

NORTH HIGHLANDS RECREATION AND PARK DISTRICT

AGENDA

Regular Meeting of the Board of Directors

HYBRID BOARD MEETING

May 13, 2021 6:30 p.m. - Regular Meeting

North Highlands Recreation Center - 6040 Watt Avenue, North Highlands, Ca 95660

Phone: (916) 332-7440

WWW.NHRPD.ORG

1. CALL MEETING TO ORDER

2. APPROVAL OF MINUTES

A. Minutes April 8, 2021 Regular Meeting

3. CHAIRPERSON'S REPORT

4. COMMENTS FROM BOARD MEMBERS

5. REPORTS FROM STANDING COMMITTEES:

Budget, Finance & Audit: Chairperson Alan Matré; Member Crystal Harding

Facility Development: Chairperson Beau Reynolds; Member Crystal Harding

Personnel and Policy: Chairperson Alan Matré; Member Max Semenenko – Under New Bus.

Programs, Fees and Charges: Chairperson Max Semenenko; Member Beau Reynolds

6. ADMINISTRATOR'S REPORT

A. California Special Districts Association (CSDA) Report: Special Districts Amended Out of Costly Unfunded Brown Act Mandate

B. Disability Access Consultants (DAC) Update

C. CAPRI Member Update – April 2021

D. Recreation Report

E. Independent Contracts Programs.

F. Park and Facility Maintenance Report

D. Budget Narrative Report

7. CORRESPONDENCE

8. COMMENTS AND REPORTS FROM CITIZENS AND ORGANIZATIONS

Matters under the jurisdiction of the Board of Directors, and not on the posted agenda, may be addressed by the general public at this time. The public may address the Board on each agenda item during the Board's consideration of the item. In order to speak, the speaker must complete and submit a public comment card. The cards are available on a table to the rear of the Boardroom. The card should be handed to the Secretary of the Board. The Chairperson of the Board may use his or her discretion in waiving this policy. The Board of Directors limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. Except for public hearings, comments from the public shall not be received until after completion of Board Discussion and deliberation, and just before final action or completion of the Agenda item. The Board of Directors cannot take action on any unscheduled matter.

9. UNFINISHED BUSINESS

- A. Reopening Strategy Follow-up – Recreation Programs
Board discussion. No action required.

10. NEW BUSINESS

- A. District Reopening Plan
Board discussion/action to approve staff's recommendation for a six-month trial period changing current office operating hours from 8:00am – 5:00pm to 9:00am – 4:30pm ending December 31, 2021.
- B. Office Assistant Job Description Revision
Board discussion/action to approve staff's recommendation on the changes to the Office Assistant job description.

11. PAYMENT OF THE BILLS

Board Members' opportunity to ask questions or get clarification on the bills. Board action to ratify payment of the bills.

12. ADJOURNMENT

13. DATE, TIME, AND PLACE OF NEXT MEETING

The next regular meeting of the Board of Directors will be on June 10, 2021 at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact the North Highlands Recreation and Park District Office at (916) 332-7440. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

IMPORTANT INFORMATION

The North Highlands Recreation and Park District is observing County of Sacramento and State of California Executive Health Orders. The May 13, 2021 and June 10, 2021 Regular Board of Directors meetings have been identified as "Hybrid" meetings. Hybrid means that the Board of Directors and District staff will meet in person, with the public participating using the Zoom meeting format.

Due to limited space in the District's Meeting Board Room, the District will be unable to grant public access to ensure that social distancing requirements are met. The public will however be able to access both meetings remotely using the Zoom meeting format (see page three of the Board Agenda). The May 13th Zoom Meeting ID and Passcode numbers have been included.

Governor Newsom has stated that the State of California will reopen effective June 15th provided that certain COVID-19 health requirements have been met. If this occurs, the July 8 Regular Board of Directors Meeting will be held in person including the Board of Directors, staff and the public.

Public questions will be accepted by the District up to 3:00 p.m. the day of Regular “Hybrid” Board meetings. Please direct your questions to Larry Mazzuca, District Administrator at larry@nhrpd.org. If your question relates to an Item on the Agenda, it will be addressed by the Board at the time the item appears on the Agenda. If your question is not related to an Item on the Agenda, it will be addressed by the Board under Agenda Item No. 8-Comments and Reports from Citizens and Organizations.

Join Zoom Meeting

<https://us02web.zoom.us/j/87270770270?pwd=WmU1cWNPRHhJcVVIRFI6NEImN2Z0UT09>

Meeting ID: 872 7077 0270

Passcode: NHRPDMay

One tap mobile

+16699006833,,87270770270#,,,,*40983373# US (San Jose)

+12532158782,,87270770270#,,,,*40983373# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 872 7077 0270

Passcode: 40983373

Find your local number: <https://us02web.zoom.us/j/87270770270?pwd=WmU1cWNPRHhJcVVIRFI6NEImN2Z0UT09>