	114%
175	2591	Other Prof Svc	85,000	0.00	89,507.28	-4,507.28	105%
176	2898	Other Oper Exp	0	0.00	0.00	0.00	0%
177		<b>TOTAL</b>	<b>379,500</b>	<b>0.00</b>	<b>352,525.16</b>	<b>26,974.84</b>	<b>93%</b>
178							
179							
180	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
181	<u>FIXED ASSETS</u>						
182	4201	Building Improvement	105,000	0.00	103,374.00	1,626.00	98%
183	4202	Structures & Imp	545,743	0.00	488,204.58	57,538.42	89%
184	4303	Other Equip	82,200	0.00	82,177.69	22.31	100%
185			<b>732,943</b>	<b>0.00</b>	<b>673,756.27</b>	<b>59,187</b>	<b>92%</b>
186							
187							
188							
189							
190							
191							
192							
193							
194							
195							
196							
197							
198							
199							
200							
201							
202							
203							
204							
205							
206							
207							
208							
209							
210							
211							
212							
213							
214							
215							
216							
217							
218							
219							
220							
221							
222							
223							
224							
225							
226							
227							
228							

	A	B	C	D	E	F	G
229	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
230		<u>DISTRICT TOTALS</u>					
231	<u>SALARIES &amp; BENEFITS</u>						
232	1110	FULL TIME SALARIES	935,136	0.00	841,690.22	93,445.78	90%
233	1122	PART TIME SALARIES	182,340	0.00	158,980.42	23,359.58	87%
234	1210	RETIREMENT	74,810	0.00	60,107.42	14,702.58	80%
235	1220	OASDI	85,011	0.00	74,860.17	10,150.83	88%
236	1230	INSURANCE	176,884	1,372.23	140,416.86	36,467.14	79%
237	1240	WORKER'S COMP	71,066	0.00	40,953.00	30,113.00	58%
238	1250	UNEMPLOYMENT	9,524	1.00	3,370.00	6,154.00	35%
239	1000	<b>SALARIES/BENEFITS</b>	<b>1,534,771</b>	<b>1,373.23</b>	<b>1,320,378.09</b>	<b>214,392.91</b>	<b>86%</b>
240							
241	<u>SERVICES &amp; SUPPLIES</u>						
242	2005	AD/LEGAL NOTICE	2,500	0.00	664.70	1,835.30	27%
243	2022	BOOKS/SUBS	150	0.00	146.44	3.56	98%
244	2029	BUS/CONF EXP	14,500	0.00	12,104.94	2,395.06	0%
245	2035	EDUC/TRNG	5,000	0.00	4,141.13	858.87	83%
246	2039	EMPLOY TRANS	3,150	0.00	2,576.44	573.56	0%
247	2051	INSURANCE	119,191	0.00	119,191.00	0.00	100%
248	2061	MEMBERSHIPS	12,850	0.00	13,001.00	-151.00	101%
249	2065	FILM SVC	0	0.00	0.00	0.00	0%
250	2076	OFFICE SUPS	11,000	0.00	11,498.27	-498.27	105%
251	2081	POSTAGE	3,950	0.00	7,758.81	-3,808.81	196%
252	2085	PRINTING	3,000	0.00	3,834.71	-834.71	128%
253	2104	AGRI/HORT	2,000	0.00	1,813.74	186.26	91%
254	2111	BLDG MTNC SVC	2,500	0.00	2,483.08	16.92	99%
255	2112	BLDG MTNC SUP	7,500	0.00	7,652.68	-152.68	102%
256	2122	CHEM SUPS	2,500	0.00	1,353.56	1,146.44	54%
257	2131	ELEC MTNC SVC	3,000	0.00	2,709.32	290.68	90%
258	2132	ELEC MTNC SUP	1,000	0.00	797.36	202.64	80%
259	2142	LAND IMP SUP	20,000	0.00	16,651.08	3,348.92	83%
260	2151	MECH SYS MTNC	0	0.00	0.00	0.00	0%
261	2162	PAINTING SUPS	1,000	0.00	687.40	312.60	69%
262	2168	PLUMBING SUPS	8,000	0.00	8,227.24	-227.24	103%
263	2191	ELECTRICITY	40,000	0.00	41,009.52	-1,009.52	103%
264	2192	NATURAL GAS	3,000	0.00	6,536.25	-3,536.25	218%
265	2193	REFUSE	12,000	0.00	11,850.51	149.49	99%
266	2195	SEWAGE	5,500	0.00	6,163.26	-663.26	112%
267	2197	TELE/TELEG	18,200	0.00	15,787.69	2,412.31	87%
268	2198	WATER	100,000	0.00	85,651.17	14,348.83	86%
269	2205	AUTO MTNC SVC	12,000	0.00	12,301.31	-301.31	103%
270	2206	AUTO MTNC SUP	0	0.00	0.00	0.00	0%
271	2211	CONSTR EQUIP SVC	4,500	0.00	2,450.51	2,049.49	54%
272	2212	CONSTR EQUIP SUP	0	0.00	0.00	0.00	0%
273	2226	EXPEND TOOLS	5,000	0.00	4,318.12	681.88	86%
274	2236	FUELS / LUBES	16,000	0.00	6,791.90	9,208.10	42%
275	2261	OFF EQUIP MTNC	17,900	0.00	15,432.72	2,467.28	86%
276	2275	RENTS/LEASES	27,000	0.00	23,835.42	3,164.58	88%
277	2281	SHOP EQUIP SVCS	1,200	0.00	760.88	439.12	63%
278	2282	SHOP EQUIP SUPS	0	0.00	0.00	0.00	0%
279	2292	OTHER EQUIP SUPS	10,000	0.00	8,683.82	1,316.18	87%
280	2314	CLOTHING	8,000	0.00	5,210.90	2,789.10	65%
281	2321	CUST SVC	0	0.00	0.00	0.00	0%
282							
283							
284							
285							

	A	B	C	D	E	F	G
286	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
287	2322	CUST SUP	14,000	0.00	13,778.77	221.23	98%
288	2332	FOOD SUPS	5,700	-8.98	5,073.19	626.81	89%
289	2444	MED SUPS	2,585	0.00	1,265.23	1,319.77	49%
290	2505	ACCOUNT SVC	34,000	0.03	30,854.84	3,145.16	91%
291	2531	LEGAL SVC	15,000	0.00	2,052.50	12,947.50	14%
292	2591	OTHER PROF SVCS	246,000	0.00	189,615.59	56,384.41	77%
293	2813	SALES TAX ADJUST.	0	0.00	0.00	0.00	0%
294	2819	REGISTRATION SVC	20,000	0.00	1,887.00	18,113.00	0%
295	2851	RECREATION SVC	20,000	0.00	8,311.16	11,688.84	42%
296	2852	RECREATION SUP	17,000	856.37	15,759.14	1,240.86	93%
297	2871	TRANSPORTATION	6,000	0.00	0.00	6,000.00	0%
298	2880	PY EXPEND	0	0.00	0.00	0.00	0%
299	2898	OTHER OPER EXP	16,100	0.00	6,586.70	9,513.30	41%
300	2000	SERVICES/SUPPLIES	899,476	847.42	739,261.00	160,215.00	82%
301							
302	FIXED ASSETS						
303	4201	Building IIM	105,000	0.00	103,374.00	1,626.00	0%
304	4202	STRUCT & IMP	1,063,743	0.00	644,254.94	419,488.06	0%
305	4303	EQUIPMENT	89,200	-30.00	88,210.99	989.01	0%
306	4000	FIXED ASSETS	1,257,943	-30.00	835,839.93	422,103	0%
307							
308							
309	1000	SALARIES & BENE	1,534,771	1,373.23	1,320,378.09	214,392.91	86%
310							
311	2000	SERVICES & SUPP	899,476	847.42	739,261.00	160,215.00	82%
312							
313	4000	FIXED ASSETS	1,257,943	-30.00	835,839.93	422,103	0%
314							
315		CONTINGENCY	150,000	0.00	135,848.00	14,152.00	0%
316							
317		RESERVE	709,828	0.00	0.00	0.00	0%
318							
319							
320		TOTAL	4,552,018	2,190.65	3,031,327.02	810,862.98	67%
321							
322							
323							
324							
325							
326							
327							
328							
329							
330							



	A	B	C	D	E	F	G
1	<b>NORTH HIGHLANDS RECREATION &amp; PARK DISTRICT</b>						
2	<b>EXPENDITURE REPORT - JULY 2023</b>						
3							
4	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTHS</b>	<b>EXPENDED</b>	<b>BALANCE</b>	<b>% EXPEND</b>
5	<b>ADMINISTRATION</b>						
6	<b>SALARIES &amp; BENEFITS</b>						
7	1110	Administrator	143,469	0.00	0.00	143,469.00	0%
8	1110	Administrator - Larry	53,519	12,194.29	12,194.29	41,324.71	23%
9	1110	Office Manager	83,748	6,445.24	6,445.24	77,302.76	8%
10	1122	Board of Directors	8,925	400.00	400.00	8,525.00	4%
11		Sub-Total	289,661	19,039.53	19,039.53	270,621.47	7%
12	1210	Retirement	24,354	1,491.16	1,491.16	22,862.84	6%
13	1220	OASDI	22,159	1,451.16	1,451.16	20,707.84	7%
14	1230	Insurance	33,755	1,525.15	1,525.15	32,229.85	5%
15	1240	Worker's Comp.	2,238	559.50	559.50	1,678.50	25%
16	1250	Unemployment	735	0.00	0.00	735.00	0%
17		Sub-Total	83,241	5,026.97	5,026.97	78,214.03	6%
18		<b>TOTAL</b>	<b>372,902</b>	<b>24,066.50</b>	<b>24,066.50</b>	<b>348,836.50</b>	<b>6%</b>
19							
20	<b>SERVICES &amp; SUPPLIES</b>						
21	2005	Ad/Leg	1,600	0.00	0.00	1,600.00	0%
22	2022	Bks/Subs	150	0.00	0.00	150.00	0%
23	2029	Bus Conf Exp	10,000	0.00	0.00	10,000.00	0%
24	2035	Educ/Trng	5,000	0.00	0.00	5,000.00	0%
25	2039	Empl Trans	2,000	0.00	0.00	2,000.00	0%
26	2051	Insurance	134,786	67,393.00	67,393.00	67,393.00	50%
27	2061	Memberships	13,000	3,805.00	3,805.00	9,195.00	29%
28	2076	Office Sups	8,500	70.84	70.84	8,429.16	1%
29	2081	Postage	2,750	1,386.00	1,386.00	1,364.00	50%
30	2085	Printing	700	230.00	230.00	470.00	33%
31	2197	Tele & Teleg	16,000	1,238.12	1,238.12	14,761.88	8%
32	2261	Office Equip Mtn	9,000	0.00	0.00	9,000.00	0%
33	2275	Rents & Leases	9,484	418.26	418.26	9,065.74	4%
34	2332	Food Sups	1,200	87.23	87.23	1,112.77	7%
35	2444	Medical Supplies	500	0.00	0.00	500.00	0%
36	2505	Actg Svcs	32,850	0.00	0.00	32,850.00	0%
37	2531	Legal Svcs	10,000	165.00	165.00	9,835.00	2%
38	2591	Other Prof Svcs	32,603	8,523.99	8,523.99	24,079.01	26%
39	2813	Sales Tax Adjustment	0	0.00	0.00	0.00	0%
40	2819	Registration Service	0	0.00	0.00	0.00	0%
41	2880	PY Expenditure	0	0.00	0.00	0.00	0%
42	2898	Other Oper Exp	6,500	637.69	637.69	5,862.31	10%
43		<b>TOTAL</b>	<b>296,623</b>	<b>83,955.13</b>	<b>83,955.13</b>	<b>212,667.87</b>	<b>28%</b>
44							
45							
46	4202	Struct & Imp	353,624	32,705.98	32,705.98	320,918.02	9%
47	4303	Office Equipment	0	0.00	0.00	0	0%
48		<b>TOTAL</b>	<b>353,624</b>	<b>32,705.98</b>	<b>32,705.98</b>	<b>320,918.02</b>	<b>9%</b>
49							
50							
51							
52							
53							
54							
55							
56							
57							PAGE 1

	A	B	C	D	E	F	G
58	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
59	RECREATION						
60	SALARIES & BENEFITS						
61	1110	Superintendent- Rachel	86,400	742.28	742.28	85,657.72	1%
62	1110	Supervisor-Kayla	71,555	6,034.46	6,034.46	65,520.54	8%
63	1110	Rec. Coordinator - Chris	53,093	3,929.84	3,929.84	49,163.16	7%
64	1110	Rec Specialist - Luu	54,336	4,182.76	4,182.76	50,153.24	8%
65	1122	Part Time	218,875	19,648.89	19,648.89	199,226.11	9%
66	1122	Part Time Ases	0	0.00	0.00	0.00	0%
67		Sub-Total	484,259	34,538.23	34,538.23	449,720.77	7%
68	1210	Retirement	21,231	1,663.71	1,663.71	19,567.29	8%
69	1220	OASDI	37,046	2,648.67	2,648.67	34,397.33	7%
70	1230	Insurance	28,726	2,279.14	2,279.14	26,446.86	8%
71	1240	Worker's Comp	6,372	1,593.00	1,593.00	4,779.00	25%
72	1250	Unemployment	8,641	177.70	177.70	8,463.30	2%
73		Sub-Total	102,015	8,362.22	8,362.22	93,652.78	8%
74		<b>TOTAL</b>	<b>586,275</b>	<b>42,900.45</b>	<b>42,900.45</b>	<b>543,374.55</b>	<b>7%</b>
75							
76	SERVICES & SUPPLIES						
77	2005	Ads/Leg Notice	0	0.00	0.00	0.00	0%
78	2022	Books/Subs	0	0.00	0.00	0.00	0%
79	2029	Business/Conf Exp	8,000	0.00	0.00	8,000.00	0%
80	2035	Educ/Trng	2,500	0.00	0.00	2,500.00	0%
81	2039	Empl Trans	2,000	66.09	66.09	1,933.91	3%
82	2061	Memberships	700	290.00	290.00	410.00	41%
83	2065	Film Svcs	0	0.00	0.00	0.00	0%
84	2076	Office Sups	2,500	23.69	23.69	2,476.31	1%
85	2081	Postage	25,000	0.00	0.00	25,000.00	0%
86	2085	Printing	4,000	0.00	0.00	4,000.00	0%
87	2197	Tele & Teleg	0	0.00	0.00	0.00	0%
88	2275	Rents & Leases	0	0.00	0.00	0.00	0%
89	2314	Clothing	3,000	0.00	0.00	3,000.00	0%
90	2332	Food	6,800	533.99	533.99	6,266.01	8%
91	2444	Med Sups	1,000	49.55	49.55	950.45	5%
92	2591	Other Prof Svcs	5,000	199.10	199.10	4,800.90	4%
93	2851	Rec Svcs	20,000	3,010.45	3,010.45	16,989.55	15%
94	2852	Rec Sups	18,000	753.39	753.39	17,246.61	4%
95	2871	Transportation	2,000	0.00	0.00	2,000.00	0%
96	2898	Other Oper Exp	0	0.00	0.00	0.00	0%
97			100,500	4,926.26	4,926.26	95,573.74	5%
98							
99	4202	Struct & Imp	18,000	0.00	0.00	18,000.00	0%
100			18,000	0.00	0.00	18,000.00	0%
101							
102							
103							
104							
105							
106							
107							
108							
109							
110							
111							
112							
113							
114							

	A	B	C	D	E	F	G
115	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
116	<b>MAINTENANCE</b>						
117	<b>SALARIES &amp; BENEFITS</b>						
118	1110	Superintendent-Scott	98,820	7,604.62	7,604.62	91,215.38	8%
119	1110	Supervisor - Sergio	78,216	6,019.70	6,019.70	72,196.30	8%
120	1110	Superviosr - Kurtis	72,485	5,464.00	5,464.00	67,021.00	8%
121	1110	Mtnc Worker II - Steve	56,065	4,122.40	4,122.40	51,942.60	7%
122	1110	Mtnc Wkr-Eric	51,396	0.00	0.00	51,396.00	0%
123	1110	Mtnc Wkr-Rodney	13,828	0.00	0.00	13,828.00	0%
124	1110	Mtnc Wkr-Barry	48,972	3,770.16	3,770.16	45,201.84	8%
125	1110	Mtnc Wkr-Simmons	51,396	3,797.50	3,797.50	47,598.50	7%
126	1122	PT Maintenance Wkr	0	0.00	0.00	0.00	0%
127	1122	Weekday & Weekend Bldg Monitor	31,824	5,405.50	5,405.50	26,418.50	17%
128		<b>Sub-Total</b>	<b>503,003</b>	<b>\$ 36,183.88</b>	<b>36,183.88</b>	<b>466,819.12</b>	<b>7%</b>
129	1210	Retirement	37,694	2,362.79	2,362.79	35,331.21	6%
130	1220	OASDI	38,480	2,710.48	2,710.48	35,769.52	7%
131	1230	Insurance	123,717	7,285.44	7,285.44	116,431.56	6%
132	1240	Worker's Comp.	43,498	10,874.50	10,874.50	32,623.50	25%
133	1250	Unemployment	2,205	18.14	18.14	2,186.86	1%
134		<b>Sub-Total</b>	<b>245,594</b>	<b>23,251.35</b>	<b>23,251.35</b>	<b>222,342.65</b>	<b>9%</b>
135		<b>TOTAL</b>	<b>748,597</b>	<b>59,435.23</b>	<b>59,435.23</b>	<b>689,161.77</b>	<b>8%</b>
136	<b>SERVICES &amp; SUPPLIES</b>						
137	2029	Bus & Conf. Exp.	2,500	0.00	0.00	2,500.00	0%
138	2035	Educ/Trng	500	0.00	0.00	500.00	0%
139	2039	Empl Trans	250	0.00	0.00	250.00	0%
140	2061	Memberships	450	0.00	0.00	450.00	0%
141	2076	Office Sups	1,000	17.23	17.23	982.77	2%
142	2104	Agri/Hort	2,000	86.11	86.11	1,913.89	4%
143	2111	Bldg Mtnc Svc	2,500	248.49	248.49	2,251.51	10%
144	2112	Bldg Mtnc Sups	7,500	200.13	200.13	7,299.87	3%
145	2122	Chem Sups	2,500	0.00	0.00	2,500.00	0%
146	2131	Elec Sys SVC	4,000	1,853.00	1,853.00	2,147.00	46%
147	2132	Elec Sys Sup	1,000	0.00	0.00	1,000.00	0%
148	2142	Land Imp Sup	20,000	8,882.49	8,882.49	11,117.51	44%
149	2151	Mech Sys Svc	0	0.00	0.00	0.00	0%
150	2162	Paint Sups	1,000	330.85	330.85	669.15	33%
151	2168	Plumbing Sups	8,000	0.00	0.00	8,000.00	0%
152	2191	Electricity	40,000	3,537.76	3,537.76	36,462.24	9%
153	2192	Natural Gas	5,000	71.93	71.93	4,928.07	1%
154	2193	Refuse	10,000	753.89	753.89	9,246.11	8%
155	2195	Sewage	5,000	-39.89	-39.89	5,039.89	-1%
156	2197	Tele/Teleg	3,000	93.45	93.45	2,906.55	3%
157	2198	Water	100,000	13,358.15	13,358.15	86,641.85	13%
158	2205	Auto Mtnc Svc	12,000	480.00	480.00	11,520.00	4%
159	2206	Auto Mtnc Sup	0	0.00	0.00	0.00	0%
160	2211	Constr Equip Svc	4,500	0.00	0.00	4,500.00	0%
161	2212	Constr Equip Sup	0	0.00	0.00	0.00	0%
162	2226	Expend Tools	4,000	77.55	77.55	3,922.45	2%
163	2236	Fuels & Lubes	16,000	0.00	0.00	16,000.00	0%
164	2275	Rents & Leases	17,000	1,057.68	1,057.68	15,942.32	6%
165	2281	Shop Equip Svc	1,200	0.00	0.00	1,200.00	0%
166	2282	Shop Equip Sup	0	0.00	0.00	0.00	0%
167	2292	Other Equip	10,000	371.91	371.91	9,628.09	4%
168	2314	Clothing	4,000	0.00	0.00	4,000.00	0%
169	2321	Cust Svc	0	0.00	0.00	0.00	0%
170							
171							

	A	B	C	D	E	F	G
	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
172	2322	Cust Sup	14,000	2,371.69	2,371.69	11,628.31	17%
174	2444	Medical Sup	300	110.11	110.11	189.89	37%
175	2591	Other Prof Svc	85,000	2,564.60	2,564.60	82,435.40	3%
176	2898	Other Oper Exp	0	0.00	0.00	0.00	0%
177		<b>TOTAL</b>	<b>384,200</b>	<b>36,427.13</b>	<b>36,433.13</b>	<b>347,766.87</b>	<b>9%</b>
178							
179							
	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
181	FIXED ASSETS						
182	4201	Building Improvement	40,000	0.00	0.00	40,000.00	0%
183	4202	Structures & Imp	40,000	0.00	0.00	40,000.00	0%
184	4303	Other Equip	45,000	0.00	0.00	45,000.00	0%
185			<b>125,000</b>	<b>0.00</b>	<b>0.00</b>	<b>125,000</b>	<b>0%</b>
186							
187							
188							
189							
190							
191							
192							
193							
194							
195							
196							
197							
198							
199							
200							
201							
202							
203							
204							
205							
206							
207							
208							
209							
210							
211							
212							
213							
214							
215							
216							
217							
218							
219							
220							
221							
222							
223							
224							
225							
226							
227							
228							

