

**NORTH HIGHLANDS RECREATION AND PARK DISTRICT
REGULAR MEETING**

Regular Meeting of the Board of Directors
October 10, 2024, 6:30 p.m. – District Office – Regular Meeting
6040-Watt Avenue, North Highlands, Ca 95660
Phone: (916) 332-7440
WWW.NHRPD.ORG

1. CALL MEETING TO ORDER

2. COMMENTS AND REPORTS FROM CITIZENS AND ORGANIZATIONS

Matters under the jurisdiction of the Board of Directors, and not on the posted agenda, may be addressed by the general public at this time. The public may address the Board on each agenda item during the Board's consideration of the item. In order to speak, the speaker must complete and submit a public comment card. The cards are available on a table to the rear of the Boardroom. The card should be handed to the Secretary of the Board. The Chairperson of the Board may use his or her discretion in waiving this policy. The Board of Directors limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. Except for public hearings, comments from the public shall not be received until after completion of Board Discussion and deliberation, and just before final action or completion of the agenda item. The Board of Directors cannot take action on any unscheduled matter.

3. ADMINISTRATOR'S REPORT

- A. Administrator's Report
 - Audit Update
 - Parks & Facilities Superintendent recruitment update
 - CPRS District 2 Directors Academy October 16 – 18
 - Board of Directors Training Opportunity
- B. Park and Facility Maintenance Report
- C. Recreation Report

4. CORRESPONDENCE

5. REPORTS FROM STANDING COMMITTEES:

Budget, Finance & Audit: Chairperson Veya Cummings; Members Patrick Williams
Facility Development: Chairperson Beau Reynolds; Member Joanna McVay
Personnel and Policy: Chairperson Joanna McVay; Member Beau Reynolds
Programs, Fees, and Charges: Chairperson Patrick Williams; Member Veya Cummings

6. CONSENT CALENDAR

- A. Approval September 12, 2024, minutes
- B. Approval of payment of the bills for the General Fund and CFD for the month of September 2024.

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

- A. Resolution #641 – Annual Report and Five-Year Findings Report for the Park Impact Fee Program
Board discussion/action to consider approving Resolution #641 Impact Fee Program Five-Year Findings Report.
- B. Policy 2130.5 – Sick Leave
Board discussion/action to approve changes to Sick Leave Policy #2130.5.
- C. Fee Waiver for use of the Recreation Center by Twin Rivers Unified School District (TRUSD) on October 18, 2024
Board discussion/action to approve waiving fees for use of the Recreation Center by TRUSD.
- D. Consider Approval of Legal Services Agreement for Labor Counsel Service
Board discussion/action to approve of Legal Services Agreement for Labor Counsel Services.

9. CHAIRPERSON’S REPORT

10. COMMENT’S FROM BOARD MEMBERS

11. RECESS

12. CLOSED SESSION

- A. Closed Session for Public Employee Performance Evaluation of the Administrator. (California Government Code § 54957(b)(1)).
Board discussion/action of District Administrator’s Employee Performance Evaluation.

13. ADJOURNMENT

14. DATE, TIME, AND PLACE OF NEXT MEETING

The next regular meeting of the Board of Directors will be on October 10, 2024, at 6:30 p.m. in the North Highlands Recreation Center, 6040-Watt Avenue, North Highlands, CA

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact the North Highlands Recreation and Park District Office at (916) 332-7440. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/84605895764?pwd=7omhc3sgKHWQyWNh2E9anHamAwQSrv.1>

Meeting ID: 846 0589 5764

Passcode: 123

Board of Directors: Crystal Harding, Chairperson; Beau Reynolds, Vice-Chairperson; Joanna McVay, Secretary; Veya Cummings, Member; Patrick Williams, Member; Administrator Scott Graham 10/10/24