

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT**

**AGENDA**

Regular Meeting of the Board of Directors

January 9, 2020 6:30 p.m. - Regular Meeting

North Highlands Recreation Center - 6040 Watt Avenue, North Highlands, Ca 95660

Phone: (916) 332-7440

WWW.NHRPD.ORG

**1. CALL MEETING TO ORDER**

**2. APPROVAL OF MINUTES**

A. Minutes December 12, 2019 Regular Meeting

**3. CHAIRPERSON'S REPORT**

**4. COMMENTS FROM BOARD MEMBERS**

**5. REPORTS FROM STANDING COMMITTEES:**

**Personnel & Policies:** Chairperson Pedro Marquez III; Member Alan Matré

**Budget, Finance & Audit:** Chairperson Alan Matré; Member Patrick Williams

**Program, Fees and Charges:** Chairperson Patrick Williams; Member Zachary Smith

**Facility Development:** Chairperson Zachary Smith; Member Pedro Marquez III

**6. ADMINISTRATOR'S REPORT**

A. Park Impact Fee Update: Strizek Park Children's Playground

B. District Sign Board

C. Miscellaneous Reports

D. Park Maintenance Report

E. Recreation Division Report

F. Fiscal Report

**7. CORRESPONDENCE**

**8. COMMENTS AND REPORTS FROM CITIZENS AND ORGANIZATIONS**

Matters under the jurisdiction of the Board of Directors, and not on the posted agenda, may be addressed by the general public at this time. The public may address the Board on each agenda item during the Board's consideration of the item. In order to speak, the speaker must complete and submit a public comment card. The cards are available on a table to the rear of the Boardroom. The card should be handed to the Secretary of the Board. The Chairperson of the Board may use his or her discretion in waiving this policy. The Board of Directors limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. Except for public hearings, comments from the public shall not be received until after completion of Board Discussion and deliberation, and just before final action or completion of the Agenda item. The Board of Directors cannot take action on any unscheduled matter.

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS**

- A. Proposed Audit Contract with CLA (CliftonLarsonAllen LLP) for Years ending June 30, 2020 and 2021.  
Board action to approve the proposed Agreement for Audit and Non-Audit Services with CliftonLarsonAllen LLP.
  
- B. California State Parks: Proposition 68 Per Capita Grant Proposed Projects  
Board action to approve two proposed projects for Proposition 68 Per Capita Grant.
  
- B. Resolution #584 – FY 2019-2020 Mid- Year Budget Transfer Request  
Board action to transfer funds from the Contingency Fund for Recreation Part-time Salary, Electrical System Service, Other Equipment Supplies, Medical Supplies and Other Professional Service.
  
- C. Appointment of Board Committees for 2020 Calendar Year  
Board Chairperson to appoint members to the board committee for the 2020 calendar year.

**11. PAYMENT OF THE BILLS**

Board Members' opportunity to ask questions or get clarification on the bills. Board action to ratify payment of the bills.

**12. ADJOURNMENT**

**13. DATE, TIME, AND PLACE OF NEXT MEETING**

The next regular meeting of the Board of Directors will be on February 13, 2020 at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact the North Highlands Recreation and Park District Office at (916) 332-7440. Requests must be made as early as possible and at least one-full business day before the start of the meeting.