	A	B	C	D	E	F	G
229	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
230		<b>DISTRICT TOTALS</b>					
231		<b>SALARIES &amp; BENEFITS</b>					
232	1110	FULL TIME SALARIES	1,017,299	64,307.25	64,307.25	952,991.75	6%
233	1122	PART TIME SALARIES	259,624	25,454.39	25,454.39	234,169.61	10%
234	1210	RETIREMENT	83,279	5,517.66	5,517.66	77,761.34	7%
235	1220	OASDI	97,685	6,810.31	6,810.31	90,874.69	7%
236	1230	INSURANCE	186,198	11,089.73	11,089.73	175,108.27	6%
237	1240	WORKER'S COMP	52,108	13,027.00	13,027.00	39,081.00	25%
238	1250	UNEMPLOYMENT	11,581	195.84	195.84	11,385.16	2%
239	1000	<b>SALARIES/BENEFITS</b>	<b>1,707,774</b>	<b>126,402.18</b>	<b>126,402.18</b>	<b>1,581,371.82</b>	<b>7%</b>
240							
241		<b>SERVICES &amp; SUPPLIES</b>					
242	2005	AD/LEGAL NOTICE	4,100	0.00	0.00	4,100.00	0%
243	2022	BOOKS/SUBS	150	0.00	0.00	150.00	0%
244	2029	BUS/CONF EXP	18,000	0.00	0.00	18,000.00	0%
245	2035	EDUC/TRNG	8,000	0.00	0.00	8,000.00	0%
246	2039	EMPLOY TRANS	4,250	66.09	66.09	4,183.91	0%
247	2051	INSURANCE	134,786	67,393.00	67,393.00	67,393.00	50%
248	2061	MEMBERSHIPS	14,150	4,095.00	4,095.00	10,055.00	29%
249	2065	FILM SVC	0	0.00	0.00	0.00	0%
250	2076	OFFICE SUPS	12,000	111.76	111.76	11,888.24	1%
251	2081	POSTAGE	27,750	1,386.00	1,386.00	26,364.00	5%
252	2085	PRINTING	4,700	230.00	230.00	4,470.00	5%
253	2104	AGRI/HORT	2,000	86.11	86.11	1,913.89	4%
254	2111	BLDG MTNC SVC	2,500	248.49	248.49	2,251.51	10%
255	2112	BLDG MTNC SUP	7,500	200.13	200.13	7,299.87	3%
256	2122	CHEM SUPS	2,500	0.00	0.00	2,500.00	0%
257	2131	ELEC MTNC SVC	4,000	1,853.00	1,853.00	2,147.00	46%
258	2132	ELEC MTNC SUP	1,000	0.00	0.00	1,000.00	0%
259	2142	LAND IMP SUP	20,000	8,882.49	8,882.49	11,117.51	44%
260	2151	MECH SYS MTNC	0	0.00	0.00	0.00	0%
261	2162	PAINTING SUPS	1,000	330.85	330.85	669.15	33%
262	2168	PLUMBING SUPS	8,000	0.00	0.00	8,000.00	0%
263	2191	ELECTRICITY	40,000	3,537.76	3,537.76	36,462.24	9%
264	2192	NATURAL GAS	5,000	71.93	71.93	4,928.07	1%
265	2193	REFUSE	10,000	753.89	753.89	9,246.11	8%
266	2195	SEWAGE	5,000	-39.89	-39.89	5,039.89	-1%
267	2197	TELE/TELEG	19,000	1,331.57	1,331.57	17,668.43	7%
268	2198	WATER	100,000	13,358.15	13,358.15	86,641.85	13%
269	2205	AUTO MTNC SVC	12,000	480.00	480.00	11,520.00	4%
270	2206	AUTO MTNC SUP	0	0.00	0.00	0.00	0%
271	2211	CONSTR EQUIP SVC	4,500	0.00	0.00	4,500.00	0%
272	2212	CONSTR EQUIP SUP	0	0.00	0.00	0.00	0%
273	2226	EXPEND TOOLS	4,000	77.55	77.55	3,922.45	2%
274	2236	FUELS / LUBES	16,000	0.00	0.00	16,000.00	0%
275	2261	OFF EQUIP MTNC	9,000	0.00	0.00	9,000.00	0%
276	2275	RENTS/LEASES	26,484	1,475.94	1,475.94	25,008.06	6%
277	2281	SHOP EQUIP SVCS	1,200	0.00	0.00	1,200.00	0%
278	2282	SHOP EQUIP SUPS	0	0.00	0.00	0.00	0%
279	2292	OTHER EQUIP SUPS	10,000	371.91	371.91	9,628.09	4%
280	2314	CLOTHING	7,000	0.00	0.00	7,000.00	0%
281	2321	CUST SVC	0	0.00	0.00	0.00	0%
282							
283							
284							
285							

	A	B	C	D	E	F	G
286	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
287	2322	CUST SUP	14,000	2,371.69	2,371.69	11,628.31	17%
288	2332	FOOD SUPS	8,000	621.22	621.22	7,378.78	8%
289	2444	MED SUPS	1,800	159.66	159.66	1,640.34	9%
290	2505	ACCOUNT SVC	32,850	0.00	0.00	32,850.00	0%
291	2531	LEGAL SVC	10,000	165.00	165.00	9,835.00	2%
292	2591	OTHER PROF SVCS	122,603	11,287.69	11,287.69	111,315.31	9%
293	2813	SALES TAX ADJUST.	0	0.00	0.00	0.00	0%
294	2819	REGISTRATION SVC	0	0.00	0.00	0.00	0%
295	2851	RECREATION SVC	20,000	3,010.45	3,010.45	16,989.55	15%
296	2852	RECREATION SUP	18,000	753.39	753.39	17,246.61	4%
297	2871	TRANSPORTATION	2,000	0.00	0.00	2,000.00	0%
298	2880	PY EXPEND	0	0.00	0.00	0.00	0%
299	2898	OTHER OPER EXP	6,500	637.69	637.69	5,862.31	10%
300	2000	SERVICES/SUPPLIES	781,323	125,308.52	125,314.52	656,008.48	16%
301							
302	FIXED ASSETS						
303	4201	Building IIM	40,000	0.00	0.00	40,000.00	0%
304	4202	STRUCT & IMP	411,624	0.00	32,705.98	378,918.02	0%
305	4303	EQUIPMENT	45,000	32,705.98	0.00	45,000.00	0%
306	4000	FIXED ASSETS	496,624	32,705.98	32,705.98	463,918	0%
307							
308							
309	1000	SALARIES & BENE	1,707,774	126,402.18	126,402.18	1,581,371.82	7%
310							
311	2000	SERVICES & SUPP	781,323	125,308.52	125,314.52	656,008.48	16%
312							
313	4000	FIXED ASSETS	496,624	32,705.98	32,705.98	463,918	0%
314							
315		CONTINGENCY	150,000	0.00	135,848.00	14,152.00	0%
316							
317		RESERVE	88,744	0.00	0.00	0.00	0%
318							
319							
320		TOTAL	3,224,465	284,416.68	420,270.68	2,715,450	13%
321							
322							
323							
324							
325							
326							
327							
328							
329							
330							

**NORTH HIGHLANDS RECREATION & PARK DISTRICT**  
**CFD BILLING REPORT AUGUST 2023**  
**(Bills paid in July 2023)**

<u>CODE</u>	<u>CLASSIF.</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
<b><u>BENEFITS</u></b>				
1210	Retirement	VOYA	Jul-23	\$ 316.53
1230	Insurance	CALIFORNIA CHOICE	Aug-23	\$ 933.12
1230	" " "	COPOWER	Aug-23	\$ 85.50
1240	" " "	CAPRI	1st Quarter	\$ 1,310.25
	<b>Total</b>			<b>2,645.40</b>
<b><u>SERVICES &amp; SUPPLIES</u></b>				
2104	Agri/Hort			
2104	" " "			
2191	Electric	SMUD	6696230 7955 Bing Drive PED	\$ 36.62
2191	" " "	SMUD	6696231 7931 Scotland Dr PED	\$ 36.49
2193	Refuse	Republic Service	3929 Karl, 7916 Aztec Way, 6040 Watt	\$ -
2198	Water	CA/American	Cherry Blossom Park 7930 Little Plum IRRG	\$ 54.80
2198	" " "	CA/American	Cherry Blossom Park 7866 Bing Drive	\$ 127.74
2198	" " "	CA/American	Cherry Blossom Park 7866 Bing Drive IRRG	\$ 2,286.92
2198	" " "	CA/American	Cherry Blossome Park 2794 Napoleon IRRG	\$ -
	<b>TOTAL</b>			<b>\$ 2,542.57</b>
<b><u>FIXED ASSETS</u></b>				
4201	Building Improvement			\$ -
4202	Structures			\$ -
4303	Equipment			\$ -
	<b>TOTAL</b>			<b>\$ -</b>
<b>Total District Salaries</b>		(JULY 2 PAY DAY)		\$ 5,336.62
<b>Total District EDD</b>		(JULY 2 PAY DAY)		\$ 22.08
<b>Total District OASDI</b>		(JULY 2 PAY DAY)		\$ 408.25
				<b>\$ 5,766.95</b>
<b>DISTRICT TOTALS</b>				<b>\$10,954.92</b>

---

BOARD MEMBER

---

BOARD MEMBER

---

BOARD MEMBER

	A	B	C	D	E	F	G	H
1		<b>NORTH HIGHLANDS RECREATION &amp; PARK DISTRICT - CHERRY BLOSSOM PARK</b>						
2		<b>REVENUE REPORT - YEAR END 2023</b>						
3								
4	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTH'S</b>	<b>REF/REIM</b>	<b>TO DATE</b>	<b>UNREALIZED</b>	<b>PERCENT</b>
5	<b>TAXES</b>							
6	9101	Prop Tax - Secured	\$0.00	0.00	0.00	0.00	0.00	
7	9102	Prop Tax - Unsec	\$0.00	0.00	0.00	0.00	0.00	
8	9103	Supp Prop Tax	\$0.00	0.00	0.00	0.00	0.00	
9	9104	Prop Tax Sec Delinquent	\$0.00	0.00	0.00	0.00	0.00	
10	9105	Prop Tax Supp Delinquent	\$0.00	0.00	0.00	0.00	0.00	
11	9106	Prop tax Unitary	\$0.00	0.00	0.00	0.00	0.00	
12	9120	Prop Tax Secured Redemp	\$0.00	0.00	0.00	0.00	0.00	
13	9130	Prop Tax - Prior Unsec	\$0.00	0.00	0.00	0.00	0.00	
14	9140	Prop Tax - Pently	\$0.00	0.00	0.00	0.00	0.00	
15	9196	RDA Residual	\$0.00	0.00	0.00	0.00	0.00	
16		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
17								
18	<b>INTEREST INCOME</b>							
19	9410	Interest Income	\$300.00	1,681.00	0.00	2,272.00	-1,972.00	
20		<b>TOTAL</b>	<b>\$300.00</b>	<b>1,681.00</b>	<b>0.00</b>	<b>2,272.00</b>	<b>-1,972.00</b>	<b>757%</b>
21								
22	<b>USE OF MONEY/PROPERTY</b>							
23	9522	Homeowner Prop Tax	\$0.00	0.00	0.00	0.00	0.00	
24		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
25								
26	<b>IN LIEU TAX</b>							
27	9529	In Lieu Tax	\$0.00	0.00	0.00	0.00	0.00	
28		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
29								
30	<b>MISC. Revenue</b>							
31	9530	Misc. Revenue	\$0.00	0.00	0.00	0.00	0.00	
32		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
33								
34	<b>AID TO LOCAL GOVERNMENT</b>							
35	9531	Aid to Local Government	\$0.00	0.00		0.00	0.00	
36		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
37								
38	<b>REDEVELOPMENT FUNDS</b>							
39	9533	Redevelopment funds	\$0.00	0.00	0.00	0.00	0.00	
40		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
41								
42	<b>STATE AID</b>							
43	9569	State Aid	\$0.00	0.00	0.00	0.00	0.00	
44		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
45								
46	<b>SPECIAL ASSESSMENT</b>							
47	9603	Special Assessment	\$127,066.00	440.86	564.72	127,907.35	-841.35	
48		<b>TOTAL</b>	<b>\$127,066.00</b>	<b>440.86</b>	<b>564.72</b>	<b>127,907.35</b>	<b>-841.35</b>	<b>101%</b>
49								
50	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTH'S</b>	<b>REF/REIM</b>	<b>TO DATE</b>	<b>UNREALIZED</b>	<b>PERCENT</b>
51								
52	9100	Taxes	\$0	0.00	0.00	0.00	0.00	0%
53	9410	Interest Income	\$300	1,681.00	0.00	2,272.00	-1,972.00	0%
54	9522	Homeowner Prop Tax	\$0	0.00	0.00	0.00	0.00	0%
55	9529	In Lieu Tax	\$0	0.00	0.00	0.00	0.00	0%
56	9530	Misc. Revenue	\$0	0.00	0.00	0.00	0.00	0%
57	9531	Aid to Local Government	\$0	0.00	0.00	0.00	0.00	0%
58	9533	Redevelopmnet Funds	\$0	0.00	0.00	0.00	0.00	0%
59	9569	State Aid	\$0	0.00	0.00	0.00	0.00	0%
60	9603	Special Assessment	\$127,066	440.86	564.72	127,907.35	-841.35	101%
61								
62		<b>TOTAL</b>	<b>\$127,366</b>	<b>2,121.86</b>	<b>564.72</b>	<b>130,179.35</b>	<b>-2,813.35</b>	<b>102%</b>
63								
64	<b>GENERAL RESERVED FUND</b>		\$0					
65		<b>CARRY OVER</b>	<b>\$59,642</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>59,642.00</b>	<b>0%</b>
66								
67		<b>TOTAL BUDGET</b>	<b>\$187,008</b>	<b>2,121.86</b>	<b>564.72</b>	<b>\$130,179</b>	<b>56,828.65</b>	<b>70%</b>
68								
69								
70		<b>Total Revenue</b>		<b>2,121.86</b>				
71								
72								
73								
74								
75								



	A	B	C	D	E	F	G	H
1		<b>NORTH HIGHLANDS RECREATION &amp; PARK DISTRICT - CHERRY BLOSSOM PARK</b>						
2		<b>REVENUE REPORT - JULYNE 2023</b>						
3								
4	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTH'S</b>	<b>REF/REIM</b>	<b>TO DATE</b>	<b>UNREALIZED</b>	<b>PERCENT</b>
5	<b>TAXES</b>							
6	9101	Prop Tax - Secured	\$0.00	0.00	0.00	0.00	0.00	
7	9102	Prop Tax - Unsec	\$0.00	0.00	0.00	0.00	0.00	
8	9103	Supp Prop Tax	\$0.00	0.00	0.00	0.00	0.00	
9	9104	Prop Tax Sec Delinquent	\$0.00	0.00	0.00	0.00	0.00	
10	9105	Prop Tax Supp Delinquent	\$0.00	0.00	0.00	0.00	0.00	
11	9106	Prop tax Unitary	\$0.00	0.00	0.00	0.00	0.00	
12	9120	Prop Tax Secured Redemp	\$0.00	0.00	0.00	0.00	0.00	
13	9130	Prop Tax - Prior Unsec	\$0.00	0.00	0.00	0.00	0.00	
14	9140	Prop Tax - Pently	\$0.00	0.00	0.00	0.00	0.00	
15	9196	RDA Residual	\$0.00	0.00	0.00	0.00	0.00	
16		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
17								
18	<b>INTEREST INCOME</b>							
19	9410	Interest Income	\$300.00	0.00	0.00	0.00	300.00	
20		<b>TOTAL</b>	<b>\$300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0%</b>
21								
22	<b>USE OF MONEY/PROPERTY</b>							
23	9522	Homeowner Prop Tax	\$0.00	0.00	0.00	0.00	0.00	
24		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
25								
26	<b>IN LIEU TAX</b>							
27	9529	In Lieu Tax	\$0.00	0.00	0.00	0.00	0.00	
28		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
29								
30	<b>MISC. Revenue</b>							
31	9530	Misc. Revenue	\$0.00	0.00	0.00	0.00	0.00	
32		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
33								
34	<b>AID TO LOCAL GOVERNMENT</b>							
35	9531	Aid to Local Government	\$0.00	0.00		0.00	0.00	
36		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
37								
38	<b>REDEVELOPMENT FUNDS</b>							
39	9533	Redevelopment funds	\$0.00	0.00	0.00	0.00	0.00	
40		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
41								
42	<b>STATE AID</b>							
43	9569	State Aid	\$0.00	0.00	0.00	0.00	0.00	
44		<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
45								
46	<b>SPECIAL ASSESSMENT</b>							
47	9603	Special Assessment	\$132,085.00	0.00	0.00	0.00	132,085.00	
48		<b>TOTAL</b>	<b>\$132,085.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>132,085.00</b>	<b>0%</b>
49								
50	<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>MONTH'S</b>	<b>REF/REIM</b>	<b>TO DATE</b>	<b>UNREALIZED</b>	<b>PERCENT</b>
51								
52	9100	Taxes	\$0	0.00	0.00	0.00	0.00	0%
53	9410	Interest Income	\$300	0.00	0.00	0.00	300.00	0%
54	9522	Homeowner Prop Tax	\$0	0.00	0.00	0.00	0.00	0%
55	9529	In Lieu Tax	\$0	0.00	0.00	0.00	0.00	0%
56	9530	Misc. Revenue	\$0	0.00	0.00	0.00	0.00	0%
57	9531	Aid to Local Government	\$0	0.00	0.00	0.00	0.00	0%
58	9533	Redevelopmnet Funds	\$0	0.00	0.00	0.00	0.00	0%
59	9569	State Aid	\$0	0.00	0.00	0.00	0.00	0%
60	9603	Special Assessment	\$132,085	0.00	0.00	0.00	132,085.00	0%
61								
62		<b>TOTAL</b>	<b>\$132,385</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>132,385.00</b>	<b>0%</b>
63								
64		<b>GENERAL RESERVED FUND</b>	<b>\$0</b>					
65		<b>CARRY OVER</b>	<b>\$52,643</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>52,643.00</b>	<b>0%</b>
66								
67		<b>TOTAL BUDGET</b>	<b>\$185,028</b>	<b>0.00</b>	<b>0.00</b>	<b>\$0</b>	<b>185,028.00</b>	<b>0%</b>
68								
69								
70		<b>Total Revenue</b>		<b>0.00</b>				
71								
72								
73								
74								
75								

	A	B	C	D	E	F	G
1	<b><u>NORTH HIGHLANDS RECREATION &amp; PARK DISTRICT - CHERRY BLOSSOM PARK</u></b>						
2	<b><u>EXPENDITURE REPORT - YEAR END 2023</u></b>						
3							
4	<b><u>CODE</u></b>	<b><u>CLASSIFICATION</u></b>	<b><u>BUDGET</u></b>	<b><u>MONTHS</u></b>	<b><u>EXPENDED</u></b>	<b><u>BALANCE</u></b>	<b><u>% EXPEND</u></b>
5	<b>ADMINISTRATION</b>						
6	<b>SERVICES &amp; SUPPLIES</b>						
7	2005	Adv/Legal Notice	155	0.00	155.00	0.00	100%
8	2505	Actg Svcs	1,500	0.00	1,500.00	0.00	100%
9	2591	Other Prof Svcs	9,629	0.00	9,134.36	494.64	95%
10		<b>TOTAL</b>	<b>11,284</b>	<b>0.00</b>	<b>10,789.36</b>	<b>494.64</b>	<b>96%</b>
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							
36							
37							
38							
39							
40							
41							
42							
43							
44							
45							
46							
47							
48							
49							
50							
51							
52							
53							
54							
55							
56							
57							

	A	B	C	D	E	F	G
58	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
59	<b>MAINTENANCE</b>						
60	<b>SALARIES &amp; BENEFITS</b>						
61	1110	Mtnc Wkr-	33,464	0.00	33,885.00	-421.00	101%
62	1122	PT Wkr-Seasonal	12,000	0.00	11,934.00	66.00	99%
63		<b>Sub-Total</b>	<b>45,464</b>	<b>\$ -</b>	<b>45,819.00</b>	<b>-355.00</b>	<b>101%</b>
64	1210	Retirement	2,677	0.00	2,766.31	-89.31	103%
65	1220	OASDI	3,478	0.00	3,543.02	-65.02	102%
66	1230	Insurance	6,300	0.00	6,223.44	76.56	99%
67	1240	Worker's Comp.	5,277	0.00	1,900.00	3,377.00	36%
68	1250	Unemployment	490	0.00	174.30	315.70	36%
69		<b>Sub-Total</b>	<b>18,223</b>	<b>0.00</b>	<b>14,607.07</b>	<b>3,615.93</b>	<b>80%</b>
70		<b>TOTAL</b>	<b>63,686</b>	<b>0.00</b>	<b>60,426.07</b>	<b>3,259.93</b>	<b>95%</b>
71	<b>SERVICES &amp; SUPPLIES</b>						
72	2104	Agri/Hort	2,000	0.00	717.38	1,282.62	36%
73	2111	Bldg Mtnc. Svcs	200	0.00	0.00	200.00	0%
74	2122	Chemical Supplies	150	0.00	0.00	150.00	0%
75	2142	Land Imp Supplies	1,600	0.00	0.00	1,600.00	0%
76	2191	Electricity	900	0.00	788.46	111.54	88%
77	2193	Refuse	1,200	0.00	900.00	300.00	75%
78	2198	Water	21,700	0.00	23,616.37	-1,916.37	109%
79	2205	Auto Mtnc Svc	750	0.00	0.00	750.00	0%
80	2211	Constr Equip. Svc	150	0.00	0.00	150.00	0%
81	2226	Expend Tools	300	0.00	300.00	0.00	100%
82	2236	Fuels & Lubes	2,500	0.00	821.72	1,678.28	33%
83	2275	Rents & Leases	1,850	0.00	0.00	1,850.00	0%
84	2281	Shop Equip Serv.	100	0.00	0.00	100.00	0%
85	2292	Other Equip Sups	300	0.00	0.00	300.00	0%
86	2314	Clothing	300	0.00	0.00	300.00	0%
87	2444	Medical Supplies	100	0.00	0.00	100.00	0%
88	2591	Other Prof Svc	1,000	0.00	880.00	120.00	88%
89		<b>TOTAL</b>	<b>35,100</b>	<b>0.00</b>	<b>28,023.93</b>	<b>7,076.07</b>	<b>80%</b>
90							
91							
92	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
93	<b>FIXED ASSETS</b>						
94	4201	Building Improvement	0	0.00	0.00	0.00	0%
95	4202	Structures & Imp	9,000	0.00	0.00	9,000.00	0%
96	4303	Other Equip	0	0.00	0.00	0.00	0%
97			<b>9,000</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>0%</b>
98							
99							
100							
101							
102							
103							
104							
105							
106							
107							
108							
109							
110							
111							
112							

	A	B	C	D	E	F	G
113	CODE	CLASSIFICATION	BUDGET	MONTHS	EXPENDED	BALANCE	% EXPEND
114		<b>DISTRICT TOTALS</b>					
115		<b>SALARIES &amp; BENEFITS</b>					
116	1110	FULL TIME SALARIES	33,464	0.00	33,885.00	-421.00	101%
117	1122	PART TIME SALARIES	12,000	0.00	11,934.00	66.00	99%
118	1210	RETIREMENT	2,677	0.00	2,766.31	-89.31	103%
119	1220	OASDI	3,478	0.00	3,543.02	-65.02	102%
120	1230	INSURANCE	6,300	0.00	6,223.44	76.56	99%
121	1240	WORKER'S COMP	5,277	0.00	1,900.00	3,377.00	36%
122	1250	UNEMPLOYMENT	665	0.00	174.30	490.70	26%
123	1000	<b>SALARIES/BENEFITS</b>	<b>63,686</b>	<b>0.00</b>	<b>60,426.07</b>	<b>3,259.93</b>	<b>95%</b>
124							
125		<b>SERVICES &amp; SUPPLIES</b>					
126	2005	Adv/Legal Notice	155	0	155.00	0.00	100%
127	2104	AGRI/HORT	2,000	0.00	717.38	1,282.62	36%
128	2111	Bldg Mtnc. Svcs	200	0.00	0.00	200.00	0%
129	2122	Chemical Supplies	150	0.00	0.00	150.00	0%
130	2142	Land Imp Supplies	1,600	0.00	0.00	1,600.00	0%
131	2191	ELECTRICITY	900	0.00	788.46	111.54	88%
132	2193	REFUSE	1,200	0.00	900.00	300.00	75%
133	2198	WATER	21,700	0.00	23,616.37	-1,916.37	109%
134	2205	Auto Mtnc Svc	750	0.00	0.00	750.00	0%
135	2211	Constr Equip. Svc	150	0.00	0.00	150.00	0%
136	2226	Expend Tools	300	0.00	300.00	0.00	100%
137	2236	FUELS / LUBES	2,500	0.00	821.72	1,678.28	33%
138	2275	Rents & Leases	1,850	0.00	0.00	1,850.00	0%
139	2281	Shop Equip Serv.	100	0.00	0.00	100.00	0%
140	2292	Other Equip Sups	300	0.00	0.00	300.00	0%
141	2314	Clothing	300	0.00	0.00	300.00	0%
142	2444	Medical Supplies	100	0.00	0.00	100.00	0%
143	2505	Accounting	1,500	0.00	1,500.00	0.00	100%
144	2591	OTHER PROF SVCS	10,629	0.00	10,014.36	614.64	94%
145	2000	<b>SERVICES/SUPPLIES</b>	<b>46,384</b>	<b>0.00</b>	<b>38,813.29</b>	<b>7,570.71</b>	<b>84%</b>
146							
147		<b>FIXED ASSETS</b>					
148	4201	Building IIM	0	0.00	0.00	0.00	0%
149	4202	STRUCT & IMP	9,000	0.00	0.00	9,000.00	0%
150	4303	EQUIPMENT	0	0.00	0.00	0.00	0%
151	4000	<b>FIXED ASSETS</b>	<b>9,000</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>0%</b>
152							
153							
154	1000	<b>SALARIES &amp; BENE</b>	<b>63,686</b>	<b>0.00</b>	<b>60,426.07</b>	<b>3,259.93</b>	<b>95%</b>
155							
156	2000	<b>SERVICES &amp; SUPP</b>	<b>46,384</b>	<b>0.00</b>	<b>38,813.29</b>	<b>7,570.71</b>	<b>84%</b>
157							
158	4000	<b>FIXED ASSETS</b>	<b>9,000</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>0%</b>
159							
160		<b>CONTINGENCY</b>	<b>30,000</b>	<b>0.00</b>	<b>0.00</b>	<b>30,000.00</b>	<b>0.00</b>
161			0				
162		<b>RESERVE</b>	<b>37,938</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
163							
164							
165		<b>TOTAL</b>	<b>187,008</b>	<b>0.00</b>	<b>99,239.36</b>	<b>49,830.64</b>	<b>53%</b>
166							
167							
168							
169							



	A	B	C	D	E	F	G
58	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
59	MAINTENANCE						
60	SALARIES & BENEFITS						
61	1110	Mtnc Wkr-	37,568	3,956.62	3,956.62	33,611.38	11%
62	1122	PT Wkr-Seasonal	12,000	1,380.00	1,380.00	10,620.00	12%
63		<b>Sub-Total</b>	<b>49,568</b>	<b>\$ 5,336.62</b>	<b>5,336.62</b>	<b>44,231.38</b>	<b>11%</b>
64	1210	Retirement	3,005	316.53	316.53	2,688.47	11%
65	1220	OASDI	3,792	408.25	408.25	3,383.75	11%
66	1230	Insurance	9,623	1,018.62	1,018.62	8,604.38	11%
67	1240	Worker's Comp.	5,242	1,310.25	1,310.25	3,931.75	25%
68	1250	Unemployment	490	22.08	22.08	467.92	5%
69		<b>Sub-Total</b>	<b>22,153</b>	<b>3,075.73</b>	<b>3,075.73</b>	<b>19,077.27</b>	<b>14%</b>
70		<b>TOTAL</b>	<b>71,720</b>	<b>8,412.35</b>	<b>8,412.35</b>	<b>63,307.65</b>	<b>12%</b>
71	SERVICES & SUPPLIES						
72	2104	Agri/Hort	2,000	0.00	0.00	2,000.00	0%
73	2111	Bldg Mtnc. Svcs	200	0.00	0.00	200.00	0%
74	2122	Chemical Supplies	150	0.00	0.00	150.00	0%
75	2142	Land Imp Supplies	1,600	0.00	0.00	1,600.00	0%
76	2191	Electricity	900	73.11	73.11	826.89	8%
77	2193	Refuse	1,200	0.00	0.00	1,200.00	0%
78	2198	Water	30,000	2,469.46	2,469.46	27,530.54	8%
79	2205	Auto Mtnc Svc	750	0.00	0.00	750.00	0%
80	2211	Constr Equip. Svc	150	0.00	0.00	150.00	0%
81	2226	Expend Tools	300	0.00	0.00	300.00	0%
82	2236	Fuels & Lubes	2,000	0.00	0.00	2,000.00	0%
83	2275	Rents & Leases	1,000	0.00	0.00	1,000.00	0%
84	2281	Shop Equip Serv.	100	0.00	0.00	100.00	0%
85	2292	Other Equip Sups	300	0.00	0.00	300.00	0%
86	2314	Clothing	300	0.00	0.00	300.00	0%
87	2444	Medical Supplies	100	0.00	0.00	100.00	0%
88	2591	Other Prof Svc	1,000	0.00	0.00	1,000.00	0%
89		<b>TOTAL</b>	<b>42,050</b>	<b>2,542.57</b>	<b>2,542.57</b>	<b>39,507.43</b>	<b>6%</b>
90							
91							
92	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
93	FIXED ASSETS						
94	4201	Building Improvement	0	0.00	0.00	0.00	0%
95	4202	Structures & Imp	9,000	0.00	0.00	9,000.00	0%
96	4303	Other Equip	0	0.00	0.00	0.00	0%
97			<b>9,000</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>0%</b>
98							
99							
100							
101							
102							
103							
104							
105							
106							
107							
108							
109							
110							
111							
112							

	A	B	C	D	E	F	G
113	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>MONTHS</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
114		<u>DISTRICT TOTALS</u>					
115		<u>SALARIES &amp; BENEFITS</u>					
116	1110	FULL TIME SALARIES	37,568	3,956.62	3,956.62	33,611.38	11%
117	1122	PART TIME SALARIES	12,000	1,380.00	1,380.00	10,620.00	12%
118	1210	RETIREMENT	3,005	316.53	316.53	2,688.47	11%
119	1220	OASDI	3,792	408.25	408.25	3,383.75	11%
120	1230	INSURANCE	9,623	1,018.62	1,018.62	8,604.38	11%
121	1240	WORKER'S COMP	5,242	1,310.25	1,310.25	3,931.75	25%
122	1250	UNEMPLOYMENT	490	22.08	22.08	467.92	5%
123	1000	<b>SALARIES/BENEFITS</b>	<b>71,720</b>	<b>8,412.35</b>	<b>8,412.35</b>	<b>63,307.65</b>	<b>12%</b>
124							
125		<u>SERVICES &amp; SUPPLIES</u>					
126	2005	Adv/Legal Notice	155	0.00	155.00	0.00	100%
127	2104	AGRI/HORT	2,000	0.00	0.00	2,000.00	0%
128	2111	Bldg Mtnc. Svcs	200	0.00	0.00	200.00	0%
129	2122	Chemical Supplies	150	0.00	0.00	150.00	0%
130	2142	Land Imp Supplies	1,600	0.00	0.00	1,600.00	0%
131	2191	ELECTRICITY	900	73.11	73.11	826.89	8%
132	2193	REFUSE	1,200	0.00	0.00	1,200.00	0%
133	2198	WATER	30,000	2,469.46	2,469.46	27,530.54	8%
134	2205	Auto Mtnc Svc	750	0.00	0.00	750.00	0%
135	2211	Constr Equip. Svc	150	0.00	0.00	150.00	0%
136	2226	Expend Tools	300	0.00	0.00	300.00	0%
137	2236	FUELS / LUBES	2,000	0.00	0.00	2,000.00	0%
138	2275	Rents & Leases	1,000	0.00	0.00	1,000.00	0%
139	2281	Shop Equip Serv.	100	0.00	0.00	100.00	0%
140	2292	Other Equip Sups	300	0.00	0.00	300.00	0%
141	2314	Clothing	300	0.00	0.00	300.00	0%
142	2444	Medical Supplies	100	0.00	0.00	100.00	0%
143	2505	Accounting	1,500	0.00	0.00	1,500.00	0%
144	2591	OTHER PROF SVCS	9,902	0.00	0.00	9,902.00	0%
145	2000	<b>SERVICES/SUPPLIES</b>	<b>53,652</b>	<b>2,542.57</b>	<b>2,542.57</b>	<b>51,109.43</b>	<b>5%</b>
146							
147		<u>FIXED ASSETS</u>					
148	4201	Building IIM	0	0.00	0.00	0.00	0%
149	4202	STRUCT & IMP	9,000	0.00	0.00	9,000.00	0%
150	4303	EQUIPMENT	0	0.00	0.00	0.00	0%
151	4000	<b>FIXED ASSETS</b>	<b>9,000</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>0%</b>
152							
153							
154	1000	<b>SALARIES &amp; BENE</b>	<b>71,720</b>	<b>8,412.35</b>	<b>8,412.35</b>	<b>63,307.65</b>	<b>12%</b>
155							
156	2000	<b>SERVICES &amp; SUPP</b>	<b>53,652</b>	<b>2,542.57</b>	<b>2,542.57</b>	<b>51,109.43</b>	<b>5%</b>
157							
158	4000	<b>FIXED ASSETS</b>	<b>9,000</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>0%</b>
159							
160		<u>CONTINGENCY</u>	20,000	0.00	0.00	20,000.00	0.00
161			0				
162		<u>RESERVE</u>	30,656	0.00	0.00	0.00	0%
163							
164							
165		<b>TOTAL</b>	<b>185,028</b>	<b>10,954.92</b>	<b>10,954.92</b>	<b>143,417</b>	<b>6%</b>
166							
167							
168							
169							

North Highlands  
Recreation and Park District


Board Agenda

TO: Pat Williams, Chairperson  
Board of Directors

FROM: Larry Mazzuca, Administrator

DATE: August 10, 2023

SUBJECT: Fulton-El Camino Recreation and Park District – Park Police Services



BACKGROUND

At the July 2023 regular board meeting, board members requested that the district invite the Fulton-El Camino Recreation and Park District General Manager and Chief of Police to the August board meeting. The board expressed an interest in meeting the new Chief and to ask questions regarding current and future park police services.

DISCUSSION

During recent district board meetings, several board directors expressed concerns regarding the status of current park police services contracted by the North Highlands RPD with Fulton-El Camino RPD. Concerns expressed include a noticeable drop off in police contacts and citations at many district parks and the future of park police services. Additionally, the Board of Directors expressed an interest in meeting the new Chief of Police.

North Highlands RPD Administrator, Larry Mazzuca, has advised the board of directors that FECRPD has in the process of evaluating its current police services to North Highlands and other park districts they contract with for park police services. As of July 2023, the evaluation efforts had not yet been fully completed.

Emily Ballus, the General Manager for Fulton-El Camino Recreation and Park District, and her district's new Chief of Police, Beth Johnson, have accepted NHRPD's invitation to attend the district's August 10<sup>th</sup> meeting to introduce the Chief and get an update of future services offered by FECRPD.

RECOMMENDATION

Presentation only. No action required by the Board of Directors





# *Fulton-El Camino Park Police Department*

*James R. Brown, CHIEF*

April 28, 2023

**To: General Managers**

Contract Recreation and Park Districts

I hope this document finds all of you in good health and doing well. I have attached the 2023-2024 Contract Order for each specific contract district. We are glad to announce that there will be no changes to the rate and the contract will mirror last years.

Please review the attached documents, sign them, and return the original to us. Please do not forget to make a copy for your records prior to returning the contract orders. If possible, I would like the attached document signed and returned by July 1, 2023, but no later than August 1, 2023.

If you would like an officer to stop by and retrieve the signed Contract Order, please submit this request via email to Lt. (A) Isaiah Patterson. (ipatterson@fecrpd.com)

If there are any changes in the contract you would like to discuss, such as focusing on different parks, please do not hesitate to reach out to myself or Lt. (A) Isaiah Patterson.

If you see minor corrections which are needed, please scan the corrections to me and I will address each correction on a case-by-case basis. Once the correction is made, I will return the document via email. Please be sure to hang on to the signature page, so you can include it with the corrected copy on your end.

If you have any questions, concerns, or comments, please do not hesitate in reaching out to Lt. (A) Isaiah Patterson or myself. We are here to help.

Respectfully,

Jim Brown  
Chief of Police  
Fulton-El Camino  
Park Police Department  
Office: (916) 927-3802 Ext. 123  
Cell: (916) 602-9036

3720 Dudley Blvd McClellan Ca 95652 ▪ (916) 875-0879 ▪ (916) 927-3809 FAX  
County of Sacramento



# Fulton-El Camino Park Police Department

James R. Brown, CHIEF

---

## Contract Order

June 1, 2023

To: District Administrator

From: James R. Brown, Chief

Subject: Contract Order 2023-24 North Highlands Rec & Park District Contract Services

This agreement is made and entered into as of July 1<sup>st</sup>, 2023, by and between the North Highlands Recreation and Park District, a political subdivision of the State of California formed pursuant to Public Resources Code Section 5780, et seq, hereinafter referred to as "NHRPD", and the Fulton-El Camino Recreation and Park District, political subdivision of the State of California formed pursuant to Public Resources Code Section 5780, et seq, hereinafter referred to as "FECRPD".

### **I. STANDING SERVICES**

Effective July 1, 2023, NHRPD contracts for police patrol services at an average of nine (11.5) hours a week, (Total 600 hours) through the end of June 2024. NHRPD expects these hours to be spread over several days a week, using more hours in spring and summer and less in fall and winter. Park Police supervision will incorporate these hours into varied patrol shifts throughout the year based on needs. Officers scheduled to provide services to NHRPD will incorporate patrol coverage of NHRPD properties and events into their daily shifts. Patrol at NHRPD is to be done in uniform in a marked police vehicle unless otherwise directed for a special assignment.

The focus of services for NHRPD will be to discourage violation of park regulations, disorderly conduct, and criminal activity through the issuance of warnings and citations and the making of arrests when necessary. Officers of this department will utilize the tools at their discretion to change the behavior of those who are violating county, state or federal laws and ordinances. Some tools are, but not limited to, in-custody arrests, citations and providing an individual with resource(s) information to assist in resolving the root cause of any problem. NHRPD wants a specific focus on afterhours activity/drug enforcement/illegal camping.

Officers will track the time spent on NHRPD patrol on their time sheets separate from other activities. Officers who spend more time on a NHRPD event than allotted by the scheduled hours will contact their supervisors and advise them of the reason for the additional time, so that future service hours can be adjusted.

Calls for Service-

Should officers become aware of a pending call for service in NHRPD during a time period that patrol coverage is not scheduled, the officers may respond to the call for service if the call fits the following criteria:

- A. The call is a priority 5 or higher
- B. The available officer is within a 20 minute response time
- C. The type of call is such that the likelihood that the reported activity will still be occurring when FECRPD officers arrive on scene is high
- D. Insufficient personnel with the Sacramento Sheriff's Office are already responding

Only upon supervisor approval should an officer respond to a pending call for service in NHRPD that falls outside the above listed criteria.

Officers that respond to calls for service outside scheduled NHRPD hours must notify their supervisor before the end of their shift so that future service hours can be altered to compensate for the response.

**II. TERM**

This agreement shall be effective and commence as of the date first written above and shall continue in full force and effect until terminated by one of the parties pursuant to paragraph XXI herein.

**III. NOTICE**

Any notice, demand, request, consent, or approval that either party hereto may or is required to give the other pursuant to this Agreement shall be in writing and shall be either personally delivered or sent by mail, addressed as follows:

To: NHRPD

To: FECRPD

Administrator, NHRPD  
6040 Watt Ave.  
N. Highlands, CA 95660

General Manager, FECRPD  
2201 Cottage Way  
Sacramento, CA 95825

Either party may change the address to which subsequent notice and/or other communications can be sent by giving written notice designating a change of address to the other party, which shall be effective upon receipt.

**IV. COMPLIANCE WITH LAWS**

FECRPD and NHRPD shall observe and comply with all applicable Federal, State, and local regulations and ordinances.

**V. GOVERNING LAWS AND JURISDICTION**

This Agreement shall be deemed to have been executed and to be performed within the State of California and shall be construed and governed by the laws of the State of California. Any legal proceedings arising out of or relating to this Agreement shall be brought in Sacramento County, California.

**VI. LICENSES AND PERMITS**

- a. FECRPD and its personnel shall possess and maintain all necessary licenses, permits, certificates and credentials required by the laws of the United States, the State of California, County of Sacramento and all other appropriate governmental agencies related to Park Police. Failure to maintain the licenses, permits, certificates and credentials by FECRPD to provide services under this Agreement shall be deemed a material breach of this Agreement and constitute grounds for termination by NHRPD.
- b. FECRPD further certifies to NHRPD that it and its principals are not debarred, suspended, or otherwise excluded from or ineligible for, participation in federal, state, or county government contracts. FECRPD certifies that it shall not contract with any Subcontractor that is so debarred or suspended.

**VII. PERFORMANCE STANDARDS**

FECRPD shall perform its services under this Agreement in accordance with the industry and/or professional standards applicable to FECRPD services.

**VIII. STATUS OF CONTRACTOR**

- A. It is understood and agreed that FECRPD, including its employees, is an independent contractor and that no relationship of employer-employee exists between the parties hereto. FECRPD's assigned personnel shall not be entitled to any benefits payable to employees of NHRPD. NHRPD is not required to make any deductions or withholdings from the compensation payable to FECRPD under the provision of this Agreement, and as an independent contractor. FECRPD hereby indemnifies and holds NHRPD harmless from any and all claims that may be made against NHRPD based upon any contentions by any third party that an employer-employee relationship exists by reason of this Agreement.
- B. It is further understood and agreed by the parties hereto that FECRPD in the performance of its obligation here under is subject to the control of direction of NHRPD as to, only, the designation of tasks to be performed. NHRPD has no authority or control over FECRPD as to the means, methods, or sequence used to perform the designated tasks. NHRPD has no authority to supervise the means, methods, or sequences used by FECRPD in performing the designated tasks. NHRPD has no authority or responsibility to train FECRPD employees on how to properly perform the designated tasks.

- C. If, in the performance of this Agreement, any third persons are employed by FECRPD, such person shall be entirely and exclusively under the direction, supervision, and control of FECRPD. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging, or any other terms of employment or requirements of law, shall be determined by FECRPD, and NHRPD shall have no right or authority over such persons or the terms of such employment.
- D. It is further understood and agreed that as an independent contractor and not an employee of NHRPD, neither FECRPD nor their assigned personnel shall have any entitlement as a NHRPD employee, right to act on behalf of NHRPD in any capacity whatsoever as agent, nor to bind NHRPD to any obligation whatsoever, FECRPD and their assigned personnel shall not be covered by worker's compensation; nor shall FECRPD or their assigned personnel be entitled to compensated sick leave, vacation leave, retirement entitlement, participation in group health, dental, life and other insurance programs, or entitled to other fringe benefits payable by NHRPD to employees of NHRPD.
- E. It is further understood and agreed that FECRPD must issue W-2 and 941 Forms for income and employment tax purposes, for all of FECRPD's assigned personnel under the terms and conditions of this Agreement.

**COMPLIANCE WITH CHILD, FAMILY AND SPOUSAL SUPPORT REPORTING OBLIGATIONS**

- A. CONTRACTOR's failure to comply with state and federal child, family and spousal support reporting requirements regarding a contractor's employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment relating to child, family and spousal support obligations shall constitute a default under this Agreement.
- B. CONTRACTOR's failure to cure such default within 90 days of notice by COUNTY shall be grounds for termination of this Agreement.

**IX. BENEFITS WAIVER**

FECRPD acknowledges and agree FECRPD is not entitled to receive the following benefits and or compensation from NHRPD: medical, dental, vision and retirement benefits, life and disability insurance, sick leave, bereavement leave, jury duty leave, parental leave, or any other similar benefits or compensation otherwise provided to permanent civil service employees pursuant to the County Charter, the County Code, the Civil Service Rules, the Sacramento County Employees' Retirement System and/or any and all memoranda of understanding between NHRPD and its employee organizations. Should FECRPD or any employee or agent of FECRPD seeks to obtain such benefits from NHRPD, FECRPD agrees to indemnify and hold harmless NHRPD from any and all claims that may be made against NHRPD for such benefits.

**X. CONFLICT OF INTEREST**

FECRPD and their officers and employees shall not have a financial interest, or acquire any financial interest, direct or indirect, in any business, property or source of income which could be financially effected by or otherwise conflict in any manner or degree with the performance of services required under this Agreement.

**XI. NONDISCRIMINATION IN EMPLOYEMENT, SERVICES, BENEFITS AND FACILITIES**

- A. FECRPD agrees and assumes NHRPD and any subcontractors shall comply with all applicable federal, state and local anti-discrimination laws, regulations, and ordinances and to not unlawfully discriminate, harass, or allow harassment against any employee, applicant for employment, employee or agent of NHRPD, or recipient of services contemplated to be provided or provided under this Agreement, because of race, ancestry, marital status, color, religious creed, political belief, national origin, ethnic group identification, sex, sexual orientation, age (over 40), medical condition, or physical or mental disability. FECRPD shall ensure that the evaluations and treatment of its employees and applicants for the employment the treatment of NHRPD employees and agents, and recipients of services are free from such discrimination and harassment.
- B. FECRPD represents that it is in compliance with and agrees that it will continue to comply with all equal employment laws including, but not limited to Title VII of the Civil Rights Act of 1964 (42 USC 2000 et seq.) the Americans with Disabilities ACT of 1990 (42 U.S.C. 12101 et seq.), the Fair Employment and Housing Act (Government Code 12900 et seq.), and regulations and guidelines issued pursuant thereto.
- C. FECRPD agrees to compile data, maintain records and submit to permit effective enforcement of all applicable antidiscrimination laws and this provision.
- D. FECRPD shall include this nondiscrimination provision in all subcontracts related to this Agreement.

**XII. INDEMNIFICATION**

To the fullest extent permitted by law, FECRPD shall indemnify, defend, and hold harmless NHRPD and the County of Sacramento, their governing Boards, officers, directors, officials, employees, and authorized volunteers and agents, (individually "Indemnified Party" and collectively "Indemnified Parties"), from and against any and all claims, demands, actions, losses, liabilities, damages, and all expenses and costs incidental thereto (collectively "Claims"), including cost of defense, settlement, arbitration, expert fees, and reasonable attorneys' fees, resulting from injuries to or death of any person, including employees of either party hereto, and damage to or destruction of any property, or loss of use or reduction in value thereof, including the property of either party hereto, and recovery of monetary losses incurred by the Indemnified Parties directly attributable to the performance of FECRPD, arising out of, pertaining to, or resulting from the acts or omissions of FECRPD, its officers, employees, or agents, or the acts or

omissions of anyone else directly or indirectly acting on behalf of FECRPD, or for which FECRPD is legally liable under law except only such injury, death, or damage, to the extent it is caused by the negligence of an Indemnified Party. FECRPD shall not be liable for Claims caused by the sole negligence or willful misconduct of an Indemnified Party.

The provisions contained herein include any violation of applicable law, ordinance, regulation or rule, including where the claim, loss, damage, charge or expense was caused by deliberate, willful, or criminal acts of FECRPD or any of its agents, officers, employees, or volunteers in its or their performance hereunder.

The right to defense and indemnity under this Section arises upon occurrence of an event giving rise to a Claim and, thereafter, upon tender in writing to FECRPD. FECRPD shall defend the Indemnified Parties with counsel reasonably acceptable to Indemnified Parties. Notwithstanding the foregoing, the Indemnified Parties shall be entitled, on their own behalf, and at the expense of FECRPD, to assume control of their defense or the defense of an Indemnified Party in any legal action, with counsel reasonably selected by the Indemnified Parties. Should the Indemnified Parties elect to initially assume control of their defense, or the defense of any Indemnified Party, they do so without prejudice to their right to subsequently request that FECRPD thereafter assume control of the defense and pay all reasonable attorneys' fees and costs incurred thereby.

This indemnity shall not be limited by the types and amounts of insurance or self-insurance maintained by the Contractor or the Contractor's Subcontractors.

Nothing in this Indemnity shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party.

The provisions of this Indemnity shall survive the expiration or termination of the Agreement.

### **XIII. INSURANCE**

Without limiting FECRPD's indemnification, they shall maintain in force at all times during the term of this Agreement and any extensions or modification thereto, insurance as specified in Exhibit A. It is the responsibility of FECRPD to notify its insurance advisor or insurance carries regarding coverage, limits, forms and other insurance requirements specified in Exhibit A. It is understood and agreed that NHRPD shall not pay any sum to FECRPD under this agreement unless and until NHRPD is satisfied, by receipt of a copy of the policy or Certificate of Insurance, that all insurance required by this Agreement are in force at the time services hereunder are rendered. Failure to maintain insurance as required in this Agreement may be grounds for material breach of this Agreement.

### **XIV. COMPENSATION AND PAYMENT OF INVOICES LIMITATIONS**

A. Compensation under this Agreement is as follows:

1. NHRPD agrees to compensate FECRPD for all Park Police hours necessary to respond to and resolve calls for law enforcement services requested by NHRPD and/or the general public, at the rate of \$67.00 per hour, per Park Police Officer, including their use of a police vehicle.
  2. In the case of "Special or Rental Events", a patrol vehicle will be included with one and/or two officers. The rate charged will be \$72.00 per hour, per officer.
- B. Invoices shall be submitted to NHRPD no later than the fifteenth (15<sup>th</sup>) day of each month following the invoice period and NHRPD shall pay FECRPD within thirty (30) days after receipt of an appropriate and correct invoice.
- C. FECRPD shall maintain for four (4) years following termination of this agreement full and complete documentation of all services and expenditures associated with performing the services covered under this Agreement. Expense documentation shall include time sheets or payroll records for each employee; receipts for supplies, applicable subcontract expenditures, and applicable overhead and indirect expenditures.
- D. In the event FECRPD fails to comply with any provisions of this Agreement, NHRPD may withhold payment until such non-compliance has been corrected.

#### **XV. SUBCONTRACTS ASSIGNMENT**

- A. FECRPD shall obtain prior written approval from NHRPD before subcontracting any of the services delivered under this agreement. FECRPD remains legally responsible for the performance of all contract terms including work performed by third parties under subcontracts. Any subcontracting will be subject to all applicable provisions of this Agreement. FECRPD shall be held responsible by NHRPD for the performance of any subcontractor whether approved by NHRPD or not. Failure to obtain the prior written approval from NHRPD prior to subcontracting any of the services required under this Agreement shall be considered a material breach of this Agreement.
- B. This Agreement is not assignable by FECRPD in whole or in part, without the prior written consent of NHRPD.

#### **XVI. AMENDMENT AND WAIVER**

Except as provided herein, no alteration, amendment, variation, or waiver of the terms of this Agreement shall be valid unless made in writing and signed by both parties. Waiver by either party of any default, breach or condition precedent shall not be construed as a waiver of any other default, breach or condition precedent, or any other right hereunder. No interpretation of any provision of this Agreement shall be binding upon NHRPD unless agreed in writing by NHRPD's Administrator and counsel for NHRPD.



**XVII. SUCCESSORS**

This Agreement shall bind the successors of NHRPD and FECRPD in the same manner as if they were expressly named.

**XVIII. TIME**

Time is of the essence of this Agreement.

**XIX. INTERPRATION**

This Agreement shall be deemed to have been prepared equally by both of the parties, and the Agreement, and its individual provisions shall not be construed or interpreted more favorably for one party on the basis that the other party prepared it.

**XX. DISPUTES**

In the event of any dispute arising out of or relating to this Agreement, the parties shall attempt, in good faith, to promptly resolve the dispute mutually between them-selves. Pending resolution of any such dispute, FECRPD shall continue without delay to carry out all its responsibilities under this Agreement unless the Agreement is otherwise terminated in accordance with the Termination provisions herein. NHRPD shall not be required to make payments for any services that are the subject of this dispute resolution process until such dispute has been mutually resolved by the parties. If the dispute cannot be resolved within 15 calendar days of initiating such negotiations or such other time period as may be mutually agreed to by the parties in writing, either party may pursue its available legal and equitable remedies, pursuant to the laws of the State of California. Nothing in this Agreement or provision shall constitute a waiver of any of the government claim filing requirements set forth in Title 1, Division 3.6, of the California Government Code or as otherwise set forth in local, state and federal law.

**XXI. TERMINATION**

- A. Either party may terminate this Agreement without cause upon forty-five (45) days written notice to the other party. Notice shall be deemed served on the date of receipt.
- B. NHRPD may terminate this Agreement for cause immediately upon giving written notice to FECRPD should FECRPD materially fail to perform any of the covenants contained in this Agreement in any time or manner specified.
- C. FECRPD shall not incur any expenses under this Agreement after notice of termination and shall cancel any outstanding expenses' obligations to a third party that FECRPD can legally cancel.

## **REPORTS**

CONTRACTOR shall, without additional compensation therefor, make fiscal, program evaluation, progress, and such other reports as may be reasonably required by DIRECTOR concerning CONTRACTOR's activities as they affect the contract duties and purposes herein. COUNTY shall explain procedures for reporting the required information.

## **XXII. AUDITS AND RECORDS**

Upon NHRPD's request, NHRPD or its designee shall have the right at reasonable times and intervals to audit, at FECRPD's premises, FECRPD's financial and program records as NHRPD deems necessary to determine FECRPD's compliance with legal and contractual requirements and the correctness of claims submitted by FECRPD. FECRPD shall maintain such records for a period of four years following termination of the Agreement, and shall make them available for copying upon NHRPD's request at FECRPD expense. NHRPD shall have the right to withhold any payment under this Agreement until FECRPD has provided access to FECRPD's financial and program records related to this Agreement.

## **XXIII. PRIOR AGREEMENTS**

This Agreement constitutes the entire contract between NHRPD and FECRPD regarding the subject matter of this Agreement. Any prior agreements, whether oral or written, between NHRPD and FECRPD regarding the subject matter of this Agreement are hereby terminated effective June 30, 2023, upon full execution of this Agreement.

## **SEVERABILITY**

If any term or condition of this Agreement or the application thereof to any person(s) or circumstance is held invalid or unenforceable, such invalidity or unenforceability shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application; to this end the terms and conditions of this Agreement are declared severable.

## **FORCE MAJEURE**

Neither CONTRACTOR nor COUNTY shall be liable or responsible for delays or failures in performance resulting from events beyond the reasonable control of such party and without fault or negligence of such party. Such events shall include but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, acts of government, fire, power failures, nuclear accidents, earthquakes, unusually severe weather, acts of terrorism, or other disasters, whether or not similar to the foregoing, and acts or omissions or failure to cooperate of the other party or third parties (except as otherwise specifically provided herein).

**XXIV. SURVIVAL OF TERMS**

All services performed and deliverables provided pursuant to this Agreement are subject to all of the terms, conditions, price discounts and rates set forth herein, notwithstanding the expiration of the initial term of this Agreement or any extension thereof. Further, the terms, conditions and warranties contained in this Agreement that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Agreement shall so survive.

**XXV. DUPLICATE COUNTERPARTS**

This Agreement may be executed in duplicate counterparts. The Agreement shall be deemed executed when it has been signed by both parties. Signatures scanned and transmitted electronically shall be deemed original signatures for purposes of this Agreement, with such scanned signatures having the same legal effect as original signatures. This Agreement may be executed through the use of an electronic signature and will be binding on each party as if it were physically executed.

**XXVI. AUTHORITY TO EXECUTE**

Each person executing this Agreement represents and warrants that he or she is duly authorized and has legal authority to execute and deliver this Agreement for or on behalf of the parties to this Agreement. Each party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such party's obligations hereunder have been duly authorized.

*IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the day and year first written above.*

\_\_\_\_\_  
James R. Brown  
Chief of Police

\_\_\_\_\_  
Date

\_\_\_\_\_  
Emily Ballus  
FEC District Administrator

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Larry Mazzuca  
NHPD District Administrator

\_\_\_\_\_  
Date

5/23/2023

## **Fulton-El Camino Park Police Department Insurance Requirements**

Without limiting FECPD's indemnification, FECPD shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the FECPD, his agents, representatives or employees. NHRPD shall retain the right at any time to review the coverage, form, and amount of the insurance required hereby. If in the opinion of the County's Risk Management Office the insurance provisions in these requirements do not provide adequate protection for NHRPD and for members of the public, NHRPD may require FECPD to obtain insurance sufficient in coverage, form and amount to provide adequate protection. NHRPD's requirements shall be reasonable but shall be imposed to assure protection from and against the kind and extent of risks that exist at the time a change in insurance is required.

### **Verification of Coverage**

NHRPD may obtain verification of coverage by contacting the California Association-Park and Recreation by calling (916) 722-5550 or mailing a request to 6341 Auburn Blvd., Ste (a) Citrus Heights, CA 95621. NHRPD may approve self-insurance programs in lieu of required policies of insurance if, in the opinion of the Risk Manager, the interests of NHRPD and the general public is adequately protected.

### **Minimum Scope of Insurance**

Coverage shall be at least as broad as:

1. GENERAL LIABILITY: Insurance Services Office's Commercial General Liability occurrence coverage form CG 0001. Including, but not limited to Premises/Operations, Products/Completed Operations, and Personal & Advertising Injury, without exclusions or limitations unless approved by County Risk Management Office.
2. AUTOMOBILE LIABILITY: Insurance Services Office's Commercial Automobile Liability coverage form CA 0001, auto coverage symbol "1" (any auto). If there are no owned or leased vehicles, symbols 8 and 9 for non-owned and hired autos shall apply.
3. WORKERS' COMPENSATION: Statutory requirements of the State of California and Employer's Liability Insurance.
4. UMBRELLA or Excess Liability policies are acceptable where the need for higher liability limits is noted in the Minimum Limits of Insurance and shall provide liability coverage that at least follows from over the underlying insurance requirements where necessary for Commercial General Liability, Automobile Liability, Employers' Liability, and any other liability coverage designated under the Minimum Scope of Insurance.

5. PROFESSIONAL LIABILITY or Errors and Omissions Liability insurance.

**Minimum Limits of Insurance**

FECRPD shall maintain limits no less than:

1. General Liability shall be on an Occurrence basis (as opposed to Claims Made basis). Minimum limits and structure shall be:

General Aggregate:	\$5,000,000
Products Comp/Op Aggregate:	\$5,000,000
Personal & Adv. Injury:	\$1,000,000
Each Occurrence:	\$5,000,000

2. Automobile Liability: \$2,000,000 Combined Single Limit per accident for bodily injury and property damage.
3. Workers' Compensation: Statutory.
4. Employer's Liability: \$1,000,000 per accident for bodily injury or disease.
5. Professional Liability or Errors and Omissions Liability: \$5,000,000 per claim and aggregate.

**Deductibles and Self-Insured Retention**

Any deductibles or self-insured retention must be declared to and accepted by NHRPD.

**Claims Made Professional Liability Insurance**

If professional liability coverage is written on a Claims Made form:

- a. The "Retro Date" must be shown, and must be on or before the date of the agreement or the beginning of Agreement performance by FECRPD.
- b. Insurance must be maintained and evidence of insurance must be provided for at least one (1) year after completion of the Agreement.
- c. If coverage is cancelled or non-renewed, and not replaced with another claims made policy form with a "Retro Date" prior to the contract effective date, FECRPD must purchase "extended reporting" coverage for a minimum of one (1) year after completion of the Agreement.

**Other Insurance Provisions**

The insurance policies required in this Agreement are to contain, or be endorsed to contain, as applicable, the following provisions:

1. **ADDITIONAL INSURED STATUS:** NHRPD and the County of Sacramento, their respective governing boards, officers, directors, employees and authorized agents and volunteers are to be endorsed as additional insureds as respects: liability arising out of activities performed by or on behalf of the FECRPD; products and completed operations of the FECRPD; premises owned, occupied or used by the FECRPD; or automobiles owned, leased, hired or borrowed by the FECRPD. The coverage shall contain no endorsed limitations on the scope of protection afforded to Regional San and the County of Sacramento, their respective governing boards, officers, directors, employees and authorized agents and volunteers. Applicable to General Liability and, Auto Liability Policies.

The additional insured endorsement to the general liability policy shall be provided by issuance of both ISO Form CG 2010 1001 and ISO Form CG 2037 1001 additional insured endorsements, or such other endorsement or coverage form as acceptable to the Risk Management Department.

2. **PRIMARY INSURANCE:** For any claims related to this agreement, the FECRPD's insurance coverage shall be endorsed to be primary insurance as respects NHRPD and the County of Sacramento, their respective governing boards, officers, directors, employees and authorized agents and volunteers. Any insurance or self-insurance maintained by NHRPD or the County of Sacramento, their respective governing boards, officers, directors, officials, employees, and authorized agents and volunteers shall be excess of the FECRPD's insurance and shall not contribute with it. This is applicable to General Liability and Auto Liability policies.
3. **FAILURE TO COMPLY:** Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to NHRPD and the County, their respective governing boards, officers, directors, officials, employees, agents or volunteers. Applies to policies in which NHRPD and the County are named as an additional insured.
4. **SEVERABILITY OF INTEREST:** FECRPD's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. This is applicable to General Liability and Auto Liability policies.
5. **MAINTENANCE OF INSURANCE COVERAGE:** The FECRPD shall maintain all insurance coverages in place at all times and provide Regional San with evidence of each policy's renewal within ten (10) days of its anniversary date. FECRPD is required by this Agreement to immediately notify Regional San if they receive a communication from their insurance carrier or agent that any required insurance is to be canceled, non-renewed, reduced in scope or limits or otherwise materially changed.  
  
FECRPD shall provide evidence that such cancelled or non-renewed or otherwise materially changed insurance has been replaced or its cancellation notice withdrawn without any interruption in coverage scope or limits. Failure to maintain required insurance in force shall be considered a material breach of the Agreement. Applicable to all policies.
6. **WORKERS' COMPENSATION WAIVER OF SUBROGATION:** The workers' compensation policy required hereunder shall be endorsed to state that the workers' compensation carrier waives its right of subrogation against NHRPD and the County, their

respective governing boards, officers, directors, employees and authorized agency and volunteers, which might arise by reason of payment under such policy in connection with performance under this Agreement by the FECRPD.

7. **PROFESSIONAL LIABILITY:**

**PROFESSIONAL LIABILITY PROVISION:** Any professional liability or errors and omissions policy required hereunder shall apply to any claims, losses, liabilities, or damages, demands, and actions arising out of or resulting from professional services provided under this Agreement.

**ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-VII. The County Risk Manager may waive or alter this requirement, or accept self-insurance in lieu of any required policy of insurance if, in the opinion of the Risk Manager, the interests of Regional San and the general public are adequately protected.

8. **SUBCONTRACTORS:** FECRPD shall require all subcontractors to maintain adequate insurance. Subcontractors shall name FECRPD as additional insured on their General Liability policies. FECRPD shall maintain copies of certificates of insurance and additional insured endorsements as provided by FECRPD's subcontractors. All coverage's for subcontractors shall be subject to all of the requirements stated herein.

9. **NOTIFICATION OF CLAIM:** If any claim for damages is filed with FECRPD or if any lawsuit is instituted against FECRPD, that arise out of or are in any way connected with FECRPD's performance under this Agreement and that in any way, directly or indirectly, contingently or otherwise, affect or might reasonably affect NHRPD and County, FECRPD shall give prompt and timely notice thereof to NHRPD and County. Notice shall not be considered prompt and timely if not given within thirty (30) days following the date of receipt of a claim or ten (10) days following the date of service of process of a lawsuit.

North Highlands  
Recreation and Park District

Board Agenda

TO: Pat Williams, Chairperson  
Board of Directors

FROM: Larry Mazzuca, Administrator

DATE: August 10, 2023

SUBJECT: Sierra Creek Park Design Presentation and Project Cost Estimate



BACKGROUND

During the July 13, 2023 NHRPD Board of Directors meeting, staff reviewed the current status of the Sierra Creek Park design and estimated construction cost. Because the initial cost estimate exceeded the district's Prop 68 park grant, the Administrator advised the Board that he would confer with Karen Folsom, Project Manager, to review the project design and determine if there we potential cost savings that could be incorporated into the project.

DISCUSSION

Since the July 13<sup>th</sup> board meeting, staff has been in communication with Karen Folsom, O'Dell Engineering, to review the proposed park design in an effort to identify potential cost savings. Attached is an itemized list of on-site park improvements that have reduced the estimated cost to construct the park. Karen has provided a revised concept master plan of the park and the recommended changes and where cost savings could be achieved.

As the BOD is aware, the District received a \$2.85M Proposition 68 park grant from the state of California. Approximately \$500,000 has been allocated to design the park, leaving an estimated balance of approximately \$2.35M to be applied towards the cost to build the park.

The revised park design which Karen will present to the board is estimated to cost approximately \$4,540,928. An additional 10% construction contingency of \$453,092 has be added to the cost, bringing the estimated construction cost to \$4,995,021. Minus the remaining grant funds, the district will need an additional \$2,670,021 to build the park.

As previously shared with the BOD, the initial grant application was made in 2019 in the amount of \$2.85M. Since the grant was awarded to the district, construction costs have skyrocketed due in large part to the impacts of COVID, supply chain issues, increases in raw materials such as metals and plastics, and due to near double digit inflation. In recent conversations with our Prop 68 state grant coordinator Mary Baum, just about every Prop 68 grant awarded has experienced significant cost increases for the reasons previously given.



The estimated costs to construct Sierra Creek Park are simply that “cost estimates”. There are other costs that the district will incur as noted in O’Dell’s construction cost estimate. They are mostly permit fees. However, the actual cost to construct the park will not be known until project bids have been received sometime in early 2024.

District Funding Options

The funding options listed below represent the district’s current available funding that the BOD could decide to supplement the park construction budget. Additionally, I’ve listed future funding that the district expects to receive, the source from which the funds will come from, and when we expect those funds to be received by the district.

<u>Funding Source</u>	<u>Amount</u>	<u>Available Now</u>	<u>Future Funds</u>
<b>Prop 68 Grant Funds</b> (After Design Costs)	\$2,325,000	Yes	
<b>Developer Impact Fees</b> (Park Fees) Acct. 345I	1,302,845	Yes	
<b>Developer Impact Fees</b> (Park Dedication Acct. 088L The Lakes at Antelope)	804,514	Yes	
<b>District Reserves</b> (Available Cash)	1,519,672	Yes	
<b>Contingency Funds</b>	<u>150,000</u>	Yes	
<b>Sub Total (A)</b>	<b>\$6,102,031</b>		
<b><u>Future Funding</u></b>			
Prop 68 Funding Reimbursement (Estimate)	400,000 <sup>1</sup>		Est. 12/31/23
Developer Impact Fees (Acct. 088L/Lakes at Antelope)	2,288,000 <sup>2</sup>		Est. 2024/2025
<b>Sub Total (B)</b>	<b><u>\$2,688,000</u></b>		
Sub Total (a)	\$6,102,031		
Sub Total (b)	<u>+2,688,000</u>		
<b>Total</b>	<b>\$8,790,031</b>		

1 = Prop 68 State Reimbursement. Expect to receive remaining \$400,000 (est. balance due the district) by 12/31/23  
 2 = Estimated 220 remaining housing permits x \$10,400 ea. Permits pulled after March 2024 will be at a slightly higher rate. No exact date permit fees will be received by the district. This depends on the housing market and interest rates.

Payments made to the contractor will be in the form of “Progress Payments.” A progress payment is a partial payment approach identified in a contract related to steps or phases towards the completion of the contract.

In this case, the contractor will be paid on predetermined dates throughout the 12-13 month construction period.

Staff believes that O'Dell Engineering is taking the proper approach to designing the park. Since the July 2023 board meeting, they have made cost reductions to the project that likely won't have a significant impact on the design. Outside of eliminating one of the two bridges, all of the proposed park elements will remain, but with a size and scope reduction.

Funding to construct the park does not appear to be an issue. Based on current available funding, the district could fund the park construction now based on O'Dell's construction cost estimate of \$4,995,021 (which includes the 10% contingency). Progress payments to the contractor won't begin until the project breaks ground through the completion of the project.

It is highly likely that The Lakes at Antelope will have pulled most or all of the remaining 220 +/- permits by late 2024 or early 2025. The developer agreement states the developer fees collected from the Lakes project should be applied towards the cost of constructing Sierra Creek Park, with the understanding that the district will make the final decision regarding how the funds will be used. The \$400K estimate due the district from the state of California for Prop 68 reimbursements should be received by the end of December 2023.

Based upon the estimated \$5M construction cost, the district should have sufficient funds to build the park at the 50% design level presented by O'Dell.

With the August 10, 2023 presentation, O'Dell is seeking direction from the NHRPD Board of Directors to move forward with the proposed design changes and revised construction cost estimate.

#### RECOMMENDATION

Staff recommends that the Board of Directors authorize O'Dell Engineering to move forward with the park design and cost estimate as proposed.



Sierra Creek Park

ANTELOPE, SACRAMENTO COUNTY, CALIFORNIA

ON-SITE IMPROVEMENTS

8/1/2023

ITEM	DESCRIPTION	UNIT	QUANT.	UNIT COST	SUB-TOTAL	
<b>A. Site Preparation</b>						
1	Site Clearing / Grubbing	SF	245,000	\$0.25	\$61,250.00	
2	Site Grading (Rough/ Fine)	SF	245,000	\$0.85	\$208,250.00	
3	Tree Protection (fence, water, washing, etc.)	LS	1	\$10,000.00	\$10,000.00	
4	Tree Removal	EA	4	\$1,200.00	\$4,800.00	
5	Erosion Control	SF	155,000	\$0.12	\$18,600.00	
					SUB-TOTAL	\$302,900.00
<b>B. Site Utilities &amp; Drainage</b>						
1	24"x24" Storm Drain Inlets	EA	4	\$4,000.00	\$16,000.00	
2	12" Storm Drain Line (PVC)	LF	300	\$130.00	\$39,000.00	
3	6" Sanitary Sewer Service (SDR 35 PVC)- includes street tie in & final connections	EA	1	\$43,000.00	\$43,000.00	
4	Domestic Water to Building and Gardens	EA	1	\$54,000.00	\$54,000.00	
5	Bioretention area	SF	2,000	\$30.00	\$60,000.00	
					SUB-TOTAL	\$212,000.00
<b>C. Electrical</b>						
1	Main electrical service: 400A, 120/208V, 3phase, 4 wire w/transformer pad	LS	1	\$80,000.00	\$80,000.00	
2	EV infrastructure	LS	1	\$35,000.00	\$35,000.00	
3	Restroom building panel connection, conduit, feeder & receptacle wiring	LS	1	\$9,000.00	\$9,000.00	
4	Power to community garden	LS	1	\$6,000.00	\$6,000.00	
5	Power to amphitheater - 50A pedestal	LS	1	\$18,000.00	\$18,000.00	
6	Parking Lot Lighting	EA	5	\$15,000.00	\$75,000.00	
7	Pathway Lighting	EA	12	\$10,000.00	\$120,000.00	
					SUB-TOTAL	\$343,000.00
<b>D. Flatwork / Surfacing / Walls</b>						
1	Standard 4" Concrete Pavement w/ Base Rock - Natural Grey	SF	14,421	\$15.00	\$216,315.00	
2	Colored 4" Concrete Pavement w/ Base Rock- Social gathering spaces etc.	SF	10,745	\$22.00	\$236,390.00	
3	Decomposed Granite	SF	14,462	\$8.00	\$115,696.00	
4	Metal Edging	LF	2,481	\$6.00	\$14,886.00	
5	Deepened Concrete Playground Curb	LF	258	\$60.00	\$15,480.00	
6	Deepened Concrete Edge at Playground	LF	121	\$40.00	\$4,840.00	
7	6" High Concrete Vertical Curbs @ Parking Lot	LF	1,022	\$52.00	\$53,144.00	
8	6" Flush Concrete Curb (@ Parking Truncated Domes area and Drop off)	LF	58	\$41.00	\$2,378.00	
9	12" Wide Concrete Mow Band	LF	829	\$45.00	\$37,305.00	
10	18" Concrete Stage	SF	908	\$60.00	\$54,480.00	
11	Service Drive - Gravel	SF	710	\$8.00	\$5,680.00	
12	ADA Ramp-Parking Lot including truncated domes	EA	1	\$3,500.00	\$3,500.00	
13	Concrete Seat Walls at entry ( for art tiles or mural)	LF	32	\$395.00	\$12,640.00	
14	Retaining walls - 36" or less	LF	30	\$500.00	\$15,000.00	
15	Boulders	TON	10	\$850.00	\$8,500.00	
16	Playground Safety Surfacing - Engineered Wood Fiber	SF	7,451	\$5.00	\$37,255.00	
17	Playground Safety Surfacing - PIP rubber (hillside, transfer stations, swings)	SF	837	\$40.00	\$33,480.00	
					SUB-TOTAL	\$866,969.00
<b>E. Paving</b>						
1	Asphalt Pavement @ Parking	SF	18,384	\$2.70	\$49,636.80	
2	Aggregate Base (AB)	SF	18,384	\$2.65	\$48,717.60	
3	Concrete Wheel Stop	EA	8	\$150.00	\$1,200.00	
4	Parking Lot Striping (Blue & White Thermoplastic)	LS	1	\$10,000.00	\$10,000.00	
					SUB-TOTAL	\$109,554.40
<b>F. Restroom Building</b>						
1	Pre-Fab Restroom building with installation, tax and delivery (may be updated)	SF	1	\$513,190.80	\$513,190.80	
2	Utility connections	LS	1	\$10,000.00	\$10,000.00	
					SUB-TOTAL	\$523,190.80
<b>G. Fencing</b>						
1	Fencing- 4' High Tubular Steel incl tax del installation, mkup	LF	700	\$215.00	\$150,500.00	
2	Fencing- 6' High Tubular Steel	LF	323	\$242.00	\$78,166.00	
3	Swing Pedestrian Gate -6' Tall	LF	1	\$4,000.00	\$4,000.00	
4	Vehicular Double Gate -6' Tall	EA	1	\$10,000.00	\$10,000.00	
5	Pilaster -42" Tall at Watt Ave Fence stucco finish	EA	10	\$1,500.00	\$15,000.00	
					SUB-TOTAL	\$257,666.00
<b>H. Site Furnishings</b>						
1	Bench - backed	EA	7	\$1,007.50	\$7,052.50	
2	Bench- backless	EA	10	\$255.00	\$2,550.00	
3	Picnic Table	EA	11	\$1,280.50	\$14,085.50	
4	Picnic Table - ADA	EA	2	\$1,332.50	\$2,665.00	
5	Bike Rack	EA	5	\$780.00	\$3,900.00	
6	Recycle Receptacle	EA	6	\$1,864.20	\$11,185.20	
7	Trash Receptacle	EA	6	\$1,864.20	\$11,185.20	
8	Drinking Fountain	EA	1	\$9,300.00	\$9,300.00	
9	Pet station	EA	1	\$694.40	\$694.40	
10	BBQ - Group (Outdoor Creations)	EA	2	\$4,225.00	\$8,450.00	
11	BBQ - single (Dumor)	EA	1	\$1,075.00	\$1,075.00	

12	Removable Bollard	EA	4	\$750.00	\$3,000.00
13	Installation and markup	LS	1	\$31,137.12	\$31,137.12
14	Raised Wooden Planters- 4x8 @ Community Garden (Materials - labor By Others)	EA	24	\$420.00	\$10,080.00
15	Raised Wooden Planters-8x8 @ Community Garden (Materials - labor By Others)	EA	2	\$840.00	\$1,680.00
				SUB-TOTAL	\$120,739.92
<b>I.</b>	<b>Site Structures</b>				
1	Bridge incl freight and tax.	EA	1	\$114,800.26	\$114,800.26
2	Bridge installation	EA	1	\$43,250.11	\$43,250.11
3	Bridge abutment / drilled piers (may be updated)	EA	2	\$15,000.00	\$30,000.00
4	Shade Structure - Picnic Area	EA	1	\$62,197.23	\$62,197.23
5	Shade Structure - Amphitheater	LS	1	\$35,279.43	\$35,279.43
6	Shade Structure - Garden	LS	1	\$17,128.39	\$17,128.39
7	Shade Structures -installation and markup	LS	1	\$57,302.53	\$57,302.53
				SUB-TOTAL	\$359,957.95
<b>J.</b>	<b>Signage</b>				
1	Sierra Creek Park Sign	EA	1	\$8,610.00	\$8,610.00
2	Park Rules Sign	EA	1	\$500.00	\$500.00
3	Parking Lot Signage	LS	1	\$5,000.00	\$5,000.00
5	Proposition 68 Sign	EA	1	\$500.00	\$500.00
6	Interpretive Signage	EA	2	\$3,500.00	\$7,000.00
7	Community Garden Sign	EA	1	\$500.00	\$500.00
8	Installation and markup	LS	1	\$8,844.00	\$8,844.00
				SUB-TOTAL	\$30,954.00
<b>K.</b>	<b>Fitness and Play Equipment</b>				
1	Play Equipment - Ross Recreation incl tax and deliv and install	LS	1	\$400,000.00	\$400,000.00
2	Fitness Equipment incl tax and deliv	LS	1	\$16,525.00	\$16,525.00
3	Game Equipment - Table Tennis include tax and deliv	EA	2	\$5,785.00	\$11,570.00
4	Game Equipment - Cornhole-include tax and deliv	LS	1	\$1,398.00	\$1,398.00
5	Game Tables	EA	2	\$2,034.50	\$4,069.00
6	Installation and markup	LS	1	\$13,424.80	\$13,424.80
				SUB-TOTAL	\$446,986.80
<b>L.</b>	<b>Planting</b>				
1	Soil Conditioning & Amendments - shrub and lawn planting areas	SF	78,000	\$1.00	\$78,000.00
2	Soil Preparation-hydroseed area	SF	89,343	\$0.50	\$44,671.50
3	1 Gal Shrubs	EA	2,414	\$15.00	\$36,210.00
4	5 Gal. Shrubs	EA	1,304	\$42.00	\$54,768.00
5	36" Box Tree	EA	3	\$1,800.00	\$5,400.00
6	15 Gal.Trees - installation (trees by Sac Tree)	EA	105	\$100.00	\$10,500.00
7	Bark Mulch	SF	55,477	\$1.50	\$83,215.50
8	Sod	LF	35,321	\$2.00	\$70,642.00
9	Native Hydroseed	LS	89,343	\$1.00	\$89,343.00
10	Tree Root Barriers	LF	340	\$15.00	\$5,100.00
				SUB-TOTAL	\$477,850.00
<b>M.</b>	<b>Irrigation</b>				
1	Irrigation System (Allowance)	SF	78,000	\$2.08	\$162,240.00
2	Tree Root Watering Systems	EA	105	\$72.00	\$7,560.00
3	Irrigation Controller	EA	1	\$15,000.00	\$15,000.00
				SUB-TOTAL	\$184,800.00
<b>N.</b>	<b>Miscellaneous</b>				
1	Maintenance (60 Day)	SF	78,000	\$0.10	\$7,800.00
2	Mobilization/De-mobilization (NTE - 5%)	LS	1	\$211,828.44	\$211,828.44
3	General Contactor Bonding (2%)	LS	1	\$84,731.38	\$84,731.38
				SUB-TOTAL	\$304,359.82
				SUB-TOTAL	\$4,540,928.69
				10% Contingency	\$ 454,992.87
				<b>Construction Total</b>	<b>\$4,995,021.56</b>
				Original Budget	
					\$2,325,000
				Orange=over budget / Green=under budget	
					-\$2,670,022

Items not included as a part of this estimate:

- A. Permits
- B. Utility Fees
- C. City fees, bond fees
- D. Engineering/design fees
- E. Soils engineering cost

- F. Erosion control & siltation cost, SWPPP
- G. Landscaping Fees
- H. Joint trench
- I. Easement acquisitions
- J. Power Pole Relocation

This is a preliminary estimate only and not to be used as a bidding quantity sheet

**NOTES:**

1. Estimates are derived from most recent market conditions / bids in the region.
2. Estimates do not reflect changes in inflation/deflation of future costs

# SIERRA CREEK PARK

## LEGEND

- 1 Project Boundary
- 2 Sierra Creek
- 3 Existing Fence
- 4 Informational Placards
- 5 Park Fence
- 6 Pedestrian Trail
- 7 Pedestrian Sidewalk
- 8 Art Component
- 9 Bridge
- 10 Children's Play Area
- 11 Community Garden
- 12 Non-Irrigated Hydroseed
- 13 Park Restroom/Storage Building
- 14 Parking Lot
- 15 Group Picnic Area with Shade Structure
- 16 Family Picnic Area
- 17 Turf Area
- 18 Existing Turf Area
- 19 Performance Stage



## CONCEPT MASTER PLAN

6-10-2023



NOTE: THIS DOCUMENT IS FOR CONCEPTUAL PLANNING PURPOSES ONLY. THIS DOCUMENT IS SUBJECT TO CHANGE WITHOUT NOTICE. THE CLIENT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND REGULATORY APPROVALS. THE CLIENT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND REGULATORY APPROVALS.

North Highlands  
Recreation and Park District

FINAL  
FY 2023-2024  
General Fund and Elverta Park Community Facilities District Budget Narrative

Members of the Board of Directors,

Attached you will find the proposed FY 2023-2024 Final General Fund and CFD Budgets. Each budget includes a brief overview of expenditures and revenues for Administration, Recreation and Maintenance. Included is the Fees and Charges Schedule previously provided to the BOD as part of the Preliminary Budget.

GENERAL FUND BUDGET

Preliminary-Final Budget Adjustments (GF)

Since the FY 2023-2024 Preliminary Budget was approved by the BOD June 2023, a total of \$203,437 (Carry-Over) has been added to the Final Budget. As a reminder, Carry-Over funds reflect a combination of new revenues (revenues above budget) and unspent funds (expenditures). A major contributor to the Carry-Over fund was \$43,000 in interest income received by the District.

Significant Changes from the Preliminary to the Final Budget

<u>Description</u>	<u>Preliminary</u>	<u>Final</u>	<u>Change</u>
Carry-Over Funds <i>Combination of increase in revenues and reduction in expenditures</i>	369,422	572,859	+203,437
Salaries/Benefits <i>Adjustments to salaries and Workers Comp Adjustments</i>	1,714,290	1,707,774	+ 6,516
Contingency Fund <i>The Contingency Fund has been increased from \$100K to \$150K.</i>	100,000	150,000	+50,000
Reserve Fund <i>The Reserve Fund has been increased from \$12,629 to \$88,744.</i>	12,629	88,744	+ 76,115
Services/Supplies <i>Combination of an increase to the master plan and a reduction of district insurances</i>	778,363	781,323	<2,963>
Fixed Assets <i>Late billing received by the district from O'Dell that was charged to FY 2022/2023</i>	415,746	496,624	<80,878>

The Lakes at Antelope Residential Development Project – Park Dedication Account 088L

The Lakes at Antelope project is now under construction. As of this date, the district has received \$804,514 in developer impact fees from permits pulled by the developer from Sacramento County. It is anticipated that additional permits will be pulled throughout FY 2023-2024. The county is using the Park Dedication Account 088L to deposit funds from this project; however, all of these funds are part of the District’s Developer Impact Fee (Park Fees) 346I account. The two impact fee accounts have been separated for tracking purposes. These funds are restricted. They cannot be used for salaries or GF operating costs.

**Current Fund Balance: \$804,514**

Developer Impact Fees (Park Fees) 346I

Excluding the impact fees from the Lakes at Antelope Project, the District has a current balance of \$1,302,845 available to use for park and facility related projects. These funds are restricted. They cannot be used for salaries or GF operating costs.

**Current Fund Balance: \$1,302,845**

District Reserve Account

The GF reserve, or fund balance of the general fund, is a measure of the financial resources available to the district. It is similar to a savings account for the GF. These funds are non-restricted. The District can use these funds for any purpose determined by the BOD. The current balance is \$1,519,672. However, to get a current accurate number for the GF reserve, you must include contingency funds (\$150,000). The adjusted reserve account include Contingency Funds is **\$1,669,672**.

Note: The District fronted a total of \$705,000 from the GF Reserves in FY 2022-2023 to pay for the design of Sierra Creek Park (\$500K) and Capehart Gym improvements (\$205,000). Proposition 68 State Park Grant and Proposition 68 Per Capita Grant is reimbursing the District for the park design and gym improvements. Some reimbursements were received towards the end of FY 2022-2023 with the balance due currently reimbursed as expenses occur. The District anticipates receiving all Prop 68 project reimbursements by January 1, 2024.

Current District Reserve Account:	1,519,672 (current balance)
Contingency Fund:	<u>150,000 (current balance)</u>
TOTAL	\$1,669,672

\*District expects to receive approximately \$400,000 in additional Prop 68 reimbursements from California State Parks by January 1, 2024.

SUMMARY

For FY 2023-2024 the District’s financial condition is excellent. The current GF Reserve Account (cash on hand) is \$1,669,672. These are non-restricted funds which the District can use for any purpose determined by the Board of Directors. After receiving the remaining Prop 68 reimbursements, the fund balance will be in excess of \$2,000,000. The Park Dedication Fund (Park Dedication and Park Fees) has a current balance of \$2,107,359. As permits for the Lakes at Antelope are pulled by the developer, this fund will increase by approximately \$10,400 for each remaining single family permit. There are in excess of 200 permits remaining for build out.

COMMUNITY FACILITIES DISTRICT (CFD)  
NO. 2016-01 ELVERTA PARK/CHERRY BLOSSOM PARK

Preliminary –Final Budget Adjustments (CFD)

Since the FY 2023-2024 Preliminary Budget was approved by the BOD June 2023, there was very little change in the budget.

Significant Changes from the Preliminary to the Final Budget

<u>Description</u>	<u>Preliminary</u>	<u>Final</u>	<u>Change</u>
Carry-Over Funds	34,787	52,644	+17,857
<i>Combination of increase in revenues and reduction in expenditures</i>			
Salaries/Benefits	68,468	71,720	<3,252>
<i>Full time salary is based upon the assigned FT staff. Workers Compensation experienced a slight increase.</i>			
Contingency Fund	10,000	20,000	+10,000
<i>Due to a larger reserve fund, \$10K was transferred to the Contingency Fund.</i>			
Reserve Fund	26,052	30,656	+4,604
<i>Due to the larger carry-over fund, the additional funds were split Between the Contingency Fund and Reserve Fund.</i>			
Services/Supplies	53,652	53,652	No change
Fixed Assets	0	0	0

SUMMARY

The District has a healthy Contingency and Reserve Fund \$50,656 (combined fund). This amount has been achieved over the first 5-years the park has been opened to the public. Over the next 8-10 years, the District’s goal should be to generate \$100,000 between these two funds. The goal is to reach a total of \$100,000 as these funds will be the primary funding source for the replacement of future park playground equipment and other future park amenities.



### DISTRICT GOALS FY 2023-2024

Sierra Creek Park: Complete the park design, bid the project and complete construction in late 2024 or early 2025. Funding Sources: Prop 68 Park Grant. GF and Developer Impact Fees (TBD).

Park Master Plan: The 90% draft will be reviewed in late summer 2023. Board of Directors adopt the final PMP in October 2023. Funding Source: GF.

Capehart Gymnasium Renovation: To be completed with grant closeout in fall 2023. Funding Source: Prop 68 Per Capita Grant.

Capehart Gymnasium HVAC Replacement Project: Replace failing HVAC units. Funding Source: Prop 68 Per Capita Grant.

Develop a 5-Year and 10-Year Capital Improvement Plan (CIP): Staff recommendation is to use the new Park Master Plan as a guide to developing the CIP. This will likely be a combination of in-house staff and outside contracting. Funding Source: GF (this project has not been funded).

### DISTRICT GOALS COMPLETED FY 2022-2023

1. Park Pathway Replacement (ADA) Improvements. Funding Source: GF
2. Ridgepoint Park Children's Playground Equipment Replacement. Funding Source: GF
3. Chardonay Park Children's Playground Equipment Replacement. Funding Sources: GF & Developer Impact Fee Fund
4. Ridgepoint Park Playground Fencing Project: GF
5. Freedom Park Security Camera Project: GF
6. Community Center Table and Chair Purchase: GF
7. Community Center HVAC Replacement Project. GF

**RESOLUTION #626**

**BEFORE THE GOVERNING BOARD OF  
THE NORTH HIGHLANDS RECREATION AND PARK DISTRICT**

County of Sacramento, State of California

**RESOLUTION ADOPTING FINAL BUDGET**

**WHEREAS**, hearings have been terminated during which time all additions and deletions to the proposed budget for 2023/2024 were made, and

**THEREFORE, IT IS HEREBY RESOLVED** in accordance with Section 29089 of the Government Code, the Final Budget for the Fiscal Year 2023/2024 be and is hereby adopted in accordance with the following:

(1) Salaries and employee benefits	<u>\$1,707,774</u>
(2) Services and supplies	<u>\$ 781,323</u>
(3) Other Charges	<u>                    </u>
(4) Fixed Assets:	
(A) Land	<u>                    </u>
(B) Structures and Improvements	<u>\$ 451,624</u>
(C) Equipment	<u>\$ 45,000</u>
(5) Expenditure transfer	<u>                    </u>
(6) Contingencies	<u>\$ 150,000</u>
(7) Provision for reserve increases	<u>\$ 88,744</u>
 TOTAL BUDGET REQUIREMENTS	 <u>\$3,224,465</u>

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available, and Property Taxes

**BE IT FURTHER RESOLVED** that the Preliminary Budget be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitation attached hereto and by reference made a part hereof.

---

Patrick Williams  
Chairperson, Board of Directors

AYES:  
NAYS:  
ABSTAIN:  
ABSENT:

**2023/2024 FISCAL YEAR FINAL REVENUE BUDGET**

<u>CODE</u>	<u>CLASSIFICATION</u>	<u>ACTUAL</u> <u>2018/2019</u>	<u>ACTUAL</u> <u>2019/2020</u>	<u>ACTUAL</u> <u>2020/2021</u>	<u>ACTUAL</u> <u>2021/2022</u>	<u>ACTUAL</u> <u>2022/2023</u>	<u>PRELIMINARY</u> <u>2023/2024</u>	<u>FINAL</u> <u>2023/2024</u>
91910100	Secured Property Tax	1,252,744	1,252,744	1,448,539	1,528,978	1,670,310.95	1,700,000	1,700,000
91910200	Unsecured Prop. Tax	45,835	45,835	53,094	52,875	56,709.86	57,000	57,000
91910300	Sup. Prop. Tax	35,078	35,078	37,944	56,085	64,488.07	55,000	55,000
91910400	Prop Tax Sec Deliq	9,080	9,080	12,109	10,917	9,804.83	10,000	10,000
91910500	Prop Tax Sup Deliq	1,790	1,790	1,868	1,955	3,746.88	3,700	3,700
91910600	Prop Tax Unitary	8,441	8,441	8,697	9,278	11,327.79	11,400	11,400
91912000	Prop. Tax Sec. Redem.	50	50	103	139	176.26	0	0
91913000	Prop. Tax, Prior Unsec.	494	494	1,109	1,114	585.94	800	800
91914000	Penalty Cost Prop. Tax	233	233	409	667	440.98	700	700
91919600	RDA Residual	10,385	10,385	16,346	13,378	18,704.89	7,100	7,100
91919900	Taxes - Other	0	0	0.39	0.00	16.08	0	0
94941000	Interest Income	21,593	21,593	6,376	10,736	63,877.53	18,100	18,100
94942900	Building Rental	52,281	52,281	1,585	31,452	59,498.96	60,000	60,000
95952200	Homeowners Relief	12,810	12,810	12,946	12,935	12,912.73	13,000	13,000
95952900	In Lieu Tax	990,000	990,000	67,445	0	100,000.00	0	0
95953000	Misc. Revenue (ASES)	56,689	56,689	85,905	100,197	20,064.00	0	0
95953300	Redevelopment Funds	8,738	8,738	9,518	9,858	14,485.10	11,500	11,500
95959504	Fiscal Relief Special District	0	0	0	742,013	0.00	0	0
96964600	Recreation Fees & Charges	208,150	208,150	201,679	101,949	298,461.50	295,431	295,431
96969000	Leased Property	98,578	98,578	97,357	128,963	126,729.76	132,130	132,130
91919300	Tax, Sales	0	0	0	0	0.00	0	0
97979000	Revenue, Other	40,328	40,328	13,578	47,307	212,868.24	275,745	275,745 Sierra
98987000	Debt Issue	0	0	0	0	0.00	0	0
9000	TOTAL	2,853,299	2,853,299	2,073,437	2,860,796	2,745,210.35	2,651,606	2,651,606
7400000	CARRY OVER*							
	Unreserved Fund Balance	273,971	273,971	381,390	1,432,956	572,859.38	369,422	572,859
		3,127,270	3,127,270	2,454,827	4,293,752	3,318,069.73	3,021,028	3,224,465
088L	Park Dedication Acct							804,514.44
5500000	Park Fees 3461							1,302,845.46
	District Reserve Acct							1,519,672.00

2023/2024 FISCAL YEAR FINAL EXPENDITURE BUDGET

<u>CODE CLASSIFICATION</u>	<u>ACTUAL</u> <u>2019/2020</u>	<u>ACTUAL</u> <u>2020/2021</u>	<u>ACTUAL</u> <u>2021/2022</u>	<u>BUDGET</u> <u>2022/2023</u>	<u>ACTUAL</u> <u>2022/2023</u>	<u>PRELIM</u> <u>2023/2024</u>	<u>FINAL</u> <u>2023/2024</u>	<u>ADMIN</u>	<u>REC</u>	<u>MTNC</u>
<b>Salaries and Employee Benefits</b>										
1110 Sal & Wages, FT	705,449	629,651	669,037	935,136	841,690.22	998,960	1,017,299	280,736	265,385	471,178
1122 Sal & Wages, PT	179,398	222,471	167,156	182,340	158,980.42	259,624	259,624	8,925	218,875	31,824
1210 Retirement	52,710	50,268	47,742	74,810	60,107.42	81,511	83,279	24,354	21,231	37,694
1220 OASDI	65,514	62,888	61,619	85,011	74,860.17	96,282	97,685	22,159	37,046	38,480
1230 Insurance	125,048	118,876	121,116	176,884	140,416.86	191,132	186,198	33,755	28,726	123,717
1240 Worker's Comp.	34,752	42,846	36,572	71,066	40,953.00	77,611	52,108	2,238	6,372	43,498
1250 Unemployment	5,525	5,439	3,427	9,524	3,370.00	9,170	11,581	735	8,641	2,205
<b>1000 TOTAL</b>	<b>1,168,397</b>	<b>1,132,439</b>	<b>1,106,669</b>	<b>1,534,771</b>	<b>1,320,378.09</b>	<b>1,714,290</b>	<b>1,707,774</b>	<b>372,902</b>	<b>586,275</b>	<b>748,597</b>
<b>Services &amp; Supplies</b>										
2005 Adv/Leg	1,643	464	1,512	2,500	664.70	1,600	1,600	1,600	0	0
2022 Bks/Periodicals	151	146	146	150	146.44	150	150	150	0	0
2029 Bus & Conf Exp	3,283	705	20,548	14,500	12,104.94	20,500	20,500	10,000	8,000	2,500
2035 Educ & Trng	437	515	1,101	5,000	4,141.13	8,000	8,000	5,000	2,500	500
2039 Mileage	795	419	1,686	3,150	2,576.44	4,250	4,250	2,000	2,000	250
2051 Insurance	64,984	91,002	98,712	119,191	119,191.00	143,029	134,786	134,786	0	0
2061 Memberships	9,841	9,995	11,370	12,850	13,001.00	14,150	14,150	13,000	700	450
2076 Office Sups	9,745	6,870	9,442	11,000	11,498.27	12,000	12,000	8,500	2,500	1,000
2081 Postage Sups	2,597	0	698	3,950	7,758.81	25,750	27,750	2,750	25,000	0
2085 Printing sups	5,983	332	1,626	3,000	3,834.71	4,700	4,700	700	4,000	0
2104 Agri/Hort Sups	1,211	515	778	2,000	1,813.74	2,000	2,000	0	0	2,000
2111 Bldg Mtnc Svcs	2,578	808	1,807	2,500	2,483.08	2,500	2,500	0	0	2,500
2112 Bldg Mtnc Sups	8,037	5,136	5,013	7,500	7,652.68	7,500	7,500	0	0	7,500
2122 Chemical Sups	757	767	441	2,500	1,353.56	2,500	2,500	0	0	2,500
2131 Elec Mtnc Svc	22,862	3,037	1,079	3,000	2,709.32	4,000	4,000	0	0	4,000
2132 Elec Mtnc Sup	1,760	656	0	1,000	797.36	1,000	1,000	0	0	1,000
2142 Land Imp sups	15,022	15,012	16,908	20,000	16,651.08	20,000	20,000	0	0	20,000
2162 Painting Sups	1,609	1,518	1,000	1,000	687.40	1,000	1,000	0	0	1,000
2168 Plumbing Sups	1,995	1,367	4,243	8,000	8,227.24	8,000	8,000	0	0	8,000

<u>CODE CLASSIFICATION</u>	<u>ACTUAL</u> <u>2019/2020</u>	<u>ACTUAL</u> <u>2020/2021</u>	<u>ACTUAL</u> <u>2021/2022</u>	<u>BUDGET</u> <u>2022/2023</u>	<u>ACTUAL</u> <u>2022/2023</u>	<u>PRELIM</u> <u>2023/2024</u>	<u>FINAL</u> <u>2023/2024</u>	<u>ADMIN</u>	<u>REC</u>	<u>MTNC</u>
2191 Electricity	40,629	35,776	35,771	40,000	41,009.52	40,000	40,000	0	0	40,000
2192 Nat'l Gas	2,786	2,802	2,594	3,000	6,536.25	5,000	5,000	0	0	5,000
2193 Refuse	5,202	8,824	7,725	12,000	11,850.51	10,000	10,000	0	0	10,000
2195 Sewage	5,363	1,941	5,782	5,500	6,163.26	5,000	5,000	0	0	5,000
2197 Tele & Teleg	14,544	17,716	18,308	18,200	15,787.69	19,000	19,000	16,000	0	3,000
2198 Water	94,497	100,814	111,390	100,000	85,651.17	100,000	100,000	0	0	100,000
2205 Auto Mtnc Svcs	6,424	8,208	15,661	12,000	12,301.31	12,000	12,000	0	0	12,000
2211 Constr Equip Mtnc Svc	2,307	6,753	5,992	4,500	2,450.51	4,500	4,500	0	0	4,500
2226 Expend Tools	2,911	2,759	2,735	5,000	4,318.12	4,000	4,000	0	0	4,000
2236 Fuels & Lubes	12,415	11,244	12,144	16,000	6,791.90	16,000	16,000	0	0	16,000
2261 Off Equip Mtnc Svc	8,063	4,729	10,723	17,900	15,432.72	9,000	9,000	9,000	0	17,000
2275 Rents & Leases	17,429	15,684	18,865	27,000	23,835.42	26,484	26,484	9,484	0	10,000
2281 Shop Equip Svc	684	1,072	682	1,200	760.88	1,200	1,200	0	0	1,200
2292 Other Equip Mtnc Svcs	12,775	5,931	9,864	10,000	8,683.82	10,000	10,000	0	0	10,000
2314 Cloth & Per Svcs	6,279	3,291	7,030	8,000	5,210.90	7,000	7,000	0	0	4,000
2322 Custodial Sup	15,453	15,177	13,702	14,000	13,778.77	14,000	14,000	0	3,000	14,000
2332 Food Sup	2,395	810	3,490	5,700	5,073.19	8,000	8,000	1,200	6,800	0
2444 Medical Sup	7,096	3,036	1,364	2,585	1,265.23	1,800	1,800	500	1,000	300
2505 Actg Svc	27,370	28,399	29,251	34,000	30,854.84	32,850	32,850	32,850	0	0
2531 Legal Svc	2,009	8,280	3,730	15,000	2,052.50	10,000	10,000	10,000	0	0
2591 Other Prof Svc	333,644	147,604	157,878	246,000	189,615.59	113,400	122,603	32,603	5,000	85,000
2813 BOE	-176	0	0	0	0.00	0	0	0	0	0
2819 Registration Svc (Election)	0	28,975	0	20,000	1,887.00	0	0	0	0	0
2851 Rec Svcs	5,069	1,204	6,982	20,000	8,311.16	20,000	20,000	0	20,000	0
2852 Rec Svcs	4,928	3,336	6,536	17,000	15,759.14	18,000	18,000	0	18,000	0
2871 Transportation	2,194	0	0	6,000	0.00	2,000	2,000	0	2,000	0
2880 PY Expend	0	0	0	0	0.00	0	0	0	0	0
2898 Other Oper Exp	9,994	1,555	7,078	16,100	6,586.70	6,500	6,500	6,500	0	0
2922 Mail/Post	0	0	0	0	0.00	0	0	0	0	0
2926 Central Stores	0	0	0	0	0.00	0	0	0	0	0
<b>2000 TOTAL</b>	<b>797,574</b>	<b>605,185</b>	<b>673,387</b>	<b>899,476</b>	<b>739,261.00</b>	<b>778,363</b>	<b>781,323</b>	<b>296,623</b>	<b>100,500</b>	<b>384,200</b>

<u>CODE CLASSIFICATION</u>	<u>ACTUAL</u> <u>2019/2020</u>	<u>ACTUAL</u> <u>2020/2021</u>	<u>ACTUAL</u> <u>2021/2022</u>	<u>BUDGET</u> <u>2022/2023</u>	<u>ACTUAL</u> <u>2022/2023</u>	<u>PRELIM</u> <u>2023/2024</u>	<u>FINAL</u> <u>2023/2024</u>	<u>ADMIN</u>	<u>REC</u>	<u>MTNC</u>
<b><u>FIXED ASSETS</u></b>										
4201 Building Imp.	29,683.00	0	65,314	105,000	103,374.00	40,000	40,000	0	0	40,000
4202 Struct & Imp	<u>2,130</u>	<u>0</u>	<u>116,082</u>	<u>1,063,743</u>	<u>644,254.94</u>	<u>330,746</u>	<u>411,624</u>	<u>353,624</u>	<u>18,000</u>	<u>40,000</u>
<b>4200 TOTAL</b>	<b>31,813</b>	<b>0</b>	<b>181,396</b>	<b>1,168,743</b>	<b>747,628.94</b>	<b>370,746</b>	<b>451,624</b>	<b>353,624</b>	<b>18,000</b>	<b>80,000</b>
4303 Equip	<u>14,591</u>	<u>32,572</u>	<u>62,820</u>	<u>89,200</u>	<u>88,210.99</u>	<u>45,000</u>	<u>45,000</u>	<u>0</u>	<u>0</u>	<u>45,000</u>
<b>4300 TOTAL</b>	<b>14,591</b>	<b>32,572</b>	<b>62,820</b>	<b>89,200</b>	<b>88,210.99</b>	<b>45,000</b>	<b>45,000</b>	<b>0</b>	<b>0</b>	<b>45,000</b>
<b>4000 TOTAL</b>	<b>46,404</b>	<b>32,572</b>	<b>244,216</b>	<b>1,257,943</b>	<b>835,839.93</b>	<b>415,746</b>	<b>496,624</b>	<b>353,624</b>	<b>18,000</b>	<b>125,000</b>
<b>TOTAL</b>	<b>2,012,376</b>	<b>1,770,196</b>	<b>2,024,272</b>	<b>3,692,190</b>	<b>2,895,479.02</b>	<b>2,908,399</b>	<b>2,985,721</b>	<b>1,023,149</b>	<b>704,775</b>	<b>1,257,797</b>
CONTINGENCY	<u>0</u>	<u>33,495</u>	<u>0</u>	<u>14,152</u>	<u>14,152.00</u>	<u>100,000</u>	<u>150,000</u>			
RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>12,629</u>	<u>88,744</u>			
	<b>2,012,376</b>	<b>1,803,691</b>	<b>2,024,272</b>	<b>3,706,342</b>	<b>2,909,631.02</b>	<b>3,021,028</b>	<b>3,224,465</b>			

# FINAL BUDGET FY2023/2024 ADMINISTRATION SALARIES & BENEFITS

## ADMINISTRATION SALARIES

### FULL TIME SALARIES

<u>ADMINISTRATOR - LARRY (ANNV 3/31)</u>						
{11,515.75}	\$5,314.96	x	4	PAY PERIODS =		\$21,259.84
	\$66.44	x	353.5	Vacation pay out =		\$23,486.54
	\$124.37			LIFE INSURANCE x 12 MONTHS =		\$1,492.44
	\$1,000.00			INSURANCE STIPEND PER MONTH x 2 MONTHS		\$2,000.00
	\$400.00			CAR STIPEND PER MONTH x 12 =		\$4,800.00
	\$40.00			STIPEND PER MONTH (PHONE) X 12 MONTHS =	<u>\$480.00</u>	\$53,519
					\$53,518.82	
<u>ADMINISTRATOR -NEW EMPLOYEE</u>						
{11,515.75}	\$5,314.96	x	26	PAY PERIODS =		\$138,188.96
	\$400.00			CAR STIPEND PER MONTH x 12 =		\$4,800.00
	\$40.00			STIPEND PER MONTH (PHONE) X 12 MONTHS =	<u>\$480.00</u>	\$143,469
					\$143,468.96	
<u>ADMINISTRATIVE SERVICES MGR - STEP 4 - TERRI (ANNIV. 1/1)</u>						
{6939}	\$3,202.62	X	26	PAY PERIODS =	\$	83,268.12
	\$40.00			STIPEND PER MONTH (PHONE) X 12 MONTHS =	<u>\$480.00</u>	\$83,748

**Total Full Time Salaries** **\$280,736**

### BOARD MEMBERS STIPEND

17	Meetings x	5	Directors x \$105/Mtg=		\$8,925.00
	<b>Total Board Members Stipend</b>				<b>\$8,925    \$8,925</b>

**TOTAL ADMINISTRATION SALARIES** **\$289,661**

### ADMINISTRATION BENEFITS

#### EMPLOYEES RETIREMENT \$24,354

3	\$280,736	x	8.000%	=		\$22,458.87
1	\$66.44	x	356.5	=		<u>\$1,894.87</u>
						\$24,353.74

#### OASDI \$22,159

\$289,661	x	7.65%	=		\$22,159.06
-----------	---	-------	---	--	-------------

#### INSURANCE \$33,755

##### Medical

2	\$2,481.50				7 MOS =	\$17,370.50
2	\$2,729.65				5 MOS =	\$13,648.25
ADMIN FEE	\$40.00	x	1x		12 MOS =	<u>\$480.00</u>
						<b>\$31,498.75</b>

##### Dental

2	\$88.00	x	2x		6 MOS =	\$1,056.00
2	\$100.00	x	2x		6 MOS =	<u>\$1,200.00</u>
						\$2,256.00

#### WORKER'S COMP \$2,238

\$83,748	x	0.29%	=		\$242.87
----------	---	-------	---	--	----------

\$196,988	x	1.19%	=		<u>\$2,344.15</u>
-----------	---	-------	---	--	-------------------

\$2,587.02

Experience Modification x    1.06

\$2,742.25

#### UNEMPLOYMENT \$735

\$21,000	x	3.50%	=		\$735.00
----------	---	-------	---	--	----------

**Total Administration Benefits** **\$83,241**

**TOTAL ADMINISTRATION SALARIES AND BENEFITS** **\$372,902**

**FINAL BUDGET FY2023/2024 RECREATION SALARIES & BENEFITS - REVISED**

**RECREATION SALARIES**

**FULL TIME SALARIES**

	<u>RECREATION SUPERINTENDENT - (RACH) STEP 3 (Annv. 7/1) (Hired 11/2)</u>					
{7160}	\$3,304.62	x	26	PAY PERIODS =	\$85,920.12	86,400
	\$ 40.00			STIPEND PER MONTH (PHONE) X 12 MONTHS =	<u>\$480.00</u>	
	<u>RECREATION SUPERVISOR - (KAYLA) STEP 2/3 (Hired 9/12)</u>					
{5787}	\$2,670.92	x	21	PAY PERIODS =	\$56,089.32	71,555
{6494}	\$2,997.23	x	5	PAY PERIODS =	\$14,986.15	
	\$ 40.00			STIPEND PER MONTH (PHONE) X 12 MONTHS =	<u>\$480.00</u>	
	<u>RECREATION COORDINATOR - (CHRIS) STEP 2/3 (Hired 9/12)</u>					
{4214}	\$1,944.92	x	5	PAY PERIODS =	\$9,724.60	53,093
{4425}	\$2,042.31	x	21	PAY PERIODS =	\$42,888.51	
	\$ 40.00			STIPEND PER MONTH (PHONE) X 12 MONTHS =	<u>\$480.00</u>	
	<u>RECREATION SPECIALIST - (EVONNE) STEP 4 (Anniv. 7/1) (Hired 6/17)</u>					
{4488}	\$2,071.38	x	26	PAY PERIODS =	\$53,855.88	54,336
	\$ 40.00			STIPEND PER MONTH (PHONE) X 12 MONTHS =	<u>\$480.00</u>	
	<b>Total Full Time Salaries</b>					\$265,385
	<u>PART TIME RECREATION</u>					\$218,875
	<b>Total Part Time Salaries</b>					\$218,875
	<b>TOTAL RECREATION SALARIES</b>					<b>\$484,260</b>

**RECREATION BENEFITS**

<b><u>EMPLOYEE</u></b>	<b><u>RETIREMENT</u></b>					
4	\$265,385	x	8.000%	=	\$21,230.77	\$21,231
	<u>OASDI</u>					
	\$484,260	x	7.65%	=	\$37,045.86	\$37,046
	<u>INSURANCE</u>					
	<u>Medical</u>					
4	\$1,937.14	x		7 MOS =	\$13,559.98	
4	\$2,130.85	x		5 MOS =	<u>\$10,654.25</u>	
					\$24,214.23	
	<u>Dental</u>					
4	\$ 88.00	x		6 MOS =	\$2,112.00	
4	\$ 100.00	x		6 MOS =	<u>\$2,400.00</u>	
					\$4,512.00	
	<u>WORKER'S COMP</u>					
	\$484,260	x	1.19%	=	\$5,762.69	\$6,372
(VOL.)	\$1,500	x	1.19%	=	<u>\$17.85</u>	
					\$5,780.54	
	Experience Modification			x	<u>1.27</u>	
					\$7,341.28	
	<u>UNEMPLOYMENT</u>					
	\$246,875	x	3.50%	=	\$8,640.63	\$8,641
	<b>Total Recreation Benefits</b>					<b>\$102,016</b>
	<b>TOTAL RECREATION SALARIES AND BENEFITS</b>					<b>\$586,275</b>



# FINAL BUDGET FY2023/2024 MAINTENANCE SALARIES & BENEFITS

## MAINTENANCE DIVISION

### FULL TIME SALARIES

	<u>PARK SUPERINTENDENT - (SCOTT) STEP 5 (7/1)</u>					
{8195}	\$3,782.31	X	26	PAY PERIODS =	\$98,340.06	\$98,820
	\$ 40.00			STIPEND PER MONTH (PHONE) X 12 MONTHS =	<u>\$480.00</u>	
	<u>PARK SUPERVISOR - (SERGIO) STEP 5 (7/1)</u>					
{6478}	\$2,989.85	X	26	PAY PERIODS =	\$77,736.10	\$78,216
	\$ 40.00			STIPEND PER MONTH (PHONE) X 12 MONTHS =	<u>\$480.00</u>	
	<u>PARK SUPERVISOR - (KURTIS) STEP3/4 (HIRE 2/6)</u>					
{5876}	\$2,712.00	X	15	PAY PERIODS =	\$40,680.00	\$72,485
{6170}	\$2,847.69	X	11	PAY PERIODS =	\$31,324.59	
	\$ 40.00			STIPEND PER MONTH (PHONE) X 12 MONTHS =	<u>\$480.00</u>	
	<u>MAINTENANCE WORKER II - (STEVE) STEP 3/4 (ANNIV. 2/1/2023)</u>					
{4536}	\$2,093.54	X	15	PAY PERIODS =	\$31,403.10	\$56,065
{4763}	\$2,198.31	X	11	PAY PERIODS =	\$24,181.41	
	\$ 40.00			STIPEND PER MONTH (PHONE) X 12 MONTHS =	<u>\$480.00</u>	
	<u>MAINTENANCE PERSON - (RODNEY) STEP 5 (ANNV. 7/1)</u>					
{4243}	\$1,958.31	X	7	PAY PERIODS =	\$13,708.17	\$13,828
	\$ 40.00			STIPEND PER MONTH (PHONE) X 3 MONTHS =	<u>\$120.00</u>	
	<u>MAINTENANCE PERSON - (ERIC) STEP 5 (ANNV. 7/1)</u>					
{4243}	\$1,958.31	X	26	PAY PERIODS =	\$50,916.06	\$51,396
	\$ 40.00			STIPEND PER MONTH (PHONE) X 12 MONTHS =	<u>\$480.00</u>	
	<u>MAINTENANCE PERSON - (BARRY) STEP 4 (ANNV. 7/1)</u>					
{4041}	\$1,865.08	X	26	PAY PERIODS =	\$48,492.08	\$48,972
	\$ 40.00			STIPEND PER MONTH (PHONE) X 6 MONTHS =	<u>\$480.00</u>	
	<u>MAINTENANCE PERSON - SIMMONS - STEP 5 (ANNV. 7/1)</u>					
{4243}	\$1,958.31	X	26	PAY PERIODS =	\$50,916.06	\$51,396
	\$ 40.00			STIPEND PER MONTH (PHONE) X 12 MONTHS =	<u>\$480.00</u>	

**Total Full Time Salaries** **\$471,178**

### PART TIME SALARIES

	<u>PART TIME MAINTENANCE WORKER</u>					
	\$0.00	X	36 HRS PER WEEK	X 52 WEEKS =	\$0.00	\$0
	<u>WEEKDAY &amp; WEEKEND BUILDING MONITOR -</u>					
	\$16.50	x	52 WEEK		<u>\$31,824.00</u>	\$31,824

**Total Part Time Salaries** **\$31,824**

**TOTAL MAINTENANCE SALARIES** **\$503,002**

**MAINTENANCE BENEFITS**

<u>EMPLOYEE</u>	<u>RETIREMENT</u>					
8	\$471,178	x	8.000%	=	\$37,694.21	\$37,694
	<u>OASDI</u>					
	\$503,002	x	7.65%	=	\$38,479.62	\$38,480
	<u>INSURANCE</u>					\$123,717
	<u>Medical</u>					
8	\$6,686.94	x		7 MOS =	\$53,495.52	
8	\$7,355.63	x		5 MOS =	\$58,845.04	
					\$112,340.56	
1	\$0.00	x		0 MOS =	\$0.00	
1	\$1,026.44	x		3 MOS =	\$2,052.88	
					\$2,052.88	
	<u>Dental</u>					
8	\$ 88.00	x	7x	6 MOS =	\$4,224.00	
8	\$ 100.00	x	7x	6 MOS =	\$4,800.00	
					\$9,024.00	
1	\$ 88.00	x	0	0 MOS =	\$0.00	
1	\$ 100.00	x	3x	3 MOS =	\$300.00	
					\$300.00	
	<u>WORKER'S COMP</u>					
	\$503,002	x	11.13%	=	\$55,984.08	
(VOL.)	\$0	x	11.13%	=	\$0.00	
					\$55,984.08	
	Experience Modification			x	<u>1.06</u>	
					\$59,343.13	\$43,498
	<u>UNEMPLOYMENT</u>					
	\$63,000.00	x	3.50%	=	\$2,205.00	\$2,205
	<b>Total Maintenance Benefits</b>					<b>\$245,594</b>
<b>TOTAL MAINTENANCE AND BENEFITS</b>						<b>\$748,597</b>

**ADMINISTRATION  
FINAL BUDGET FY2023/2024 SERVICES AND SUPPLIES**

<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>DESCRIPTION</b>
2005	Adv/Leg Notice	1,600	Legal posting requirements, ads, etc.
2022	Books/Periodicals	150	Federal/State legal posting requirements.
2029	Bus./Conf Exp	10,000	Board/Staff Conferences and Workshops
2035	Educ/Trng.	5,000	Board and Staff Training
2039	Empl Trans-Mileage	2,000	Board and Administrator mileage reimb.
2051	Insurance	134,786	District liability insurance (CAPRI)
2061	Memberships	13,000	CPRS, CARPD, CSDA andLAFCo
2076	Office Supplies	8,500	Office supplies and equipment
2081	Postage	2,750	Postage (Stamps)
2085	Printing	700	Letterhead and other printing needs
2197	Telephone/Teleg	16,000	Phone service and Comcast
2261	Office Equip Mtn	9,000	Service/repairs for office equipment
2275	Rents & Leases	9,484	Copier, Phone and County (Compass)
2332	Food Supplies	1,200	Coffee, supplies for interviews & District events
2444	Medical Supplies	500	District medical supplies
2505	Accounting Svc	32,850	District audit fees and County Admini Fees
2531	Legal Services	10,000	BKS Legal Service
2591	Other Prof Services	32,603	Software costs (Adobe/Zoom/Microsoft,Streamline(web page)(3000),ASCAP(400), Consultants(10,000); Master Plan (19,203)
2819	Registration Svcs	0	Election Cost
2898	Other Oper Exp	6,500	Imprest Cash (Petty Cash), Visa and Active Net Charges
<b>2000</b>	<b>TOTAL</b>	<b>296,623</b>	
<b>Fixed Assets</b>			
4202	Struct & Imp	353,624	Sierra Creek - Prop 68
4303	Office Equipment	0	Commercial Storage Stands
<b>4000</b>	<b>TOTAL</b>	<b>353,624</b>	
	<b>GRAND TOTAL:</b>	<b>650,247</b>	

**RECREATION**  
**FINAL BUDGET FY2023/2024 SERVICES AND SUPPLIES**

<u>CODE</u>	<u>CLASSIFICATION</u>	<u>BUDGET</u>	<u>DESCRIPTION</u>
2029	Bus./Conf Exp	8,000	Professional Conference (CPRS,NRPA,BOOST)
2035	Educ/Trng	2,500	Employee classes, trainings, Active Net Course
2039	Empl Trans	2,000	Employee mileage reimbursement
2061	Memberships	700	CPRS (4 staff) + Misc. Memberships
2076	Office Sups	2,500	Division office supplies
2081	Postage	25,000	(4) quarterly post card mailings to all NH res
2085	Printing	4,000	(4) Recreation guides/Misc.
2314	Clothing	3,000	Staff clothing and program participation t-shirts
2332	Food Sups	6,800	Program, events, staff trainings, and misc.
2444	Medical Sups	1,000	First aid supplies, First Aid Training Supplies
2591	Other Prof Svcs	5,000	Employee fingerprinting, cell phone bill, marketing materials, "When I Work" program and Spanish translator services.
2851	Recreation Svcs	20,000	Event vendors, program presentation, event attractions, misc.
2852	Recreation Sups	18,000	Program supplies, crafts, small equipment, sports materials, program awards
2871	Transportation	2,000	Program/senior event/field trip transportation
<b>2000</b>	<b>TOTAL</b>	<b>100,500</b>	
<b>Fixed Assets</b>			
4202	Struct & Imp	18,000	Informational Kiosks (Freedom Park and Community Center
<b>4000</b>	<b>TOTAL</b>	<b>18,000</b>	
	<b>GRAND TOTAL:</b>	<b>118,500</b>	

**MAINTENANCE**  
**FINAL BUDGET FY2023/2024 SERVICES AND SUPPLIES**

<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>DESCRIPTION</b>
2029	Bus & Conf Exp	2,500	Conferences
2035	Educ/Trng	500	Staff Maintenance Training
2039	Empl Trans	250	Superintendent mileage reimbursement
2061	Memberships	450	CPRS (3)
2076	Office Supplies	1,000	Corporation yard office supplies
2104	Agri/Hort	2,000	Landscape material
2111	Bldg Mtnc Svcs	2,500	Locksmith, keys and repairs
2112	Bldg Mtnc Sups	7,500	Building/Facility supplies
2122	Chemical Sups	2,500	Fertilizer, pesticides and herbicides
2131	Elec Sys Svc	4,000	Mechanical repairs
2132	Elec Sys Sup	1,000	Light fixtures, light bulbs, etc.
2142	Land Imp Sup	20,000	Fibar replacement, irrigation supplies and pipe repairs
2162	Paint Sups	1,000	Interior/exterior paint projects
2168	Plumbing	8,000	Indoor/Outdoor facility plumbing needs
2191	Electricity	40,000	All indoor and outdoor facilities
2192	Nat'l Gas	5,000	Natural Gas at Strizek, District Offices and Capehart facilities
2193	Refuse	10,000	Trash removal at all district facilities and dump station fees
2195	Sewer	5,000	District facilities and buildings
2197	Telephone	3,000	Internet Service (Capehart/Corp Yard)
2198	Water	100,000	Parks and facilities including meter costs
2205	Auto Mtnc Svc	12,000	Fleet chages for oil changes, tune-ups, batteries, tires, etc.
2211	Constr Equip Svc	4,500	Construction equipment repairs includign fleet, mowers, trailers, etc.
2226	Expend Tools	4,000	Trimmers, blowers, hedge clippers, small tools, etc.
2236	Fuels & Lubes	16,000	District fuel costs
2275	Rents & Leases	17,000	Security systems, fire alarms, equipment and other rentals.
2281	Shop Equip Svc	1,200	Small Tool Repairs
2292	Other Equip Sups	10,000	Playground equipment replacement parts
2314	Clothing	4,000	Staff clothing and boots
2322	Custodial Sups	14,000	District facilities including parks
2444	Medical Sups	300	First Aid Supplies
2591	Other Prof Svcs	85,000	Permits, inspections, backflow certifications, pest control, weed abatement, employee finger printing, tree maintenance, Hazmat permits, park police security, etc.
2898	Other Oper Exp	0	Imprest Cash (Petty Cash)
<b>2000</b>	<b>TOTAL</b>	<b>384,200</b>	

**FINAL BUDGET FY2023/2024 SERVICES AND SUPPLIES**

<b>CODE</b>	<b>CLASSIFICATION</b>	<b>BUDGET</b>	<b>DESCRIPTION</b>
<b>FIXED ASSETS</b>			
4201	Building Improvement	40,000	Community Center HVAC
4202	Structure Improvement	40,000	Repair of existing pathways;adding new pathways;park striping;picnic tables(25,000);irrigation at Karl Rosario(15,000).
4303	Equipment	45,000	New truck (40,000);Nine WiFi enabled irrigation controllers (5,000)
<b>4000</b>	<b>TOTAL FIXED ASSETS</b>	<b>125,000</b>	
	<b>GRAND TOTAL:</b>	<b>509,200</b>	

## Summer (FY 23 – 24)

### Adult

Name: Adult Art Class  
Date: TBD  
Season: Winter, Summer  
Location: Recreation Center  
Ages: 18+  
Fee: \$25.00  
Revenue: \$400.00  
Expenditures: \$320.00  
Net: \$80.00

Name: Adult Coed Volleyball League  
Date: Year-Round (x4)  
Season: Year-Round  
Location: Capehart  
Ages: 18+  
Fee: \$190.00  
Revenue: \$3,040.00  
Expenditures: \$2,325.00  
Net: \$715.00

Name: Adult Cornhole Drop-In  
Date: July 11 – August 1, 2023  
Season: Summer  
Location: Freedom Park  
Ages: 18+  
Fee: \$5.00  
Revenue: \$100.00  
Expenditures: \$688.00  
Net: (\$588.00)

Name: Adult Volleyball Open Gym  
Date: June  
Season: Summer  
Location: Capehart  
Ages: 18+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$183.00  
Net: (\$183.00)

### Aquatics

Name: Swim Lessons  
Date: July – June  
Season: Summer  
Location: Foothill High School  
Ages: 3.5 – 12 - tba  
Fee: \$60.00 per session  
Revenue: \$8,640.00  
Expenditures: \$8,084.00  
Net: \$556.00

### Daycare

Name: Expanded Learning Dragon's Den  
Date: August – May  
Season: Year-Round  
Location: Capehart Gym  
Ages: 1<sup>st</sup> – 6<sup>th</sup> Grade  
Revenue: \$155,520.00  
Expenditures: \$151,283.00  
Net: \$4,238.00

Name: Summer Kids Camp (5 days)  
Date: July 2023 – June 2024  
Season: Summer  
Location: Community Center  
Ages: K – 6<sup>th</sup> Grade  
Fee: \$122.00 per participant per week  
Revenue: \$35,136.00  
Expenditures: \$33,357.00  
Net: \$1,779.00

Name: Summer Kids Camp (3 days)  
Date: July (4<sup>th</sup> of July week)  
Season: Summer  
Location: Community Center  
Ages: K – 6<sup>th</sup> Grade  
Fee: \$122.00 per participant per week  
Revenue: \$3,600.00  
Expenditures: \$2,720.00  
Net: \$881.00

## Seniors

Name: Senior Appreciation Brunch  
Date: August 9  
Season: Summer  
Location: Community Center  
Ages: 55+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$180.00  
Net: (\$180.00)

Name: Senior Bingo  
Date: Each Tuesday  
Season: Year-Round  
Location: Community Center  
Ages: 55+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$100.00  
Net: (\$100.00)

Name: Harvestime  
Date: Each Thursday  
Season: Year-Round  
Location: Recreation Center  
Ages: 55+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$7,700.00  
Net: (\$7,700.00)

Name: Senior Movies  
Date: 1<sup>st</sup> Wednesday of Month  
Season: Year-Round  
Location: Recreation Center  
Ages: 55+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$125.00  
Net: (\$125.00)

Name: Senior Paint Class  
Date: August 23  
Season: Summer  
Location: Cherry Blossom  
Ages: 55+  
Fee: \$25.00  
Revenue: \$600.00  
Expenditures: \$530.00  
Net: \$70.00

## Special Events

Name: Father's Day Nerf Wars Tournament  
Date: June 2024  
Season: Summer  
Location: Capehart Gymnasium  
Ages: 7-12 years old, 18+ (child/parent duos)  
Fee: \$8.00 per participant  
Revenue: \$220.00  
Expenditures: \$323.00  
Net: (\$103.00)

Name: Park Spotlight Mini-Event  
Date: 6x per year (August, September, November 2023 and March, May, June)  
Season: All  
Location: Parks Vary  
Ages: Everyone  
Fee: FREE  
Revenue: \$0.00  
Expenditures: \$1,895.00  
Net: (\$1,895.00)

Name: Summer Extravaganza  
Date: July 29  
Season: Summer  
Location: Freedom Park  
Ages: Everyone  
Fee: FREE, \$30.00 for Vendors  
Revenue: \$180.00  
Expenditures: \$4,125.00  
Net: (\$3,945.00)

## Teens

Name: Jr. Recreation Leader  
Date: June - July  
Season: Summer  
Location: Community Center  
Ages: 8<sup>th</sup> – 10<sup>th</sup> grade  
Fee: \$88.00  
Revenue: \$440.00  
Expenditures: \$500.00  
Net: (\$60.00)

Name: Teen Summer Camp  
Date: July 10 – August 4  
Season: Summer  
Location: FC Joyce



Ages: 7<sup>th</sup> – 8<sup>th</sup> grade  
Fee: \$132.00  
Revenue: \$6,336.00  
Expenditures: \$9,150.00  
Net: (\$2,814.00)

**Toddler Programs**

Name: Books & Bakes for Tots  
Date: June 14, July 12, August 9  
Season: Summer  
Location: Recreation Center  
Ages: 3 - 5 years old, parent participation required  
Fee: \$22.00 for all three classes per toddler  
Revenue: \$220.00  
Expenditures: \$306.00  
Net: (\$86.00)

Name: Pee Wee Sports  
Date: Year-Round  
Season: Year-round  
Location: Brock Park or Capehart Gym  
Ages: 4 - 6  
Fee: \$36.00  
Revenue: \$1,728.00  
Expenditures: \$1,650.00  
Net: \$78.00

**Youth Programs**

Name: Youth Kickball  
Date: June - July  
Season: Summer  
Location: Capehart Gym  
Ages: 7 – 12  
Fee: \$55.00  
Revenue: \$1,100.00  
Expenditures: \$635.00  
Net: \$465.00

Name: Youth Sports Skills & Drills  
Date: TBD  
Season: Fall, Spring, Summer  
Location: Capehart  
Ages: 7 – 12  
Fee: \$36.00  
Revenue: \$1,728.00  
Expenditures: \$1,650.00  
Net: \$78.00

Name: Youth Sports Camp  
Date: July 31 – August 4  
Season: Summer  
Location: Capehart  
Ages: 7 – 12  
Fee: \$74.00  
Revenue: \$1,184.00  
Expenditures: \$1,718.00  
Net: (\$534.00)

Name: Workshop - Cooking Classes  
Date: Once per Month  
Season: All  
Location: Recreation Center  
Ages: 7 – 12 years old  
Fee: \$24.00 per class  
Revenue: \$2,880.00  
Expenditures: \$2,320.00  
Net: \$560.00

## Fall 2023 (FY 23 - 24)

### Adult

Name: Adult Coed Volleyball League  
Date: Year-round  
Season: Year-round  
Location: Capehart  
Ages: 18+  
Fee: \$190.00  
Revenue: \$3,040.00  
Expenditures: \$2,325.00  
Net: \$715.00

### Daycare

Name: Expanded Learning Dragon's Den  
Date: August – May  
Season: Year-Round  
Location: Capehart Gym  
Ages: 1<sup>st</sup> – 6<sup>th</sup> Grade  
Revenue: \$155,520.00  
Expenditures: \$151,283.00  
Net: \$4,238.00

Name: Dragon's Den Intersession October Camp  
Date: October 9 – October 13  
Season: Fall  
Location: Capehart Gym  
Ages: 1<sup>st</sup> – 6<sup>th</sup> Grade  
Revenue: \$5,856.00  
Expenditures: \$5,122.00  
Net: \$735.00

Name: Fall Break Camp  
Date: November 20 - 22  
Season: Fall  
Location: Community Center  
Ages: K – 6<sup>th</sup> Grade  
Fee: \$75.00 per participant  
Revenue: \$3,600.00  
Expenditures: \$3,395.00  
Net: \$205.00

### Seniors

Name: Senior Bingo  
Date: Each Tuesday  
Season: Year-round  
Location: Community Center  
Ages: 55+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$100.00  
Net: (\$100.00)

Name: Senior Field Trip  
Date: TBD  
Season: Fall, Winter, Spring  
Location: TBD  
Ages: 55+  
Fee: \$35.00  
Revenue: \$630.00  
Expenditures: \$610.00  
Net: \$20.00

Name: Harvestime  
Date: Each Thursday  
Season: Year-round  
Location: Recreation Center  
Ages: 55+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$7,700.00  
Net: (\$7,700.00)

Name: Senior Movies  
Date: 1<sup>st</sup> Wednesday of Month  
Season: Year-round  
Location: Recreation Center  
Ages: 55+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$125.00  
Net: (\$125.00)

## Special Events

Name: Big Trucks Event  
Date: September 23  
Season: Fall  
Location: Freedom Park  
Ages: Everyone  
Fee: FREE  
Revenue: \$0.00  
Expenditures: \$683.00  
Net: (\$683.00)

Name: Halloween Extravaganza  
Date: October 14  
Season: Fall  
Location: Community Center  
Ages: Everyone  
Fee: FREE  
Revenue: \$180.00  
Expenditures: \$2,700.00  
Net: (\$2,520.00)

Name: Park Spotlight Mini-Event  
Date: 6x per year (March, May, June, August, September, November)  
Season: All  
Location: Different Parks each time  
Ages: Everyone  
Fee: FREE  
Revenue: \$0.00  
Expenditures: \$1,895.00  
Net: (\$1,895.00)

Name: Turkey Flag Football Tournament  
Date: November 18  
Season: Fall  
Location: Brock Park Sports Complex  
Ages: 18+  
Fee: \$15.00 per participant  
Revenue: \$532.00  
Expenditures: \$550.00  
Net: (\$18.00)

## Teen Programs

Name: 7/8 Grade Volleyball League  
Date: TBD  
Season: Fall  
Location: Capehart  
Ages: 7<sup>th</sup> & 8<sup>th</sup> Grade  
Fee: \$74.00  
Revenue: \$1776.00  
Expenditures: \$1990.00  
Net: (\$214.00)

## Toddler Programs

Name: Pee Wee Sports  
Date: Year-round  
Season: Year-round  
Location: Brock Park  
Ages: 4 - 6  
Fee: \$36.00  
Revenue: \$1,728.00  
Expenditures: \$1,650.00  
Net: \$78.00

Name: Superheroes & Snacks  
Date: October 28  
Season: Fall  
Location: Recreation Center  
Ages: 0 – 5  
Fee: \$19.00 per participant  
Revenue: \$228.00  
Expenditures: \$310.00  
Net: (\$82.00)

## Youth Programs

Name: Play-Well LEGO Workshop  
Date: November 4 and TBD  
Season: Spring and Fall  
Location: Recreation Center  
Ages: 7 - 12  
Fee: \$35.00  
Revenue: \$1,120.00  
Expenditures: \$1,100.00  
Net: \$20.00

Name: Youth Skills & Drills  
Date: TBD  
Season: Fall, Spring, Summer  
Location: Capehart  
Ages: 7 – 12  
Fee: \$36.00  
Revenue: \$1,728.00  
Expenditures: \$1,650.00  
Net: \$78.00

Name: Youth Workshop - Cooking Classes  
Date: Once per Month  
Season: All  
Location: Recreation Center  
Ages: 7 – 12 years old  
Fee: \$24.00 per class  
Revenue: \$2,880.00  
Expenditures: \$2,320.00  
Net: \$560.00

## Winter (FY 23 – 24)

### Adult

Name: Adult Art Class  
Date: TBD  
Season: Winter, Summer  
Location: Recreation Center  
Ages: 18+  
Fee: \$25.00  
Revenue: \$400.00  
Expenditures: \$320.00  
Net: \$80.00

Name: Adult Coed Volleyball League  
Date: Year-Round  
Season: Year-round  
Location: Capehart  
Ages: 18+  
Fee: \$190.00  
Revenue: \$3,040.00  
Expenditures: \$2,325.00  
Net: \$715.00

### Daycare

Name: Expanded Learning Dragon's Den  
Date: August – May  
Season: Year-Round  
Location: Capehart Gym  
Ages: 1<sup>st</sup> – 6<sup>th</sup> Grade  
Revenue: \$155,520.00  
Expenditures: \$151,283.00  
Net: \$4,238.00

Name: Winter Break Camp (4 days)  
Date: January 2 - 4  
Season: Winter  
Location: Community Center  
Ages: K – 6<sup>th</sup> Grade  
Fee: \$97.00 per participant  
Revenue: \$4,656.00  
Expenditures: \$4,051.00  
Net: \$605.00

### Seniors

Name: Senior Bingo  
Date: Each Tuesday  
Season: Year-round  
Location: Community Center  
Ages: 55+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$100.00  
Net: (\$100.00)

Name: Senior Field Trip  
Date: TBD  
Season: Fall, Winter, Spring  
Location: TBD  
Ages: 55+  
Fee: \$35.00  
Revenue: \$630.00  
Expenditures: \$610.00  
Net: \$20.00

Name: Harvestime  
Date: Each Thursday  
Season: Year-round  
Location: Recreation Center  
Ages: 55+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$7,700.00  
Net: (\$7,700.00)

Name: Senior Movie Days  
Date: 1<sup>st</sup> Wednesday of Month  
Season: Year-round  
Location: Recreation Center  
Ages: 55+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$125.00  
Net: (\$125.00)

### Special Events

Name: Breakfast with Santa  
Date: December 10  
Season: Winter  
Location: Community Center  
Ages: Everybody  
Fee: \$8.00 per person, 3 and under are free  
Revenue: \$560.00  
Expenditures: \$525.00  
Net: \$35.00

Name: Cupids Crew Valentine Dance  
Date: February 2 or 9  
Season: Winter  
Location: Community Center  
Ages: Everyone  
Fee: \$8.00 per person, 3 and under are free  
Revenue: \$440.00  
Expenditures: \$511.00  
Net: (\$71.00)

Name: Holiday Extravaganza & Tree Lighting  
Date: December 9  
Season: Winter  
Location: Community Center Parking Lot  
Ages: Everyone  
Fee: FREE, \$30.00 for Vendors  
Revenue: \$260.00  
Expenditures: \$2,400.00  
Net: (\$2,140.00)

Name: Rockin' Around North Highlands  
Date: December 18, 19, 20  
Season: Winter  
Location: Ridgepoint Neighborhood,  
Chardonay Neighborhood, Karl Rosario  
Neighborhood  
Ages: Everyone  
Fee: FREE  
Revenue: \$0.00  
Expenditures: \$1,713.00  
Net: (\$1,713.00)

### Teen Programs

Name: Smash Bros Tournament  
Date: February  
Season: Winter  
Location: Recreation Center  
Ages: 12-17  
Fee: \$19.00 per participant  
Revenue: \$228.00  
Expenditures: \$460.00  
Net: (\$232.00)

### Toddler Programs

Name: Pee Wee Basketball  
Date: February - March  
Season: Winter  
Location: Capehart  
Ages: 4 - 6  
Fee: \$52.00  
Revenue: \$1,040.00  
Expenditures: \$710.00  
Net: \$330.00

### Youth Programs

Name: 2/3 Grade Youth Basketball League  
Date: February 1 – March 25  
Season: Winter  
Location: Capehart  
Ages: 2<sup>nd</sup> & 3<sup>rd</sup> Grade  
Fee: \$74.00  
Revenue: \$2,960.00  
Expenditures: \$3,009.00  
Net: (\$49.00)

Name: 4/5 Grade Youth Basketball League  
Date: February 1 – March 25  
Season: Winter  
Location: Capehart  
Ages: 4<sup>th</sup> & 5<sup>th</sup> Grade  
Fee: \$74.00  
Revenue: \$2,960.00  
Expenditures: \$3,009.00  
Net: (\$49.00)

Name: 6/7 Grade Youth Basketball League  
Date: February 1 – March 25  
Season: Winter  
Location: Capehart  
Ages: 6<sup>th</sup> & 7<sup>th</sup> Grade  
Fee: \$74.00  
Revenue: \$2,960.00  
Expenditures: \$3,569.00  
Net: (\$609.00)

Name: Youth Cheer  
Date: February 1 – March 25  
Season: Winter  
Location: Capehart  
Ages: K – 6<sup>th</sup> grade  
Fee: \$52.00  
Revenue: \$624.00  
Expenditures: \$610.00  
Net: \$14.00

Name: Youth Open Gym (Basketball)  
Date: January 11 – February 22  
Season: Winter  
Location: Capehart  
Ages: 9 - 16  
Fee: Free  
Revenue: \$0  
Expenditures: \$393.00  
Net: (\$393.00)

Name: Workshop - Cooking Classes  
Date: Once per Month  
Season: All  
Location: Recreation Center  
Ages: 7 – 12 years old  
Fee: \$24.00 per class  
Revenue: \$2,880.00  
Expenditures: \$2,320.00  
Net: \$560.00

## Spring 2024 (FY 23 – 24)

### Adult

Name: Adult Basketball Open Gym  
Date: April 5 – April 26  
Season: Spring  
Location: Capehart  
Ages: 18+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$165.00  
Net: (\$165.00)

Name: Adult Coed Kickball League  
Date: May 3 – June 21  
Season: Spring  
Location: Brock Park  
Ages: 18+  
Fee: \$190.00  
Revenue: \$760.00  
Expenditures: \$648.00  
Net: \$113.00

Name: Adult Coed Volleyball League  
Date: Year-round  
Season: Year-round  
Location: Capehart  
Ages: 18+  
Fee: \$190.00  
Revenue: \$3,040.00  
Expenditures: \$2,325.00  
Net: \$715.00

### Daycare

Name: Expanded Learning Dragon's Den  
Date: August – May  
Season: Year-Round  
Location: Capehart Gym  
Ages: 1<sup>st</sup> – 6<sup>th</sup> Grade  
Revenue: \$155,520.00  
Expenditures: \$151,283.00  
Net: \$4,238.00

Name: Spring Break Camp (5-day)  
Date: March 25 - 29  
Season: Spring  
Location: Community Center  
Ages: K – 6<sup>th</sup> Grade

Fee: \$122.00  
Revenue: \$5,856.00  
Expenditures: \$5,397.00  
Net: \$460.00

### Senior Programs

Name: Senior Bingo  
Date: Each Tuesday  
Season: Year-round  
Location: Community Center  
Ages: 55+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$100.00  
Net: (\$100.00)

Name: Senior Field Trip  
Date: TBD  
Season: Fall, Winter, Spring  
Location: TBD  
Ages: 55+  
Fee: \$35.00  
Revenue: \$630.00  
Expenditures: \$610.00  
Net: \$20.00

Name: Harvestime  
Date: Each Thursday  
Season: Year-round  
Location: Recreation Center  
Ages: 55+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$7,700.00  
Net: (\$7,700.00)

Name: Senior Movie Days  
Date: 1<sup>st</sup> Wednesday of Month  
Season: Year-round  
Location: Recreation Center  
Ages: 55+  
Fee: \$0.00  
Revenue: \$0.00  
Expenditures: \$125.00  
Net: (\$125.00)



## Special Events

## Teen Programs

Name: Community Yard Sale  
Date: May 18  
Season: Spring  
Location: Community Center Parking Lot  
Ages: Everyone  
Fee: \$30.00 Vendor Fee  
Revenue: \$450.00  
Expenditures: \$335.00  
Net: \$115.00

Name: Mother's Day Kickball Tournament  
Date: May 12  
Season: Spring  
Location: Brock Park Sports Complex  
Ages: 7-17, 18+  
Fee: \$8.00 enrollment, \$8.00 for T-Shirt  
Revenue: \$320.00  
Expenditures: \$580.00  
Net: (\$260.00)

Name: Park Spotlight Mini-Event  
Date: 6x per year (March, May, June, August, September, November)  
Season: All  
Location: Different Parks each time  
Ages: Everyone  
Fee: FREE  
Revenue: \$0.00  
Expenditures: \$1,895.00  
Net: (\$1,895.00)

Name: Spring Extravaganza  
Date: March 30  
Season: Spring  
Location: Freedom Park  
Ages: Everyone  
Fee: FREE, \$30 for Vendors  
Revenue: \$180.00  
Expenditures: \$3,188.00  
Net: (\$3,008.00)

### Toddler Programs

Name: Pee Wee Sports  
Date: Year-Round  
Season: Year-round  
Location: Brock Park or Capehart Gym  
Ages: 4 - 6  
Fee: \$36.00  
Revenue: \$1,728.00  
Expenditures: \$1,650.00  
Net: \$78.00

Name: Princess & Pastries  
Date: April  
Season: Spring  
Location: Recreation Center  
Ages: 0 – 5  
Fee: \$19.00 per participant  
Revenue: \$228.00  
Expenditures: \$310.00  
Net: (\$82.00)

Name: Youth Skills & Drills  
Date: TBD  
Season: Fall, Spring, Summer  
Location: Capehart  
Ages: 7 – 12  
Fee: \$36.00  
Revenue: \$1,728.00  
Expenditures: \$1,650.00  
Net: \$78.00

Name: Workshop - Cooking Classes  
Date: Once per Month  
Season: All  
Location: Recreation Center  
Ages: 7 – 12 years old  
Fee: \$24.00 per class  
Revenue: \$2,880.00  
Expenditures: \$2,320.00  
Net: \$560.00

### Youth Programs

Name: Play-Well LEGO Workshop  
Date: TBD  
Season: Spring and Fall  
Location: Recreation Center  
Ages: 7 - 12  
Fee: \$35.00  
Revenue: \$1,120.00  
Expenditures: \$1,100.00  
Net: \$20.00

Name: Youth Dodgeball  
Date: April - May  
Season: Spring  
Location: Capehart  
Ages: 7 -12  
Fee: \$55.00  
Revenue: \$1,100.00  
Expenditures: \$635.00  
Net: \$465.00

## **Rentals (FY 23 – 24)**

Name: Gym Rentals (Year-Round)

Revenue: \$19,500.00 (Capehart), 1,125.00 (Ridgepoint)

Expenditures: \$7975.00 (Capehart), \$756.00 (Ridgepoint)

Net: \$11,894.00

Name: Birthday Party Rentals (Year-Round)

Revenue: \$2,250.00

Expenditures: \$2,165.00

Net: \$85.00

Name: Freedom Park Rentals (March – October)

Revenue: \$10,000

Expenditures: \$0.00

Net: \$10,000.00

Building Rental (Year-Round)

Revenue: \$40,000 (Community Center), \$5,000 (Recreation Center)

Expenditures: \$0.00

Net: \$45,000.00



	Program Fee	Participants	Term	Revenue	PT Salaries	Bus Cont	Ed/Trak	Emp Measg	Memb	Office Sup	Postage	Printing	Clothing	Food	Medical	Other Prof Sv	Rec-Svcs	Rec Suppl	Trans	Expenditure	Net	
Kiddball (Summer)	\$55.00	20	1 sess.	\$ 1,100.00	\$580.00													\$50.00		\$635.00	\$ 465.00	
Open Gym (Winter & Summer)	\$0.00	20	10 wks	\$	\$383.75															\$383.75	(\$383.75)	
Pee Wee Basketball (Winter)	\$52.00	20	4 wks	\$ 1,040.00	\$560.00								\$150.00							\$710.00	\$ 330.00	
Pee Wee Sports (Year-Round) Soccer, B-Ball, T-Ball	\$36.00	12	4 sess.	\$ 1,728.00	\$1,400.00													\$200.00		\$1,650.00	\$ 78.00	
Play-Well TEK LEGO (Contract)	\$35.00	16	2 sess	\$ 1,120.00	\$1,100.00															\$1,100.00	\$ 20.00	
Skills & Drills (Summer, Fall, Spring)	\$36.00	12	3 sess.	\$ 1,728.00	\$1,400.00													\$200.00		\$1,650.00	\$ 78.00	
Sports Camp (Summer)	\$74.00	16	1 sess.	\$ 1,184.00	\$1,417.50									\$50.00				\$200.00		\$1,717.50	(\$53.50)	
Workshops (Cooking, Misc.)	\$24.00	10	12 sess.	\$ 2,880.00	\$840.00									\$1,000.00				\$480.00		\$2,320.00	\$ 560.00	
<b>MISC RECREATION</b>																						
Business/Conference						\$2,000.00															\$2,000.00	(\$2,000.00)
Education/Training							\$2,500.00														\$2,500.00	(\$2,500.00)
Employee Transportation								\$2,000.00													\$2,000.00	(\$2,000.00)
Memberships								\$700.00													\$700.00	(\$700.00)
Office Supplies										\$2,500.00											\$2,500.00	(\$2,500.00)
Postage											\$25,000.00										\$25,000.00	(\$25,000.00)
Printing												\$4,000.00									\$4,000.00	(\$4,000.00)
Marketing Materials (banners etc.)																					\$3,950.00	(\$3,950.00)
Bulletin Boards																					\$0.00	\$
Future Recreation Programming																					\$7,448.00	(\$7,448.00)
				\$355,431.00	\$218,875.13	\$8,000.00	\$2,500.00	\$2,000.00	\$700.00	\$2,500.00	\$25,000.00	\$4,000.00	\$3,000.00	\$8,805.00	\$1,000.00	\$5,000.00	\$20,000.00	\$18,000.00	\$2,800.00	\$22,180.13	\$ 33,250.88	

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT**

**Resolution #627  
APPROPRIATIONS LIMIT SCHEDULE**

**FISCAL YEAR 2023/2024  
NORTH HIGHLANDS RECREATION AND PARK DISTRICT**

**WHEREAS**, the voters of the State of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of the State and local governments; and

**WHEREAS**, Article XIII B provides that the appropriations limit of Fiscal Year 2023-2024 is calculated by adjusting the base year appropriations limit of Fiscal Year 2022-2023 for changes in the living and population, said calculations attached hereto and by this reference incorporated herein; and

**WHEREAS**, the District has complied with the provisions of Article XIII B and Section 7900 et seq. of the Government Code in determining the appropriations limit for the Fiscal Year 1978-79;

**NOW, THEREFORE**, the Board does resolve as follows:

Section 1. The appropriation limit in the Fiscal Year 2022-2023 shall be \$8,458,544 for the District.

---

Patrick Williams  
Vice Chairperson, Board of Directors

AYES:  
NAYS:  
ABSTAIN:  
ABSENT:

Revised 2022/2023 Appropriations \$8,100,502

2023-2024 calculations

Per Capita Income Change = 1.0444%

Populations Change for County x= 0.9998%

= 1.0442%

$\$8,100,502 \times 1.0442\% = \$8,458,544$

Appropriation Limit for 2023/2024 - \$8,458,544

**RESOLUTION #628**

**BEFORE THE GOVERNING BOARD OF  
THE NORTH HIGHLANDS RECREATION AND PARK DISTRICT**

County of Sacramento, State of California

**RESOLUTION ADOPTING CHERRY BLOSSOM PARK (COMMUNITY FACILITIES DISTRICT NO.  
2016-01 ELVERTA PARK) FINAL BUDGET**

**WHEREAS**, hearings have been terminated during which time all additions and deletions to the proposed budget for 2023/2024 were made, and

**THEREFORE, IT IS HEREBY RESOLVED** in accordance with Section 29089 of the Government Code, the Preliminary Budget for the Fiscal Year 2023/2024 be and is hereby adopted in accordance with the following:

(1) Salaries and employee benefits	<u>\$ 71,720</u>
(2) Services and supplies	<u>\$ 53,652</u>
(3) Other Charges	<u>0</u>
(4) Fixed Assets:	
(A) Land	<u></u>
(B) Structures and Improvements	<u>\$ 9,000</u>
(C) Equipment	<u>\$ 0</u>
(5) Expenditure transfer	<u></u>
(6) Contingencies	<u>\$ 20,000</u>
(7) Provision for reserve increases	<u>\$ 30,656</u>
 TOTAL BUDGET REQUIREMENTS	 <u>\$ 185,028</u>

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available, and Property Taxes

**BE IT FURTHER RESOLVED** that the Preliminary Budget be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitation attached hereto and by reference made a part hereof.

---

Patrick Williams  
Chairperson, Board of Directors

AYES:  
NAYS:  
ABSTAIN:  
ABSENT:



**2023-2024 FISCAL YEAR FINAL**  
**NORTH HIGHLANDS RECREATION AND PARK DISTRICT COMMUNITY FACILITY DISTRICT NO. 2016-01 ELVERTA PARK**

<u>CODE</u>	<u>CLASSIFICATION</u>	<u>ACTUAL</u> <u>2018/2019</u>	<u>ACTUAL</u> <u>2019/2020</u>	<u>ACTUAL</u> <u>2020/2021</u>	<u>ACTUAL</u> <u>2021/2022</u>	<u>ACTUAL</u> <u>2022/2023</u>	<u>PRELIMINARY</u> <u>2023/2024</u>	<u>FINAL</u> <u>2023/2024</u>
94941000		<u>313.00</u>	<u>467.00</u>	<u>330.00</u>	<u>322.00</u>	<u>2,272.00</u>	<u>300.00</u>	<u>300.00</u>
	<b>TOTAL</b>	<b>313.00</b>	<b>467.00</b>	<b>330.00</b>	<b>322.00</b>	<b>2,272.00</b>	<b>300.00</b>	<b>300.00</b>
96960300	Special Assessment	62,573.00	188,493.35	118,579.00	121,271.94	127,907.35	132,085	132,085.00
	<b>TOTAL</b>	<b>62,573.00</b>	<b>188,493.35</b>	<b>118,579.00</b>	<b>121,271.94</b>	<b>127,907.35</b>	<b>132,085.00</b>	<b>132,085.00</b>
97979000	Misc Other	<u>0.00</u>	<u>96,945.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
	<b>TOTAL</b>	<b>0</b>	<b>96,945</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>GRAND TOTAL</b>	<b>62,886.00</b>	<b>92,015.35</b>	<b>118,909.00</b>	<b>121,593.94</b>	<b>130,179.35</b>	<b>132,385.00</b>	<b>132,385.00</b>
	CARRY OVER*							
7400000	Unreserved Fund Balance	<u>0.00</u>	<u>40,194.85</u>	<u>40,194.85</u>	<u>59,642.00</u>	<u>52,643.99</u>	<u>34,787</u>	<u>52,643</u>
	<b>GRAND TOTAL</b>	<b>62,886.00</b>	<b>132,210.20</b>	<b>159,103.85</b>	<b>181,235.94</b>	<b>182,823.34</b>	<b>167,172.00</b>	<b>185,028</b>
	<b>CFD - Elverta Park Reserve</b>						<b>\$</b>	<b>88,979.00</b>

2023-2024 FISCAL YEAR FINAL  
NORTH HIGHLANDS RECREATION AND PARK DISTRICT COMMUNITY FACILITY DISTRICT NO. 2016-01 ELVERTA PARK

<u>CODE CLASSIFICATION</u>	<u>ACTUAL 2019/2020</u>	<u>ACTUAL 2020/2021</u>	<u>ACTUAL 2021/2022</u>	<u>ACTUAL 2022/2023</u>	<u>PRELIM 2023/2024</u>	<u>FINAL 2023/2024</u>	<u>ADMIN</u>	<u>REC</u>	<u>MTNC</u>
<b><u>Salaries and Employee Benefits</u></b>									
1110 Sal & Wages, FT	17,268	26,582	32,016	33,885	37,568	37,568	0	0	37,568
1122 Sal & Wages, PT	5,214	10,976	11,018	11,934	12,000	12,000	0	0	12,000
1210 Retirement	1,381	1,553	2,561	2,766	3,005	3,005	0	0	3,005
1220 OASDI	1,677	2,658	3,399	3,543	3,792	3,792	0	0	3,792
1230 Insurance	5,702	7,213	5,776	6,223	6,859	9,623	0	0	9,623
1240 Worker's Comp.	2,310	3,743	2,139	1,900	4,754	5,242	0	0	5,242
1250 Unemployment	78	163	208	174	490	490	0	0	490
<b>1000 TOTAL</b>	<b>33,631</b>	<b>52,888</b>	<b>57,117</b>	<b>60,426</b>	<b>68,468</b>	<b>71,720</b>	<b>0</b>	<b>0</b>	<b>71,720</b>
<b><u>Services &amp; Supplies</u></b>									
2005 Adv/Legal Notice	0	155	155	155	200	200	200	0	0
2104 Agri/Hort Sups	777	0	0	717	2,000	2,000	0	0	2,000
2111 Bldg. Mtnc. Svcs	0	0	0	0	200	200	0	0	200
2122 Chemical Supplies	0	0	0	0	150	150	0	0	150
2142 Land Imp Supplies	1,903	1,331	1,400	0	1,600	1,600	0	0	1,600
2191 Electricity	295	737	635	788	900	900	0	0	900
2193 Refuse	402	0	0	900	1,200	1,200	0	0	1,200
2198 Water	32,192	29,714	30,380	23,616	30,000	30,000	0	0	30,000
2205 Auto Mtnc Svc	1,060	0	600	0	750	750	0	0	750
2211 Constr Equip Serv.	710	0	0	0	150	150	0	0	150
2226 Expend Tools	232	0	0	300	300	300	0	0	300
2236 Fuels & Lubes	2,000	2,000	2,000	822	2,000	2,000	0	0	2,000
2275 Rents & Leases	0	0	0	0	1,000	1,000	0	0	1,000
2281 Shop Equip Serv.	111	0	0	0	100	100	0	0	100
2292 Other Equip Sups	3,562	0	205	0	300	300	0	0	300
2314 Clothing	0	0	200	0	300	300	0	0	300
2444 Medical Sups	0	0	0	0	100	100	0	0	100
2505 Accounting	1,500	1,500	1,500	1,500	1,500	1,500	1,500	0	0
2591 Other Prof Svc	13,016	8,869	9,284	10,014	10,902	10,902	9,902	0	1,000
<b>2000 TOTAL</b>	<b>57,760</b>	<b>44,306</b>	<b>46,359</b>	<b>38,813</b>	<b>53,652</b>	<b>53,652</b>	<b>11,602</b>	<b>0</b>	<b>42,050</b>

<u>CODE CLASSIFICATION</u>	<u>ACTUAL</u> <u>2019/2020</u>	<u>ACTUAL</u> <u>2020/2021</u>	<u>ACTUAL</u> <u>2020/2021</u>	<u>ACTUAL</u> <u>2022/2023</u>	<u>PRELIM</u> <u>2023/2024</u>	<u>FINAL</u> <u>2023/2024</u>	<u>ADMIN</u>	<u>REC</u>	<u>MTNC</u>
<b>FIXED ASSETS</b>									
4201 Building Imp.	0	0	0	0	0	0	0	0	0
4202 Struct & Imp	0	0	0	0	9,000	9,000	0	0	9,000
<b>4200 TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>	<b>0</b>	<b>9,000</b>
4303 Equip	0	0	0	0	0	0	0	0	0
<b>4300 TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4000 TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>	<b>0</b>	<b>9,000</b>
<b>TOTAL</b>	<b>91,391</b>	<b>97,194</b>	<b>103,476</b>	<b>99,239</b>	<b>131,120</b>	<b>134,372</b>	<b>11,602</b>	<b>0</b>	<b>122,770</b>
CONTINGENCY	0	0	0	0	10,000	\$20,000			
RESERVE	0	0	0	0	26,052	\$30,656			
	91,391	97,194	103,476	99,239	167,172	185,028			

**2023-2024 FISCAL YEAR FINAL**

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT COMMUNITY FACILITY DISTRICT**

**NO. 2016-01 ELVERTA PARK**

**MAINTENANCE DIVISION**

**FULL TIME SALARIES**

	<b><u>MAINTENANCE PERSON - STEP 5</u></b>					
{4243}	\$1,958.31	x	19	PAY PERIODS =	\$37,207.89	\$37,568
	\$ 40.00			STIPEND PER MONTH (PHONE) X 9 MONTHS =	<u>\$360.00</u>	
	<b><u>PART TIME SEASONAL MAINTENANCE WORKER</u></b>				\$12,000.00	
						<u>\$12,000</u>
	<b>TOTAL FULL-TIME &amp; PART-TIME SALARIES:</b>					<b>\$49,568</b>

**MAINTENANCE BENEFITS**

<b><u>EMPLOYEE</u></b>	<b><u>RETIREMENT</u></b>					
1	\$37,568	x	8.000%	=	\$3,005.43	<b>\$3,005</b>
	<b><u>OASDI</u></b>					
	\$49,568	x	7.65%	=	\$3,791.94	<b>\$3,792</b>
	<b><u>INSURANCE</u></b>					<b>\$9,623</b>
	<b><u>Medical</u></b>					
1	\$933.13	x	1x	5 MOS =	\$4,665.65	
1	\$1,026.44	x	1x	4 MOS =	<u>\$4,105.76</u>	
					\$8,771.41	
	<b><u>Dental</u></b>					
1	\$ 88.00	x	1x	4 MOS =	\$352.00	
1	\$ 100.00	x	1x	5 MOS =	<u>\$500.00</u>	
					\$852.00	
	<b><u>WORKER'S COMP</u></b>					
	\$49,568	x	11.13%	=	\$5,516.91	
(VOL.)	\$0	x	11.13%	=	<u>\$0.00</u>	
					\$5,516.91	
	Experience Modification			x	<u>1.27</u>	
					\$6,006.47	<b>\$5,242</b>
	<b><u>UNEMPLOYMENT</u></b>					
	\$14,000.00	x	3.50%	=	\$490.00	<b>\$490</b>
	<b>Total Maintenance Benefits</b>					<b><u>\$22,153</u></b>

**TOTAL CHERRY BLOSSOM SALARIES AND BENEFITS** **\$71,720**

**ADMINISTRATION SERVICES FY 2023/2024 FINAL BUDGET**  
**NORTH HIGHLANDS RECREATION AND PARK DISTRICT COMMUNITY FACILITY DISTRICT**  
**NO. 2016-01 ELVERTA PARK**

<b><u>CODE</u></b>	<b><u>CLASSIFICATION</u></b>	<b><u>BUDGET</u></b>	<b><u>DESCRIPTION</u></b>
2005	Adv/Legal Notice	200	Legal Notice
2505	Accounting	1,500	Cherry Blossom Audit
2591	Other Prof Svcs	9,902	SCI fees(9520); Levies(109)
<b>2000</b>	<b>TOTAL</b>	<b>11,602</b>	
<b><u>FIXED ASSETS</u></b>			
4303	Equipment	0	
<b>4000</b>	<b>TOTAL FIXED ASSETS</b>	<b>0</b>	

**MAINTENANCE SERVICES FY 2023/2024 FINAL BUDGET**  
**NORTH HIGHLANDS RECREATION AND PARK DISTRICT COMMUNITY FACILITY DISTRICT**  
**NO. 2016-01 ELVERTA PARK**

<b><u>CODE</u></b>	<b><u>CLASSIFICATION</u></b>	<b><u>BUDGET</u></b>	<b><u>DESCRIPTION</u></b>
2104	Agri/Hort	2,000	Landscape material
2111	Bldg Mtnc Svcs	200	
2122	Chemical Supplies	150	
2142	Land Imp Sup	1,600	
2191	Electricity	900	Electricity (parks,lights,bldgs)
2193	Refuse	1,200	Trash removal;dump station
2198	Water	30,000	Water parks & facilities
2205	Auto Mtnc Svc	750	Maintenance Vehicles/Mowers
2211	Constr Equip Serv.	150	
2226	Expend Tools	300	
2236	Fuels & Lubes	2,000	Vehicles/Mowers
2275	Rents & Leases	1,000	
2281	Shop Equip Serv	100	
2292	Other Equip Sups	300	
2314	Clothing	300	
2444	Medical	100	
2591	Other Prof Svcs	1,000	
<b>2000</b>	<b>TOTAL</b>	<b>42,050</b>	
<b>FIXED ASSETS</b>			
4201	Building Improvement	0	
4202	Structure Improvement	9,000	Kiosk
4303	Equipment	0	
<b>4000</b>	<b>TOTAL FIXED ASSETS</b>	<b>9,000</b>	
<b>GRAND TOTAL:</b>		<b>51,050</b>	